



## **BYLAW NO. 1806 -**

### **RECREATION FEES AND CHARGES 2017 - 2019**

*A Bylaw to establish recreation fees and charges for 2017, 2018 and 2019.*

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**WHEREAS**, under the authority of Section 194 of the *Community Charter*, Council may, by bylaw, impose a fee or charge in respect of all or part of a service of the municipality to cover costs as necessary;

**NOW THEREFORE**, the Council of the Town of Smithers, in open meeting assembled, hereby enacts as follows:

#### **CITATION**

1. Bylaw No. 1806 may be cited as "Bylaw No. 1806 - Recreation Fees and Charges 2017 - 2019".

#### **ADMINISTRATION PROVISIONS**

2. This Bylaw repeals "Bylaw No. 1785 - Recreation Fees and Charges" and any amendments thereto.

#### **RECREATION FEES AND CHARGES**

3. a) Fees and charges to provide municipal recreational works and services shall be due and payable upon receipt of goods and/or services as specified in Schedule "A" attached to and forming part of this bylaw.  
b) The Chief Administrative Officer or designate may recover any recreation fees or charges for different business activities affecting property or recreation including recreational services performed outside the municipality.

#### **EFFECTIVE DATE:**

4. This bylaw comes into effect upon adoption.

#### **SEVERABILITY:**

5. If any section, subsection, sentence, clause, or phrase in this Bylaw is for any reason held to be invalid by a decision of any Court of competent jurisdiction, the invalid portion thereof shall be severed and the decision that it is invalid shall not affect the validity of the remaining portions of the Bylaw.

**TOWN OF SMITHERS**  
BYLAW NO. 1806- RECREATION FEES AND CHARGES 2017 - 2019

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READ A FIRST TIME THIS 14<sup>TH</sup> DAY OF FEBRUARY, 2017

READ A SECOND TIME THIS 14<sup>TH</sup> DAY OF FEBRUARY, 2017

READ A THIRD TIME THIS 28<sup>TH</sup> DAY OF FEBRUARY, 2017.

ADOPTED THIS 14<sup>TH</sup> DAY OF MARCH, 2017.

The Corporate Seal of the Town of Smithers  
was hereto affixed in the presence of

  
Taylor Bachrach  
Mayor

  
Anne Yanciw  
Chief Administrative Officer

**CERTIFIED A TRUE AND CORRECT  
COPY** of "Bylaw No. 1806 - Recreation  
Fees and Charges 2017 - 2019"

  
Dianne Plouffe  
Corporate Officer

**Town of Smithers**  
**Recreation Fees and Charges from 2017 to 2019**  
**Bylaw No. 1806**  
**Schedule "A"**

*All charges are subject to applicable taxes unless otherwise stated*

1	ARENA ICE		2017/18 ICE SEASON	2018/19 ICE SEASON	2019/20 ICE SEASON
a)	Regular	<i>per hour</i>	\$ 194.25	\$ 194.25	\$ 194.25
b)	Discounted	<i>per hour</i>	\$ 93.98	\$ 95.56	\$ 97.13
c)	Last Minute	<i>per hour</i>	\$ 93.98	\$ 95.56	\$ 97.13
e)	Additional Attendant	<i>per hour</i>	\$ 56.10	\$ 57.22	\$ 58.37
f)	Summer Commercial Ice (August 2017 only)	<i>per hour</i>	\$ 144.00	-	-

2	PUBLIC SKATING & SHINNY HOCKEY - Taxes Included		2017/18 Ice Season	2018/19 Ice Season	2019/20 Ice Season
a)	Tots (Ages 0-4)		Free	Free	Free
b)	Child/Youth (Ages 5 - 18)	<i>per person</i>	\$ 4.00	\$ 5.00	\$ 5.00
c)	Adult (Ages 18+)	<i>per person</i>	\$ 5.00	\$ 6.00	\$ 6.00
d)	Family (minimum: one adult and 2 children)	<i>per family</i>	\$ 10.00	\$ 11.00	\$ 11.00
e)	Adult Shinny Hockey	<i>per person</i>	\$ 8.00	\$ 9.00	\$ 9.00
f)	Skate/Helmet Rental	<i>per rental, per person</i>	\$ 2.00	\$ 2.00	\$ 2.00

