

TOWN OF SMITHERS

Minutes of the Regular Meeting of Council held in Council Chambers, 1027 Aldous Street, Smithers, B.C., on Tuesday, February 23, 2010, at 7:30 p.m.

Council Present:

Cress Farrow, Mayor
Norm Adomeit, Councillor
Mark Bandstra, Councillor
Lorne Benson, Councillor
Jo Ann Groves, Councillor
Frank Wray, Councillor.

Staff Present:

Deborah Sargent, Chief Administrative Officer
Susan Bassett, Director of Corporate Services
Leslie Ford, Director of Finance
Mark Allen, Director of Development Services
Andrew Hillaby, Director of Recreation, Parks and Culture
Keith Stecko, Fire Chief
Wilf Taekema, Director of Works and Operations
Janice McKay, Recording Secretary.

Council Excused:

Charlie Northrup, Councillor.

Staff Excused:

Patricia Berg, Airport Manager.

Media Present: S. Stranges, The Peak; K. Koppitz, CFTK-TV, and R. Schierer, The Interior News.

CALL TO ORDER

1. Mayor Farrow called the meeting to order (7:30 p.m.).

APPROVAL OF AGENDA (including Supplemental Items)

- 1A Adomeit/Groves
10.0141 THAT Council approves the agenda, and the following supplemental items for
AGENDA discussion later in the meeting (under Sections 9 and 14):
APPROVAL
- 14-1 Letter dated February 17, 2010, from Mayor J. Mussallem, City of Prince Rupert, presenting correspondence between the City of Prince Rupert and the provincial government regarding the proposed bi-weekly ferry service from Tsawwassen to Port Hardy in 2011 (refer to 9-5).
 - 14-2 Invitation from F. Stokes to attend the Camp Caledonia Renovation Project "Come, See Stay and Play" event being held March 6, 2010, at Camp Caledonia, Telkwa High Road (0530-05).
 - 14-3 Report PR 10-04 dated February 22, 2010, from A. Hillaby, Director of Recreation, Parks and Culture, requesting a resolution authorizing A. Hillaby to submit a funding request for Department of Canadian Heritage Celebrate Canada Program funds (6140-01).

CARRIED UNANIMOUSLY.

PUBLIC HEARING

None.

APPROVAL OF MINUTES

3-1 Adomeit/Benson
10.0142 THAT the minutes of the Regular Meeting of Council held February 9, 2010, be
REG FEB 9 adopted, as amended, by showing Councillor Benson as "opposed" to Motions
10.0102 and 10.0103, and by replacing "carried unanimously" with "carried".

CARRIED UNANIMOUSLY.

3-2 Adomeit/Bandstra
10.0143 THAT the minutes of the Committee of the Whole Meeting held January 27,
C.O.W. 2010 (Pool), be adopted.
JAN. 27

CARRIED UNANIMOUSLY.

3-3 Benson/Bandstra
10.0144 THAT the minutes of the Committee of the Whole Meeting held February 2,
C.O.W. 2010 (Realtors), be adopted.
FEB. 2

CARRIED UNANIMOUSLY.

3-4 Bandstra/Wray
10.0145 THAT the minutes of the Committee of the Whole Meeting held February 3,
C.O.W. 2010 (HBM), be adopted.
FEB. 3

CARRIED UNANIMOUSLY.

3-5 Groves/Bandstra
10.0146 THAT the minutes of the Committee of the Whole Meeting held February 10,
C.O.W. 2010 (Innovation Foods), be adopted.
FEB. 10

CARRIED UNANIMOUSLY.

BUSINESS ARISING FROM THE MINUTES

4-1 Adomeit/Wray
10.0147 THAT Report ADM 10-011 dated February 10, 2010, from D. Sargent, Chief
ITEMS Administrative Officer, recommending no items be made public from the Special
MADE Meeting of Council held January 26, 2010, be received;
PUBLIC (In-Camera) Meeting of Council held January 26, 2010, be received;
AND THAT no items be placed on the public agenda at this time (0640-01).

CARRIED UNANIMOUSLY.

4-2 Item 5-1 - Regular Meeting of Council held February 9, 2010 - Farmer's Market
10.0148 Groves/Wray
FARMER'S THAT the Bulkley Valley Farmer's Market Association's delegation form and
MARKET Strategic Plan 2010, be received.

