

# TOWN OF SMITHERS

Minutes of the Regular Meeting of Council held in Council Chambers, 1027 Aldous Street, Smithers, B.C., on Tuesday, May 11, 2010, at 7:30 p.m.

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## Council Present:

Jo Ann Groves, Acting Mayor  
Norm Adomeit, Councillor  
Mark Bandstra, Councillor  
Lorne Benson, Councillor  
Charlie Northrup, Councillor  
Frank Wray, Councillor.

## Staff Present:

Deborah Sargent, Chief Administrative Officer  
Susan Bassett, Director of Corporate Services  
Leslie Ford, Director of Finance  
Mark Allen, Director of Development Services  
Andrew Hillaby, Director of Recreation, Parks and Culture  
Keith Stecko, Fire Chief  
Patricia Berg, Airport Manager  
Wilf Taekema, Director of Works and Operations  
Penny Goodacre, Recording Secretary.

## Council Excused:

Cress Farrow, Mayor.

Media Present: S. Stranges, The Peak; and R. Schierer, The Interior News.

## CALL TO ORDER

1. Acting Mayor Groves called the meeting to order (7:35 p.m.).

## APPROVAL OF AGENDA (including Supplemental Items)

- 1A Benson/Northrup  
10.0359 THAT Council approves the agenda, and the following supplemental items for  
AGENDA discussion later in the meeting:  
APPROVAL
- 14-1 Letter dated May 5, 2010, from J. Baker, President, Bulkley Woodlot Association, to J. Lloyd-Smith, District Manager, Skeena Stikine Forest District, Ministry of Forests and Range, regarding potential sources of Allowable Annual Cut available to enable expansion of the Wetzin'kwa Community Forest tenure (0360-20).
  - 14-2 Notes from Councillor Benson from the Trans Canada Yellowhead Highway Association conference held April 29 to May 1, 2010, in Prince George (0230-20).

**CARRIED UNANIMOUSLY.**

2. PUBLIC HEARING

None.

## APPROVAL OF MINUTES

- 3-1 Adomeit/Northrup  
10.0360 THAT the minutes of the Regular Meeting of Council held April 27, 2010, be  
REG adopted, by amending Motion 10.0340 to reflect that Councillor Bandstra was  
APR 27 opposed.

**CARRIED UNANIMOUSLY.**

**BUSINESS ARISING FROM THE MINUTES**

4-1 Northrup/Bandstra  
10.0361 THAT Report ADM 10-036 dated April 28, 2010, from D. Sargent, Chief  
ITEMS Administrative Officer, regarding items being made public from the Special (In-  
MADE Camera) Meeting of Council held April 13, 2010, be received;  
PUBLIC AND THAT no items be placed on the public agenda at this time (0640-01).

**CARRIED UNANIMOUSLY.**

4-2 Item 5-2 - Regular Meeting of Council held April 27, 2010

10.0362 Benson/Bandstra  
SPARC THAT the request from K. Lai, Accessibility Project Coordinator, Social Planning  
ACCESS. and Research Council of British Columbia (SPARC-BC), for the Town of  
BYLAWS Smithers to consider establishing accessibility bylaws, be received (0530-05).

**CARRIED UNANIMOUSLY.**

**PETITIONS AND DELEGATIONS**

5-1 None.

**COUNCIL REPORTS:**

**COUNCILLOR ADOMEIT**

6-1-1 None.

**COUNCILLOR BANDSTRA**

6-2-1 Councillor Bandstra stated he attended the following meetings: a) North Central  
BANDSTRA Local Government Association Convention; b) Bulkley Valley Economic  
UPDATE Development Initiative Working Group meeting; and c) Northwest Transmission  
Line Highway 37 Open House.

Councillor Bandstra congratulated Staff on organizing an excellent convention.

**COUNCILLOR BENSON**

6-3-1 Benson/Wray  
10.0363 THAT the Visitor Information Statistics from the Smithers District Chamber of  
VISITOR Commerce for the period ending: a) March 31, 2010, and; b) April 30, 2010, be  
STATS received (0230-20).

**CARRIED UNANIMOUSLY.**

6-3-2 Wray/ Benson

10.0364  
TCYHA THAT Supplemental Item 14-2. Notes from Councillor Benson from the Trans Canada Yellowhead Highway Association conference held April 29 to May 1, 2010, in Prince George, be received (0230-20).