3	ARENAS - DRY FLOOR		2017	2018	2019
a)	Regular (Per Arena)	<i>per hour</i>	\$ 83.00	\$ 84.00	\$ 84.00
b)	Regular - Day Rate (Per Arena - 8 hours or more)	<i>per day</i>	\$ 664.00	\$ 672.00	\$ 672.00
c)	Discounted (Per Arena)	<i>per hour</i>	\$ 41.50	\$ 42.00	\$ 42.00
d)	Discounted Day Rate (Per Arena - 8 hours or more)	<i>per day</i>	\$ 332.00	\$ 336.00	\$ 336.00
e)	Parking Lot Only - Exclusive Use	<i>per hour</i>	\$ 41.50	\$ 42.00	\$ 42.00
f)	Damage Deposit (event minimum) (Tax Exempt)	<i>per event</i>	\$ 100.00	\$ 100.00	\$ 100.00
g)	Damage Deposit (event maximum) (Tax Exempt)	<i>per event</i>	\$ 500.00	\$ 500.00	\$ 500.00
h)	Additional Attendant	<i>per hour</i>	\$ 56.10	\$ 57.22	\$ 58.37

**Definitions that apply to the Arenas:**

**Ice Season**

The Arena Ice season starts when the ice is put into the Arena(s) and ends when the ice is taken out of the arena(s).

**Regular Arena Ice Fee**

Community organizations, non-profit groups, individuals, or commercial entities that do not qualify under the Discounted category (ex. Adult sport groups, hockey camps, private bookings, etc.)

**Discounted Arena Ice Fee**

Non-profit organization providing a public program for youth (includes local sport organizations, schools, & youth groups)

**Last Minute Arena Ice Fee**

- Discounted rate intended to promote the rental of available ice within 7 days of scheduled booking
- Booked on a first-come first-served basis
- Cannot be used to replace a regular or previously scheduled booking
- Bookings are final and non-refundable

**Additional Attendant**

Fee charged for large-scale events where additional Town of Smithers employees are required (such as events that charge admission including special events/league games and/or beer gardens)

**Arena Dry Floor**

Regular and Discounted Rental Rates of the Arena(s) (when there is no ice) can include use of the Parking lots.

**Commercial Summer Ice- 2017**

The Commercial rate of \$144/hr will only be charged in August 2017 to any Private Hockey School that rents ice to provide a hockey school for youth. Future Summer Ice fees will not exist - there will only be the Regular Arena Ice Rate, the Discounted Arena Ice rate or the Last Minute Ice rate.

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<b>4</b>	<b>BALL DIAMONDS (per diamond)</b> <i>Elks Park &amp; Heritage Park</i>		<b>2017</b>	<b>2018</b> 2% increase	<b>2019</b> 2% increase
a)	Regular	<i>per hour</i>	\$ 17.00	\$ 17.34	\$ 17.69
b)	Regular (Day Rate)	<i>per day</i>	\$ 136.00	\$ 138.72	\$ 141.52
c)	Regular Tournament (Day Rate)	<i>per day per Park</i>	\$ 204.00	\$ 208.08	\$ 212.28
d)	Discounted	<i>per hour</i>	\$ 4.25	\$ 4.34	\$ 4.43
e)	Discounted (Day Rate)	<i>per day</i>	\$ 34.00	\$ 34.72	\$ 35.44
f)	Discounted Tournament (Day Rate)	<i>per day per Park</i>	\$ 51.00	\$ 52.08	\$ 53.16
g)	Washroom Facility Damage Deposit (Tax exempt)	<i>per event</i>	\$ 100.00	\$ 100.00	\$ 100.00
h)	Washroom Facility Key Deposit (Tax exempt)	<i>per event</i>	\$ 50.00	\$ 50.00	\$ 50.00

<b>5</b>	<b>GRASS FIELDS - "A" Class (per field)</b> <i>Chandler Park</i>		<b>2017</b>	<b>2018</b> 2% increase	<b>2019</b> 2% increase
a)	Regular	<i>per hour</i>	\$ 38.00	\$ 38.76	\$ 39.54
b)	Regular (Day Rate)	<i>per day</i>	\$ 304.00	\$ 310.08	\$ 316.32
c)	Regular Tournament (Day Rate)	<i>per day per Park</i>	\$ 350.00	\$ 357.00	\$ 364.14
c)	Discounted	<i>per hour</i>	\$ 9.50	\$ 9.69	\$ 9.88
d)	Discounted (Day Rate)	<i>per day</i>	\$ 76.00	\$ 77.52	\$ 79.04
e)	Discounted Tournament (Day Rate)	<i>per day per Park</i>	\$ 114.00	\$ 116.28	\$ 118.56