CARRIED UNANIMOUSLY.

10.0149 Groves/Adomeit
THAT Council address Central Park visioning at an upcoming Committee of the
Whole meeting, with a second Committee of the Whole meeting to be held with
the Farmer's Market Association at a later date.

CARRIED UNANIMOUSLY.

4-3 Item 9-2 - Regular Meeting of Council held February 9, 2010 - NCLGA Officers
NCLGA D. Sargent reported that Councillor Northrup is considering the nomination as
OFFICER

NOMINATION an Officer of the North Central Local Government Association and will advise Council at the March 9, 2010, Regular Meeting.

PETITIONS AND DELEGATIONS

5-1 BEAR SMART POLICIES OCP The presentation by Debbie Wellwood, wildlife biologist, and Kyle Ackles, Conservation Officer, included a request that Council consider proposed revisions to Sections 6.2.1 and 6.2.2 of the draft Official Community Plan. The revisions would support the spirit and intent of the “Bear Smart” Community Program, developed by the BC Ministry of Environment, and leave the door open for potential adoption of the Program at some point in the future.

Regarding the “Bear Smart” Program, the presentation included: a) criteria for communities to achieve “Bear Smart” status; b) the benefits of participating in the Program; c) participating communities; and d) the goal of the Program.

The presenters confirmed that: a) last year was a slower than normal year for bear complaints across the province, due to natural factors; b) the Program could be altered to include other species of wildlife, such as moose; c) property development should not funnel wildlife through small areas; d) Smithers is considered to be a community where Bear Smart goals would be achievable; e) Smithers is ahead of other communities with regard to waste management; and f) there are different funding models for the Program’s education component.

COUNCIL REPORTS:

COUNCILLOR ADOMEIT

6-1 None.

COUNCILLOR BANDSTRA

6-2-1 Bandstra/Wray
10.0150 THAT the minutes of the Economic Development Committee meeting held
EDC February 8, 2010, be received.
FEB. 9

CARRIED UNANIMOUSLY.

COUNCILLOR BENSON

6-3-1 Benson/Adomeit
10.0151 THAT the Visitor Information Statistics from the Smithers District Chamber of
VISITOR Commerce for the period ending January 31, 2010, and January to December
INFO STATS statistics for 2009, be received (0230-20).

CARRIED UNANIMOUSLY.

6-3-2 Benson/Wray
10.0152 THAT the minutes of the Tourism Advisory Committee meeting held
TAC February 15, 2010, be received (0360-20).
FEB. 15

CARRIED UNANIMOUSLY.

10.0153 Benson/Bandstra
TAC THAT the Terms of Reference for the Tourism Advisory Committee be
TERMS OF amended by: a) making the Office of the Wet'suwet'en member an advisory
REFERENCE position, following consultation between D. Sargent, Chief Administrative
Officer, and the Office of the Wet'suwet'en on this matter; and b) adding a third
member to represent the Private Sector.

CARRIED UNANIMOUSLY.

COUNCILLOR GROVES

6-4 None.

COUNCILLOR NORTHRUP

6-5 None.

COUNCILLOR WRAY

6-6 SEABRIDGE Councillor Wray advised that he attended the Seabridge Gold Ltd. presentation held February 18, 2010.

MAYOR FARROW

6-7-1 Groves/Adomeit
10.0154 THAT the following minutes of Regional District of Bulkley-Nechako, be
RDBN received: a) Committee of the Whole meeting held January 14, 2010; b) Rural
Directors Committee meeting held January 14, 2010; and c) Strategic
Development Committee meeting held December 10, 2009.

CARRIED UNANIMOUSLY.

6-7-2 Groves/Adomeit
10.0155 THAT the following correspondence from the Omineca Beetle Action Coalition,
OBAC be received: a) Quick News from OBAC dated February 8, 2010; and b) OBAC
Newsletter dated February 2010.

CARRIED UNANIMOUSLY.

Councillor Groves may attend the Omineca Beetle Action Coalition's workshop, *From Plan to Action: Implementing Resilience Strategies in the Omineca Region*, being held April 20, 2010, in Prince George.

STAFF (A) REPORTS

7A-1 Adomeit/Wray
10.0156 THAT Report ADM 10-012 dated February 12, 2010, from S. Bassett, Director

GAZETTE of Corporate Services, regarding Town Gazette and other communication options, be received.

