

# TOWN OF SMITHERS

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD AT THE COUNCIL CHAMBERS, 1027 ALDOUS STREET ON WEDNESDAY, OCTOBER 13, 2010, AT 12:00 P.M.

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Council Present:

Cress Farrow, Mayor  
Norm Adomeit, Councillor  
Mark Bandstra, Councillor  
Lorne Benson, Councillor  
Jo Ann Groves, Councillor  
Charlie Northrup, Councillor.

Staff Present:

Deborah Sargent, Chief Administrative Officer  
Leslie Ford, Director of Finance  
Mark Allen, Director of Development Services  
Andrew Hillaby, Directory of Recreation, Parks and Culture  
Wilf Taekema, Director of Work and Operations  
Lindsay Blair, Recording Secretary.

Council Excused:

Frank Wray, Councillor.

Staff Excused:

Susan Bassett, Director of Corporate Services  
Keith Stecko, Fire Chief.

## 1. CALL TO ORDER

Mayor Farrow called the meeting to order (12:19 p.m.).

## 2. CORRESPONDENCE / REPORTS

### 2.1 Water and Sewer Rates

Groves/

THAT Report FIN 10-37 dated September 28, 2010, from L. Ford, Director of Finance, concerning water and sewer user fees, be received (1610-01).

**CARRIED UNANIMOUSLY.**

Groves/

THAT Council select Option 2: Decrease the residential water and sewer fees based on the residential revenue to collect (within the current 2010-2014 Five-year plan) and based on the estimated number of current residential water/sewer users;

AND THAT Council approve a 1.5% increase for residential water and sewer rates per year, over and above the net decreases as per Report FIN 10-37.

**CARRIED UNANIMOUSLY.**

Bandstra/

THAT Council approve of the commercial and metered water and sewer rates increasing by 1.5% per year.

**OPPOSED: COUNCILLOR BENSON. CARRIED.**

Northrup/

THAT the Water and Sewer User Fees Bylaws be renewed for another four years.

**CARRIED UNANIMOUSLY.**

Northrup/

THAT Council continue to waive the water and sewer user fees for Pioneer Lodge and ~~Bulkley Senior Housing.~~

**OPPOSED: COUNCILLORS BENSON. CARRIED.  
AND GROVES.**

## 2.2 Recreation Fees and Charges

Adomeit/

THAT Report FIN 10-39 dated September 27, 2010, from L. Ford, Director of Finance, concerning Recreation Fees and Charges Bylaw, be received (1610-01).

**CARRIED UNANIMOUSLY.**

Adomeit/

THAT Council approve 2% annual rate increases for 2011 and 2012 for the following Recreation fees: a) arena - without ice; b) arena - with ice (except the Second Sheet Ice Future Operating Reserve Fee); c) arena - summer ice (except the Second Sheet Ice Future Operating Reserve Fee); d) fall fair buildings; and e) Ranger Park room rentals.

AND THAT Council approve the addition of the Preschool hourly rate fees to the Recreation Fees and Charges Bylaw in the amount of \$6 per hour for 2011 and \$6.50 per hour in 2012.

AND THAT Council approve \$0.50 increases to the public skating fees starting September 2011.

AND THAT Council approve 10% annual rate increases to the Field Rental rates for 2011 and 2012.

AND THAT Council approve annual campground rate increases of 10% for 2011 and 2012 (with each year's rate rounded up to the nearest dollar).

**CARRIED UNANIMOUSLY.**

Groves/

THAT Council revisit the campground rates in one year's time once the showers have been installed.

**CARRIED UNANIMOUSLY.**

Northrup/

THAT Council increase the damage deposit for rentals of ~~field~~ arena washroom facilities from \$50 to \$150.

**CARRIED UNANIMOUSLY.**

Bandstra/

THAT Council reduce the RV Storage rates to the 2009 rates for two years, as follows: a) units up to 20 feet \$280; b) units up to 25 feet \$350; and c) units up to 30 feet \$420.