**CARRIED UNANIMOUSLY.**

10.0365  
TCYHA Northrup/Wray  
THAT Council ratify the appointment of Councillor Benson as the British Columbia Vice-President for the Executive of the Trans Canada Yellowhead Highway Association.

**CARRIED UNANIMOUSLY.**

### **COUNCILLOR GROVES**

6-4-1 None.

### **COUNCILLOR NORTHRUP**

6-5-1  
10.0366  
UNBC  
NWRAC  
MTG. Northrup/Bandstra  
THAT Councillor Northrup's notes from the University of Northern British Columbia Northwest Regional Advisory Council meeting held April 26, 2010, in Terrace, be received (0400-70).

**CARRIED UNANIMOUSLY.**

6-5-2  
NORTHRUP  
UPDATE Councillor Northrup stated he attended the following meetings: a) North Central Local Government Association Convention; and b) Northwest Transmission Line Highway 37 Open House.

Councillor Northrup congratulated Staff on organizing an excellent convention.

### **COUNCILLOR WRAY**

6-6-1  
WRAY  
UPDATE Councillor Wray stated he attended the following meetings: a) North Central Local Government Association Convention; and b) McHappy Day.

Councillor Wray congratulated Staff on organizing an excellent convention.

### **MAYOR FARROW**

6-7-1  
10.0367  
OBAC Benson/Adomeit  
THAT the following Omineca Beetle Action Coalition items, be received: a) *Members' Quick Notes*, April 27, 2010; and b) *Quick News from OBAC*, May 3, 2010.

**CARRIED UNANIMOUSLY.**

6-7-2  
10.0368  
STUDENT  
LETTERS Wray/Bandstra  
THAT the letters from Grade 5 students from Walnut Park Elementary School, regarding their Town Hall tour, be received (0530-05).

**CARRIED UNANIMOUSLY.**

### **STAFF (A) REPORTS**

7A-1 Northrup/Benson  
10.0369 THAT Report PR 10-06 dated April 20, 2010, from A. Hillaby, Director of  
RANGER Recreation, Parks and Culture, regarding award of the 2010 Ranger Park  
PARK PLAY- Preschool Playground Installation contract to Henderson Equipment Ltd.,  
GROUND be received;

AND THAT Henderson Equipment Ltd. be awarded the contract to supply and install a playground at Ranger Park, based on their quotation of \$20,647.51, including taxes (6140-01).

**CARRIED UNANIMOUSLY.**

7A-2 Adomeit/Wray  
10.0370 THAT Report ADM 10-041 dated May 1, 2010, from S. Bassett, Director of  
SMITHERS Corporate Services, recommending revisions to the lease agreement with  
MOUNTAIN Smithers Mountain Bike Association, be received;  
BIKING

ASSOC. AND THAT Council authorize the following changes to the Lease Agreement  
LEASE with the Smithers Mountain Bike Association, as detailed in Report ADM 10-041:

- a) That the term of the lease run from May 1, 2010 to April 30, 2015 to coincide with the Association's fiscal year and insurance renewal;
- b) That Clause 2.3 (xiii) be amended to read: *"To have the facility open for public use and advise the Town when it is unsafe to be used, so that the Town may consider closing the facility"*.
- c) That Clause 2.3 (xiv) be amended to allow the ability to provide limited concessions during Association events, such as day camps, to allow nominal fundraising opportunities, provided the operators of such concessions obtain the necessary permits and certifications; and
- d) That Clause 3.1 - Termination be amended to allow termination by either party, by providing ninety (90) days written notice (Vault).

AND THAT the Mayor and Chief Administrative Officer be authorized to sign the new lease agreement.

**CARRIED UNANIMOUSLY.**

7A-3 Bandstra/Northrup  
10.0371 THAT Report DEV 10-037 dated April 28, 2010, from M. Allen, Director of  
COLUM- Development Services, recommending a new columbarium at the cemetery,  
BARIUM be received (5330-20/10-11).