<b>6</b>	<b>GRASS FIELDS - "B" CLASS (per field)</b> <i>Ranger Park &amp; Heritage Park</i>		<b>2017</b>	<b>2018</b> 2% increase	<b>2019</b> 2% increase
a)	Regular	<i>per hour</i>	\$ 17.00	\$ 17.34	\$ 17.69
b)	Regular (Day Rate)	<i>per day</i>	\$ 136.00	\$ 138.72	\$ 141.52
c)	Regular Tournament (Day Rate)	<i>per day per Park</i>	\$ 204.00	\$ 208.08	\$ 212.28
d)	Discounted	<i>per hour</i>	\$ 4.25	\$ 4.34	\$ 4.43
e)	Discounted (Day Rate)	<i>per day</i>	\$ 34.00	\$ 34.72	\$ 35.44
f)	Discounted Tournament (Day Rate)	<i>per day per Park</i>	\$ 51.00	\$ 52.08	\$ 53.16

<b>7</b>	<b>NON- EXCLUSIVE USE OF PARK SPACE</b>		<b>2017</b>	<b>2018</b>	<b>2019</b>
a)	Regular Rate	<i>per hour</i>	\$ 16.50	\$ 17.00	\$ 17.50

**Definitions that apply to the Fields:**

**Regular Fee**

Community organizations, non-profit groups, individuals, or commercial entities that do not qualify under the Discounted category (ex. Adult sport groups, hockey camps, private bookings, etc.)

**Discounted Fee**

Non-profit organization providing a public program for youth (includes local sport organizations, schools, & youth groups)

**Tournament**

Includes all fields/ball diamonds within a particular park

**Day Rate**

Maximum charge per day when booking 8 hours or more

**Non-Exclusive Use of Park Space**

This applies to any business/person or organization who would like non-exclusive use of a non-field green space.

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<b>8</b>	<b>RANGER PARK BUILDING MEETING ROOMS</b>		<b>2017</b>	<b>2018</b>	<b>2019</b>
a)	Regular	<i>per hour per room</i>	\$ 12.50	\$ 13.00	\$ 13.50
b)	Regular (Day Rate - 8 hours or more)	<i>per day per room</i>	\$ 100.00	\$ 110.00	\$ 115.00

<b>9</b>	<b>BOVILL SQUARE</b>		<b>2017</b>	<b>2018</b>	<b>2019</b>
a)	Commercial Use Rate (4 hours or less)	<i>per half day</i>	\$ 5.00	\$ 5.25	\$ 5.50
b)	Commercial Use Day Rate (5 hours or more)	<i>per day</i>	\$ 10.00	\$ 11.00	\$ 12.00
c)	Refundable Key Deposit for Electrical Box (Tax Exempt)	<i>per event or use</i>	\$ 25.00	\$ 25.00	\$ 25.00

**Definitions that apply to Bovill Square:**

Commercial Use applies to Mobile Vendors who obtain approval from Council to set up in, or around (ie on the sidewalk bordering) Bovill Square. Any other Commercial entity that wishes to set up in, or around, Bovill Square, may have other negotiated fees, as approved by Council.

<b>10</b>	<b>RIVERSIDE CAMPGROUND</b>		<b>2017</b> Taxes included	<b>2018</b> Taxes included	<b>2019</b> Taxes included
a)	Campsite - Unserviced	<i>per night</i>	\$ 26.00	\$ 26.00	\$ 27.00
b)	Campsite - Partial Service (water and sewer)	<i>per night</i>	\$ 30.00	\$ 30.00	\$ 31.00
c)	Campsite - Full Service (electrical, water, sewer)	<i>per night</i>	\$ 33.00	\$ 33.00	\$ 34.00
d)	Per Tent in Tenting Area	<i>per night</i>	\$ 20.00	\$ 20.00	\$ 21.00
e)	Riverside Cookhouse	<i>per booking per event, not charged to campers</i>	\$ 30.00	\$ 31.00	\$ 32.00

