

TOWN OF SMITHERS

Minutes of the Regular Meeting of Council held in Council Chambers, 1027 Aldous Street, Smithers, B.C., on Tuesday, May 25, 2010, at 7:30 p.m.

Council Present:

Jo Ann Groves, Acting Mayor
Norm Adomeit, Councillor
Mark Bandstra, Councillor
Lorne Benson, Councillor
Charlie Northrup, Councillor
Frank Wray, Councillor.

Staff Present:

Deborah Sargent, Chief Administrative Officer
Susan Bassett, Director of Corporate Services
Mark Allen, Director of Development Services
Andrew Hillaby, Director of Recreation, Parks and Culture
Patricia Berg, Airport Manager
Wilf Taekema, Director of Works and Operations
Janice McKay, Recording Secretary.

Council Excused:

Cress Farrow, Mayor.

Staff Excused:

Leslie Ford, Director of Finance
Keith Stecko, Fire Chief.

Media Present: S. Stranges, The Peak; K. Koppitz, CFTK-TV, and C. Orr, The Interior News.

CALL TO ORDER

1. Acting Mayor Groves called the meeting to order (7:30 p.m.).

APPROVAL OF AGENDA (including Supplemental Items)

- 1A Adomeit/Benson
10.0391 THAT Council approves the agenda, and the following supplemental items for
AGENDA discussion later in the meeting (under Section 14):
APPROVAL
- 14-1 Letter dated May 19, 2010, from A. Follett, Festival of Nations Event Coordinator, requesting the Town of Smithers' sponsorship to promote the 2010 Festival of Nations Celebration being hosted by the Smithers Bridging Committee (0400-60, 0530-05).
 - 14-2 Invitation from Northern Health to attend the next Board meeting being held June 14, 2010, at the Hudson Bay Lodge, including a roundtable discussion for area community leaders (0400-80).

CARRIED UNANIMOUSLY.

2. PUBLIC HEARING

None.

APPROVAL OF MINUTES

- 3-1 Benson/Wray
10.0392 THAT the minutes of the Regular Meeting of Council held May 11, 2010, be
REG MAY 11 adopted.

CARRIED UNANIMOUSLY.

BUSINESS ARISING FROM THE MINUTES

4-1 Adomeit/Northrup
10.0393 THAT Report ADM 10-037 dated May 12, 2010, from D. Sargent, Chief
ITEMS Administrative Officer, regarding items being made public from the Special (In-
MADE Camera) Meeting of Council held April 27, 2010, be received;
PUBLIC AND THAT no items be placed on the public agenda at this time (0640-01).

CARRIED UNANIMOUSLY.

4-2 Item 5-1 - Regular Meeting of Council held April 27, 2010 - Request from Royal
10.0394 Canadian Legion Branch 63 for a Municipal Tax Exemption
LEGION

Bandstra/Benson
THAT the request from Royal Canadian Legion Branch 63 for a municipal tax exemption and Report FIN 10-12 dated May 14, 2010, from L. Ford, Director of Finance, regarding Permissive Tax Exemptions, be received (0530-05, 1610-01).

CARRIED UNANIMOUSLY.

10.0395 Bandstra/Northrup
THAT the request from Royal Canadian Legion Branch 63 for a municipal tax exemption be denied.

OPPOSED: COUNCILLOR WRAY.
CARRIED.

10.0396 Northrup/Benson
THAT Report FIN 10-12 dated May 14, 2010, from L. Ford, Director of Finance, regarding Permissive Tax Exemptions, be referred to the Committee of the Whole meeting to be held June 15, 2010, at 6:00 p.m. for review and discussion.

CARRIED UNANIMOUSLY.

PETITIONS AND DELEGATIONS

5-1 P. Hirshfield and D. Atagi, Ministry of Environment, updated Council on the
SKEENA Skeena Quality Watershed Strategy, as requested in Council's March 22nd letter
QUALITY to Minister B. Penner. Reference was made to the document *Ministry of*
WATERS *Environment Response to Working Group Recommendations for Skeena*
STRATEGY *Angling Management Plans - Skeena Quality Watershed Strategy, April 23, 2010* (included in the agenda), primarily the timeline from 2007 to the present.

In response to Council's questions, Mr. Atagi advised that: a) Ministry Staff worked to limit the complexity of the Synopsis, where possible, in favour of more homogenized regulations, so as not to deter novice anglers; b) the more costly "Classified Waters Licence" required by non-resident anglers and guides fishing for wild steelhead is warranted; c) it is difficult to gauge the level of stakeholder satisfaction, as much of the feedback is the result of lobbying campaigns and; d) local businesses realize that their interests were considered in the consultation process, as the results were very 'water specific'.