**CARRIED UNANIMOUSLY.**

2.3 Garbage Collection User Fees

Northrup/

THAT Council approve 2% annual rate increases for garbage collection fees for 2011 and 2012, as recommended in Report FIN 10-36 dated September 28, 2010, from L. Ford, Director of Finance (1610-01).

**CARRIED UNANIMOUSLY.**

2.4 Cemetery Fees and Charges

Northrup/

THAT Report FIN 10-32 dated September 24, 2010, from L. Ford, Director of Finance, recommending that Council approve a 3% annual rate increase to cemetery fees for 2011 and 2012, be received (1610-01).

**CARRIED UNANIMOUSLY.**

Northrup/

THAT Council approve a 5% annual rate increase to cemetery fees for 2011 and 2012.

**CARRIED UNANIMOUSLY.**

2.5 Airport Fees and Charges

Northrup/

THAT Report FIN 10-33 dated September 24, 2010, from L. Ford, Director of Finance, recommending that Council approve a one year 3% increase in 2011 airport fees and charges, except the hourly and daily rate for car parking and the AIF fee, be received (1610-01).

**CARRIED UNANIMOUSLY.**

Northrup/

THAT Council makes no changes to the airport fees and charges for one year.

**CARRIED UNANIMOUSLY.**

2.6 Business License Bylaw:

Northrup/

THAT Report FIN 10-35 dated September 24, 2010, from L. Ford, Director of Finance, recommending that Council provide feedback on changes to be made within the Business License Bylaw, be received (1610-01).

**CARRIED UNANIMOUSLY.**

2.7 Water and Sewer Regulation Bylaw

Groves/

THAT Report FIN 10-41 dated September 28, 2010, from L. Ford, recommending that Council approve amending the Water and Sewer Service Connection rates within the Water Regulation Bylaw No. 954 and Sewer Regulation Bylaw No. 954 to state that all water and sewer service connections will be at cost, be received (1610-01).

**CARRIED UNANIMOUSLY.**

Groves/

THAT Council amend the Water Service Connection fee to \$1,500 within Water Regulation Bylaw No. 954;

AND THAT Council amend the Sewer Service Connection fee to \$2,500 within Sewer Regulation Bylaw No. 952.

**CARRIED UNANIMOUSLY.**

Groves/

THAT Council add a fee of \$125 for "Sewer Camera Fee" to Sewer Regulation Bylaw No. 952.

**CARRIED UNANIMOUSLY.**

2.8 Traffic Fines

Bandstra/

THAT Report FIN 10-34 dated September 24, 2010, from L. Ford, Director of Finance, requesting Council provide direction to any changes towards the Traffic Fines Bylaw, be received (1610-01).

**CARRIED UNANIMOUSLY.**

Bandstra/

THAT Council make no changes to the Traffic Fines Bylaw at this time.

**CARRIED UNANIMOUSLY.**

2.9 Administrative Fees and Charges

Bandstra/

THAT Report FIN 10-31 dated September 21, 2010, from L. Ford, Director of Finance, recommending Council provide direction for changes to the Administration Fees and Charges Bylaw, be received;

AND THAT the wording "Computer tape, floppy diskette or compact disc" be changed to current terminology (1610-01).

**CARRIED UNANIMOUSLY.**

Bandstra/

THAT the draft new Administration Fees Charges Bylaw reflecting word changes, be received (1610-01).

**CARRIED UNANIMOUSLY.**

3. OTHER BUSINESS / NEW BUSINESS

None.

4. ADJOURNMENT

Groves/

THAT the meeting be adjourned (1:52 p.m.).

**CARRIED UNANIMOUSLY.**

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Cress Farrow  
Mayor

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Deborah Sargent  
Chief Administrative Officer

**Certified a True Copy and Correct Copy** of the minutes of the Committee of the Whole meeting held Wednesday, October 13, 2010 at noon in the Council Chambers, 1027 Aldous Street

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Deborah Sargent  
Corporate Administrator