CARRIED UNANIMOUSLY.

10.0157 Bandstra/Benson
THAT Council approves the discontinuation of the Town Gazette and moving to a monthly half-page spot in the Interior News (1475-01).

CARRIED UNANIMOUSLY.

7A-2 Groves/Bandstra
10.0158 THAT Report ADM 10-013 dated February 12, 2010, from S. Bassett, Director of Corporate Services, presenting design concepts and top six slogans for the GATEWAY lower portion of Gateway Signs, be received; SIGNS

AND THAT the design concepts and slogans be approved for sign production (0595-01).

CARRIED UNANIMOUSLY.

7A-3 Wray/Bandstra
10.0159 THAT Report FIR 10-03 dated February 16, 2010, from K. Stecko, Fire Chief, recommending execution of the First Responder Consent and Indemnity FIRST Agreement, be received; RESPONDER AGREEMENT

AND THAT the Mayor and Chief Administrative Officer be authorized to execute the First Responder Consent and Indemnity Agreement, with the Emergency and Health Services Commission, for the provision of Emergency Medical Responder Services;

AND THAT Council sends a letter to the provincial government emphasizing that the Town would not be able to provide important First Responder services without the necessary provincial dollars for instructor and First Responder training (7340-01).

CARRIED UNANIMOUSLY.

7A-4 Adomeit/Wray
10.0160 THAT Report FIR 10-04 dated February 16, 2010, from K. Stecko, Fire Chief recommending Mayor Farrow appoint Walter Bucher as Deputy Emergency DEPUTY Measures Coordinator for the Town of Smithers; EMC

AND THAT Mayor Farrow's appointment of Walter Bucher, as Deputy Emergency Measures Coordinator, be hereby ratified by Council (7340-01).

CARRIED UNANIMOUSLY.

7A-5 Benson/Wray
10.0161 THAT Report DEV 10-017 dated February 15, 2010, from A. Walker, Planner, presenting Strata Conversion Policy DEV-004 and requesting Council consider STRATA approving a strata conversion application fee increase, be received. POLICY

CARRIED UNANIMOUSLY.

10.0162

Benson/Bandstra

THAT Council adopts Strata Conversion Policy DEV-004, as amended, by: a) changing the minimum life expectancy of buildings from twenty years to twenty-five years; and b) changing the vacancy rate from 4% to 5% and adding language to define "rental vacancy rate" as the number of available rental units after approval of the proposed strata application;

AND THAT the strata conversion application fee be increased from fifty dollars to two hundred and fifty dollars for four units or less, and six hundred dollars thereafter (3360-20).

OPPOSED:

COUNCILLOR

**ADOMEIT.
CARRIED**

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7A-6
10.0163
3439
FULTON
AVENUE

Mayor Farrow declared a conflict of interest, for pecuniary reasons, and left the Chambers (8:44 p.m.). Councillor Wray declared a conflict of interest and left the Chambers (8:44 p.m.).

Benson/Bandstra

THAT Report DEV 10-020 dated February 15, 2010, from A. Walker, Planner, regarding zoning for 3439 Fulton Avenue, be received.

CARRIED UNANIMOUSLY.

10.0164

Bandstra/Benson

THAT staff prepare a rezoning amendment that would permit, as an Auxiliary use in all M-1 zoned properties, the retail sales of goods manufactured on-site and/or goods related to the principal use, provided that retail sales do not exceed twenty-five percent of the building to a maximum of 2,500 square feet;

AND THAT the Town initiates the rezoning.

CARRIED UNANIMOUSLY.

Mayor Farrow and Councillor Wray returned to the Chambers (9:08 p.m.).

STAFF (B) REPORTS

7B-1
10.0165
JANUARY
REPORTS

Groves/Bandstra

THAT the following monthly department reports for January 2010, be received: a) Airport Services; b) Development Services Department; c) Fire Department; d) Prevention and Community Safety; and e) Works and Operations.

CARRIED UNANIMOUSLY.

BYLAWS

Councillor Wray left the Chambers, due to a conflict of interest (9:10 p.m.).