<b>11</b>	<b>RV STORAGE - QUONSET HUT (fall and winter)</b>		<b>2017</b>	<b>2018</b> 2% increase	<b>2019</b> 2% increase
a)	Units up to 20 feet	<i>per unit</i>	\$ 310.80	\$ 317.02	\$ 323.36
b)	Units up to 25 feet	<i>per unit</i>	\$ 385.35	\$ 393.06	\$ 400.92
c)	Units up to 30 feet	<i>per unit</i>	\$ 460.95	\$ 470.17	\$ 479.57
d)	Units up to 35 feet (maximum allowed)	<i>per unit</i>	\$ 535.50	\$ 546.21	\$ 557.13

<b>12</b>	<b>FALL FAIR BUILDINGS</b>		<b>2017</b>	<b>2018</b> 2% increase	<b>2019</b> 2% increase
a)	Quonset Local Community	<i>per hour</i>	\$ 23.10	\$ 23.56	\$ 24.03
b)	Quonset Local Community (Day Rate- 8 hrs or more)	<i>per day</i>	\$ 189.00	\$ 192.78	\$ 196.64
c)	Quonset Commercial Use	<i>per hour</i>	\$ 37.80	\$ 38.56	\$ 39.33
d)	Quonset Commercial Use (Day Rate - 8 hours or more)	<i>per day</i>	\$ 300.30	\$ 306.31	\$ 312.44
e)	Town Washroom Facility (per washroom)	<i>per day</i>	\$ 89.25	\$ 91.04	\$ 92.86

**Definitions that apply to Fall Fair Buildings**

Commercial Use applies to people or organizations that rent Town Facilities at the Fairgrounds for profit.

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<b>13</b>	<b>RECREATION PROGRAMS</b>
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**Program Pricing Philosophy**

Program rates will be set to cover all direct costs plus at least 10% to cover administration costs. Program rates are set by the Recreation Coordinator and are to be approved by the Director of Works and Operations and/or the Chief Administrative Officer.

Direct costs include the following:

- a) Labour costs
- b) Material and supply costs for the program
- c) Facility costs – where applicable, i.e., a facility is rented to house the program

**Subsidies - Programs**

- a) **Developmental Programs** - activities/programs that do not initially cover direct costs may be offered at a loss in order to encourage and promote interest. It is expected that eventually these programs will break even.
- b) **Experimental or Academic Programs** - programs with limited users, but important to community and facility mandates, may be Discounted to ensure public access to specialized topics.
- c) **Partnerships and Community Development Program** - As external partners have decision making roles in these programs, Regular fees and charges may not apply.

**Program Refunds**

- No prorated fees for registering after program start date - *exception for registrations off the waitlist*
- Full refund if program is cancelled by the Town of Smithers
- Full refund if requested 24 hours prior to program start
- Pro-rated refund if requested 24 hours prior to the third class
  
- Refund requests for specialty programs (camps, special events, workshops, etc.) must be submitted 7 days prior to program start
- No refunds provided after these deadlines without a medical note
- Refunds must be requested in person or over the phone during office hours
- Refunds will be returned by method of payment, with the exception of cash and debit. Fees that had been paid with cash and/or debit will be refunded by cheque through a regular Accounts Payable batch.

<b>14</b>	<b>FINES AND PENALTIES</b>
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**Smoking at Town owned facilities or on Town owned properties:**

There is absolutely NO SMOKING allowed on or in Town owned facilities or properties. Arena users, Ranger Park Centre users, and Field Users are responsible for communicating and responding to the behaviour of their participants, parents, and/or guests disrespecting this rule. If Arena or Field users do not respect this rule, organizations will be invoiced for \$100 per offence.

**Late Departures:**

Town owned facility users must vacate the property no later than ONE HOUR after their time is completed. If the property is not vacated within the one-hour time slot, extra charges will be invoiced to organization in one half hour increments.

**Penalty for Late Payment:**

If an organization, person or group is invoiced for a fee or charge and they do not pay within 60 days of the invoice date they will be charged a 10% penalty.

<b>15</b>	<b>INSURANCE REQUIREMENTS</b>
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Each Arena user, Ranger Park Centre user, Fall Fair user, Field user group and/or individual is required to provide proof of insurance and name the Town as an additional insured to the Town's Recreation, Parks, and Culture Department prior to an event and/or program. If proof of insurance is not submitted before the event and/or program, the Town of Smithers has the right to refuse access to the facility.

The Town of Smithers requires a minimum of \$2,000,000 liability insurance coverable of Town owned facility. The Town of Smithers retains the right to request for insurance coverage up to \$5,000,000 depending on the type of event and/or program.