**CARRIED UNANIMOUSLY.**

10.0372 Bandstra/Northrup  
COLUM- THAT Council proceed with Option A – 2010: 1) Construct a concrete base  
BARIUM large enough for two 48-unit columbaria at \$5,000; 2) Construct a red brick



REPORT FEBRUARY presenting the monthly report for February 2010, be received (8400-03).  
**CARRIED UNANIMOUSLY.**

7B-2 Benson/Wray  
10.0378 THAT Report AIR-10-07 dated April 15, 2010, from P. Berg, Airport Manager, presenting the monthly report for March 2010, be received (8400-03).  
AIRPORT REPORT MARCH  
**CARRIED UNANIMOUSLY.**

7B-3 Adomeit/Benson  
10.0379 THAT Report PR 10-07 dated April 22, 2010, from A. Hillaby, Director of Recreation, Parks and Culture, presenting an update on the poultry barn located at the fairgrounds, be received (6140-01).  
POULTRY BARN  
**CARRIED UNANIMOUSLY.**

7B-4 Adomeit/Benson  
10.0380 THAT Report W/OPS 10-11 dated February 11, 2010, from W. Taekema, Director of Works and Operations, regarding request for proposals for arena ice resurfacer advertising, be received (2240).  
ARENA RESURFACER ADVERTISING  
**CARRIED UNANIMOUSLY.**

7B-5 Adomeit/Bandstra  
10.0381 THAT Report ADM 10-042 dated May 1, 2010, from S. Bassett, Director of Corporate Services, regarding termination of the lease agreement with Boart Longyear lease, be received (Vault).  
BOART LONGYEAR LEASE  
**CARRIED UNANIMOUSLY.**

### **BYLAWS**

8-1 "Bylaw No. 1625 - Five-Year (2010-2014) Financial Plan"  
10.0382 Adomeit/Wray  
BYLAW THAT Bylaw No. 1625, cited as "Bylaw No. 1625 - Five-Year (2010-2014) Financial Plan", be adopted.  
1625  
**CARRIED UNANIMOUSLY.**

8-2 "Bylaw No. 1626 - 2010 Tax Rates"  
10.0383 Bandstra/Benson  
BYLAW THAT Bylaw No. 1626, cited as "Bylaw No. 1626 - 2010 Tax Rates", be adopted.  
1626  
**CARRIED UNANIMOUSLY.**

### **CORRESPONDENCE - (A) ITEMS**

9-1 Wray/Adomeit  
10.0384 THAT the email dated April 28, 2010, from the Union of British Columbia Municipalities regarding New Relationship Agreements, between the Province  
UBCM NEW RELATION-

SHIP and Aboriginal groups, signed in the first quarter of 2010, be received (0230-30).

**CARRIED UNANIMOUSLY.**

9-2 Adomeit/Benson  
10.0385 THAT the letter dated May 3, 2010, from the Smithers Lions Club requesting the  
LIONS opportunity to provide Council and staff with a tour and on-site discussion  
RAILCAR regarding the Central Park railcar, be received;

AND THAT Staff arrange a site tour of the railcar for Tuesday, May 18, 2010 at 6:00 p.m. (6140-20).

**CARRIED UNANIMOUSLY.**

**CORRESPONDENCE - (B) ITEMS- RECEIVE AND REPLY**

10. None.

**CORRESPONDENCE - (B) ITEMS - RECEIVE FOR INFORMATION**

11-1 to 11-5 Adomeit/Wray  
10.0386 THAT the following correspondence be received:  
'B' ITEMS

11-1 Email dated April 23, 2010, from L. Boudreau, Acting Regional Manager, Environmental Stewardship and Parks and Protected Areas Division, Skeena Region, Ministry of Environment, regarding the Skeena Quality Waters Strategy (0360-20).

11-2 Letter received April 29, 2010, from M. Balczer regarding Income Assistance (0530-05).

11-3 Letter dated April 22, 2010, from Mayor D. Corrigan, City of Burnaby, regarding the Canada and United States Agreement on the Buy American Provisions of the American Recovery and Reinvestment Act (0230-30).

11-4 Letter dated April 28, 2010, from J. Lloyd-Smith, District Manager, Skeena Stikine Forest District, Ministry of Forests and Range, replying to the Town's letter regarding participation in a working group to explore expansion of the Wetzin'kwa Community Forest (0360-20).

11-5 Letter dated April 28, 2010, from Child Find BC advising that May is Missing Children's Month and May 25, 2010, is Missing Children's Day (0630-01).