8-1
10.0166
BYLAW 1616

“Bylaw No. 1616 - Town of Smithers Zoning Bylaw No. 1403 Amendment No. 10-01” (3867 Highway 16 - Tran)

Benson/Adomeit
THAT Bylaw No. 1616, cited as “Bylaw No. 1616 - Town of Smithers Zoning Bylaw No. 1403 Amendment No. 10-01”, be read a third time.

CARRIED UNANIMOUSLY.

10.0167

Benson/Adomeit
THAT Bylaw No. 1616, cited as “Bylaw No. 1616 - Town of Smithers Zoning Bylaw No. 1403 Amendment No. 10-01”, be adopted.

CARRIED UNANIMOUSLY.

Councillor Wray returned to the Chambers (9:11 p.m.).

8-2
10.0168
BYLAW 1617

“Bylaw No. 1617 - Town of Smithers Official Community Plan Bylaw No. 1335 Amendment No. 10-01” (Seventh Avenue - Howard)

Benson/Wray
THAT Bylaw No. 1617, cited as “Bylaw No. 1617 - Town of Smithers Official Community Plan Bylaw No. 1335 Amendment No. 10-01”, be read a third time.

CARRIED UNANIMOUSLY.

10.0169

Benson/Wray
THAT Bylaw No. 1617, cited as “Bylaw No. 1617 - Town of Smithers Official Community Plan Bylaw No. 1335 Amendment No. 10-01”, be adopted.

CARRIED UNANIMOUSLY.

8-3
10.0170
BYLAW 1618

“Bylaw No. 1618 - Town of Smithers Zoning Bylaw No. 1403 Amendment No. 10-02” (Seventh Avenue - Howard)

Benson/Wray
THAT Bylaw No. 1618, cited as “Bylaw No. 1618 - Town of Smithers Zoning Bylaw No. 1403 Amendment No. 10-02”, be read a third time.

CARRIED UNANIMOUSLY.

10.0171

Groves/Adomeit
THAT Bylaw No. 1618, cited as “Bylaw No. 1618 - Town of Smithers Zoning Bylaw No. 1403 Amendment No. 10-02”, be adopted.

CARRIED UNANIMOUSLY.

8-4
10.0172
BYLAW 1614

“Bylaw No. 1614 - Town of Smithers Official Community Plan”

Adomeit/Benson

THAT Report DEV 10-019 dated January 15, 2010, from A. Walker, Planner,

introducing "Bylaw No. 1614 - Town of Smithers Official Community Plan" for readings, be received;

AND THAT Bylaw No. 1614, cited as "Bylaw No. 1614 - Town of Smithers Official Community Plan", be read a first and second time.

CARRIED UNANIMOUSLY.

10.0173 Adomeit/Benson
THAT "Bylaw No. 1614 - Town of Smithers Official Community Plan", proceed to public hearing.

CARRIED UNANIMOUSLY.

8-5 "Bylaw 1619 - Fire Department False Alarms"

10.0174

BYLAW 1619

Benson/Bandstra

THAT Report FIR 10-02 dated February 16, 2010, from K. Stecko, Fire Chief, introducing "Bylaw 1619 - Fire Department False Alarms" for readings, be received;

AND THAT Bylaw No. 1619, cited as "Bylaw 1619 - Fire Department False Alarms", be read a first and second time.

CARRIED UNANIMOUSLY.

10.175 Wray/Adomeit
THAT Bylaw No. 1619, cited as "Bylaw 1619 - Fire Department False Alarms", be read a third time.

CARRIED UNANIMOUSLY.

CORRESPONDENCE - (A) ITEMS

9-1 Wray/Bandstra
10.0176 THAT the letter dated February 5, 2010, from J. Carmody-Fallows, President, FIGURE Smithers Figure Skating Club, requesting ice rental fees be waived or reduced SKATING for the Carnival being held March 19, 2010, be received; ICE TIME

AND THAT Council denies the request from the Smithers Figure Skating Club to waive or reduce ice rental fee for the Carnival being held March 19, 2010 (0530-05).

CARRIED UNANIMOUSLY.

9-2 Adomeit/Wray
10.0177 THAT the Member Notice dated February 10, 2010, from the Union of British LOCAL Columbia Municipalities, seeking registrants for a member consultation session GOVT regarding local government elections being held March 12, 2010, at the Delta ELECTIONS Vancouver Airport Hotel, be received (0230-30). SESSION

CARRIED UNANIMOUSLY.

9-3 Groves/Wray
10.0178 THAT the letter dated February 5, 2010, from the Regional District of Bulkley- RDBN Nechako requesting eight municipalities to consider participating in a proposed TRADESHOW partnership by committing \$1,025.62 and one staff person to attend PARTNERS one of four 2010 tradeshow, be received;

AND THAT this item be deferred so that Councillor Groves has an opportunity to obtain further information from the Regional District of Bulkley-Nechako (0400-55).

CARRIED UNANIMOUSLY.

9-4
10.0179
MUSEUM
C.O.W. MTG.

Adomeit/Benson
THAT the letter dated February 16, 2010, from J. Pearce, President, Bulkley Valley Historical and Museum Society, requesting: a) a Committee of the Whole meeting to update Council on plans for a new museum; and b) Council's consideration to make a new museum building a Centennial project for 2013, be received (7930-02).

CARRIED UNANIMOUSLY.

10.0180

Adomeit/Groves
THAT the Bulkley Valley Historical and Museum Society be requested to submit a letter outlining their plans for a new building and the status of the feasibility study.

OPPOSED: **COUNCILLOR** **WRAY.**
CARRIED

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9-5 & 14-1
10.0181
BI-WEEKLY
FERRY
SERVICE

Bandstra/Benson
THAT the following be received:
9-5 Letter dated February 18, 2010, from D. Hahn, President and Chief Executive Officer, BC Ferries, seeking support for a bi-weekly summer service from Tsawwassen to Port Hardy that would link passengers with existing service to Prince Rupert and Haida Gwaii.
14-1 Letter dated February 17, 2010, from Mayor J. Mussallem, City of Prince Rupert, presenting correspondence between the City of Prince Rupert and the provincial government regarding the proposed bi-weekly ferry service from Tsawwassen to Port Hardy in 2011 (8710-01).

CARRIED UNANIMOUSLY.

CORRESPONDENCE - (B) ITEMS- RECEIVE AND REPLY

10. None.

CORRESPONDENCE - (B) ITEMS - RECEIVE FOR INFORMATION

11-1 to 11-11
10.0182

Adomeit/Bandstra
THAT the following correspondence be received:

'B' ITEMS

- 11-1 Letter dated February 15, 2010, from R. Curry resigning from the Tourism Advisory Committee (0360-20).
- 11-2 Letter dated February 10, 2010, from C. Hayhurst replying to the Town's letter regarding a request for a memorial plaque in the arena (0530-05).
- 11-3 Letter dated February 3, 2010, from the Union of British Columbia Municipalities presenting the provincial response to the resolution submitted by the Town of Smithers for consideration at the 2009 conference (0230-30).
- 11-4 Letter dated January 27, 2010, from Senator M. Jaffer presenting a speech made on Martin Luther King Day on Parliament Hill (0400-40).
- 11-5 Letter received February 8, 2010, from the British Columbia Lions Society for Children with Disabilities advising that March is Easter Seals Month (0630-01).
- 11-6 Letter dated February 11, 2010, from Community Social Services Matters advising that March is Community Social Services Awareness Month (0630-01).
- 11-7 Letter dated February 4, 2010, from the Canadian Association of Home and Property Inspectors (BC) seeking support for a publicly accessible, one-stop, province-wide registry of identified grow-ops (0530-05).
- 11-8 Letter dated February 9, 2010, from K. Heed, Solicitor General and Minister of Public Safety, replying to Mayor Farrow's letter regarding Police Records Information Management Environment (PRIME) user fees (0400-20, 7400-01).
- 11-9 Letter dated February 11, 2010, from J. North and Chief E. Derrick, co-chairs of the Power 37 Executive Board, presenting a replica of the "Newsmaker of the Year - Highway 37 Coalition" plaque (6750-20/0400-30).
- 11-10 Letter dated February 15, 2010, from J. North, Chief Executive Officer, Northern Development Initiative, regarding 2010 Grant Writing Support Program funding and the reporting process (6750-20).
- 11-11 Letter dated February 10, 2010, from M. Polak, Minister of Children and Family Development and Minister Responsible for Child Care, replying to Mayor Farrow's letter regarding legislation to protect youth struggling with substance abuse (0400-20, 0360-20).