**CARRIED UNANIMOUSLY.**

**CORRESPONDENCE - (C) ITEMS**

12. None.

**CORRESPONDENCE - (D) ITEMS**

- 13-1 to 13-8  
10.0387  
'D' ITEMS
- Adomeit/Benson  
THAT the following correspondence, as routed, be received for information:
- 13-1 Material handed out at the University of Northern British Columbia Northwest Regional Advisory Council meeting held April 26, 2010 (0400-70). See 6-5-1.
  - 13-2 Information regarding Access Awareness Day from the Union of British Columbia Municipalities, including the Accessibility Community Bylaws Guide Resource Kit from the Social Planning and Research Council of British Columbia (SPARC-BC).
  - 13-3 *Evaluating the Economic Development Role of BC Local Governments: A Snapshot of Community Effort and Opportunity*, April 2010, Union of British Columbia Municipalities.
  - 13-4 *Solplan Review*, April 2010.
  - 13-5 *Workers' Voice*, Spring 2010.
  - 13-6 *2010 Report Card on Physical Activity for Children and Youth*, Active Healthy Kids Canada.
  - 13-7 *AE Today*, Issue #1, 2010.
  - 13-8 *Saving B.C.'s Wild Salmon*, Winter 2010, Wilderness Committee.

**CARRIED UNANIMOUSLY.**

**SUPPLEMENTAL ITEMS APPROVED FOR DISCUSSION**

- 14-1  
10.0388  
WOODLOT  
ASSOC.  
WETZIN'KWA  
EXPANSION
- Adomeit/Wray  
THAT the letter dated May 5, 2010, from J. Baker, President, Bulkley Woodlot Association, to J. Lloyd-Smith, District Manager, Skeena Stikine Forest District, Ministry of Forests and Range, regarding potential sources of Allowable Annual Cut available to enable expansion of the Wetzin'kwa Community Forest tenure, be received (0360-20).

**CARRIED UNANIMOUSLY.**

- 14-2 See Councillor Benson's Report 6-3-2.

**OTHER BUSINESS/NEW BUSINESS**

- 15-1  
JAZZ AIR
- P. Berg, Airport Manager, informed Council that the new Jazz Air manager would be coming to Smithers to meet with Jazz Air employees and with her. Council requested that a meeting be arranged with Council and the new Jazz Air manager.

- 15-2  
WORKS  
UPDATE
- W. Taekema, Director of Works and Operations, informed Council that the spring water flushing program is underway. He advised that dust control would be applied to gravel streets beginning next week.

- 15-3  
NCLGA
- Councillor Northrup expressed his appreciation to Einar and Barri Blix for arranging the Bulkley Valley Walking Tour and to Fergus Tomlin, Bulkley Valley Museum for arranging the Culture Crawl during the North Central Local

Government Association Convention.

15-4            Acting Mayor Groves congratulated Staff on organizing an excellent North  
NCLGA            Central Local Government Association Convention.

**PUBLIC QUESTION PERIOD**

16-1            None.

**NOTICE OF SPECIAL (IN-CAMERA) MEETING OF COUNCIL PURSUANT TO SECTION 92 OF THE COMMUNITY CHARTER**

17.              Adomeit/Bandstra  
10.0389          THAT, pursuant to Section 92 of the *Community Charter*, Council gives notice  
NOTICE OF        and exercises its authority and excludes the media and the public, except for  
IN-CAMERA        municipal staff, from the Special (In-Camera) Meeting of Council being held on  
                         May 25, 2010, at 6:00 p.m. to deal with matters falling under Section 90,  
                         subsections 1 and/or 2 of the *Community Charter*.

**CARRIED UNANIMOUSLY.**

**ADJOURNMENT**

18.              Adomeit/Bandstra  
10.0390          THAT the Regular Meeting of Council be adjourned (8:46 p.m.).  
ADJOURN

**CARRIED UNANIMOUSLY.**

Certified Correct:

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Jo Ann Groves  
Acting Mayor

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Deborah Sargent  
Corporate Administrator (CAO)

**Certified a True and Correct Copy** of the minutes of the Regular Meeting of Council held on Tuesday, May 11, 2010, at 7:30 p.m. in the Council Chambers at 1027 Aldous Street, Smithers, B.C.

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Deborah Sargent  
Corporate Administrator (CAO)

DS/jm/pg

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