CARRIED UNANIMOUSLY.

11-2
10.0183
HAYHURST

Groves/Benson
THAT staff responds to the letter dated February 10, 2010, from C. Hayhurst regarding her request for a memorial plaque in the arena, by inviting C. Hayhurst to phone Council directly (0530-05).

CARRIED UNANIMOUSLY.

CORRESPONDENCE - (C) ITEMS

12. None.

CORRESPONDENCE - (D) ITEMS

13-1 Adomeit/Wray
10.0184 THAT the following correspondence, as routed, be received for information:
'D' ITEM 13-1 *Heritage BC Quarterly*, Winter 2010.

CARRIED UNANIMOUSLY.

SUPPLEMENTAL ITEMS APPROVED FOR DISCUSSION

14-1 See 9-5.

14-2 Adomeit/Bandstra
10.0185 THAT the invitation from F. Stokes to attend the Camp Caledonia Renovation
CAMP Project "Come, See Stay and Play" event being held March 6, 2010, at Camp
CALEDONIA Caledonia, Telkwa High Road, be received (0530-05).

CARRIED UNANIMOUSLY.

14-3 Adomeit/Groves
10.0186 THAT Report PR 10-04 dated February 22, 2010, from A. Hillaby, Director of
CANADA Recreation, Parks and Culture, requesting authorization to submit a funding
DAY GRANT request for Department of Canadian Heritage Celebrate Canada Program
funds, be received;

AND THAT Council authorizes A. Hillaby, Director of Recreation, Parks and Culture, to submit a funding request to the Department of Canadian Heritage in relation to the Celebrate Canada Program for organizing activities to celebrate Canada Day, July 1, 2010 (6140-01).

CARRIED UNANIMOUSLY.

OTHER BUSINESS/NEW BUSINESS

15-1 Adomeit/Benson
10.0187 THAT staff prepare a proposal, and inventory list of unpaved streets, for future
INFRA- infrastructure grant application purposes;
STRUCTURE
FUNDING

AND THAT a letter be sent to Dick Harris, Member of Parliament for Cariboo-Prince George, and Jay Hill, Member of Parliament for Prince George-Peace River, urging these Members to persuade the Federal Government to follow through on its intention to establish 2011 Mountain Pine Beetle infrastructure grants, totalling \$800 million, and advising that the Town of Smithers intends on submitting an application at the first opportunity.

CARRIED UNANIMOUSLY.

15-2 Bandstra/Adomeit
10.0188 THAT the Town of Smithers enter into a cost-sharing venture with the Smithers
S.E.G./TOS Exploration Group to publish a public awareness column in The Interior News
NEWSPAPER two times per month at the approximate cost of two thousand dollars annually.
COLUMN

OPPOSED:

COUNCILLOR

**WRAY.
CARRIED**

10.0189

Groves/Benson

THAT the Town's portion of the cost to publish a twice-monthly newspaper column be taken from the Economic Development Committee budget.

CARRIED UNANIMOUSLY.

PUBLIC QUESTION PERIOD

16.

None.

NOTICE OF SPECIAL (IN-CAMERA) MEETING OF COUNCIL PURSUANT TO SECTION 92 OF THE COMMUNITY CHARTER

17.

10.0190

NOTICE OF
IN-CAMERA

Adomeit/Groves

THAT, pursuant to Section 92 of the *Community Charter*, Council gives notice and exercises its authority and excludes the media and the public, except for municipal staff, from the Special (In-Camera) Meeting of Council being held on March 9, 2010, at 6:00 p.m. to deal with matters falling under Section 90, subsections 1 and/or 2 of the *Community Charter*.

CARRIED UNANIMOUSLY.

ADJOURNMENT

18.

10.0191

ADJOURN

Adomeit/Bandstra

THAT the Regular Meeting of Council be adjourned (9:55 p.m.).

CARRIED UNANIMOUSLY.

Certified Correct:

Cress Farrow
Mayor

Deborah Sargent
Corporate Administrator (CAO)

Certified a True and Correct Copy of the minutes of the Regular Meeting of Council held on Tuesday, February 23, 2010, at 7:30 p.m. in the Council Chambers at 1027 Aldous Street, Smithers, B.C.

Deborah Sargent
Corporate Administrator (CAO)

DS/jm
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