COUNCIL REPORTS:

COUNCILLOR ADOMEIT

6-1 None.

COUNCILLOR BANDSTRA

6-2 None.

COUNCILLOR BENSON

6-3-1 Adomeit/Benson
10.0397 THAT the following items from the Bulkley Valley Pool and Recreation Centre,
BVPRC be received: a) Comparative Income Statement for March 2010; b) Facility
Manager Report for April 2010; and c) Minutes of the Bulkley Valley Aquatic
Centre Management Society Board of Directors' Meeting held April 21, 2010
(0230-20).

CARRIED UNANIMOUSLY.

6-3-2 Benson/Wray
10.0398 THAT the minutes of the Tourism Advisory Committee meeting held May 17,
TAC 2010, be received (0360-20).
MAY 17

CARRIED UNANIMOUSLY.

10.0399 Bandstra/Benson
THAT the minutes of the Tourism Advisory Committee meeting held May 17,
2010, be amended so that the composition of the Bulkley Valley Economic
Development Initiative Board is identical to that shown as Option B on Page 31
of the BVEDI Strategic Plan, namely, three members representing Smithers,
two members representing the Regional District of Bulkley-Nechako Rural Area
'A', one member representing the Office of the Wet'suwet'en, and one jointly-
appointed member.

CARRIED UNANIMOUSLY.

6-3-3 Councillor Benson reported that he attended the tour of the Smithers Lions'
BENSON railcar.
MEETINGS

COUNCILLOR GROVES

6-4-1 Adomeit/Northrup
10.0400 THAT the letter dated May 11, 2010, from D. Stene, Chairman, Bulkley Valley
OPERATION Community Foundation, to the Operation Keyhole Committee, denying the
KEYHOLE request to establish a partnership, be received (0530-05/0360-20).

CARRIED UNANIMOUSLY.

COUNCILLOR NORTHRUP

6-5-1 Northrup/Adomeit
10.0401 THAT the minutes of the Advisory Planning Commission meeting held May 12,
APC 2010, be received (0360-20).
MAY 12 **CARRIED UNANIMOUSLY.**

10.0402 Northrup/Adomeit
PAVING THAT Council review, at the Committee of the Whole meeting being held
COST June 15, 2010, the policy of paying for paving adjacent to the property of a
POLICY proposed development, when there is no connection to existing pavement.
CARRIED UNANIMOUSLY.

6-5-2 Councillor Northrup reported that he attended: a) the recognition event for
NORTHRUP Boyd Brown, outgoing Library Board Chair; b) the Mining Week luncheon; and
MEETINGS c) the Smithers Lions' railcar tour.

COUNCILLOR WRAY

6-6-1 Councillor Wray reported that he attended the recognition event for Boyd Brown
LIBRARY and advised that Wally Bergen was elected as the new Chair of the Smithers
Public Library Board to replace Boyd Brown.

MAYOR FARROW

6-7-1 Adomeit/Benson
10.0403 THAT the following Regional District of Bulkley-Nechako minutes be received:
RDBN a) Meeting No. 3 held March 25, 2010; b) Forestry Committee held April 15,
2010; c) Committee of the Whole held April 15, 2010; d) Environmental
Services Committee held April 15, 2010; e) Rural Directors Committee held
April 15, 2010; and f) Strategic Development Committee held April 15, 2010.
CARRIED UNANIMOUSLY.

6-7-2 Adomeit/Wray
10.0404 THAT the email dated May 5, 2010, from the Northern Development Initiative
NDI Trust presenting the Northwest Region Quarterly Update to March 31, 2010, be
received (6750-20).
CARRIED UNANIMOUSLY.

6-7-3 Acting Mayor Groves reported that she attended: a) the Mining Week luncheon;
GROVES and b) the Steelhead Symposium in Prince George regarding the Asia/Pacific
MEETINGS Gateway. A report on the Symposium will be included on the June 8th Regular
Meeting of Council agenda.

STAFF (A) REPORTS

7A-1 Northrup/Bandstra
10.0405 THAT Report ADM 10-043 dated May 12, 2010, from S. Bassett, Director of
PARMINTER Corporate Services, recommending renewal of the lease agreement with
LEASE D. Parminter, be received;

AND THAT Council authorize the Acting Mayor and Chief Administrative Officer to sign the renewal of the lease for Don Parminter for a further five (5) year term expiring June 30, 2015 (Vault).

CARRIED UNANIMOUSLY.

7A-2 Bandstra/Benson
10.0406 THAT Report ADM 10-047 dated May 15, 2010, from D. Sargent, Chief
BVEDI Administrative Officer, presenting the *Bulkley Valley Economic Development Initiative Strategic Plan*, be received;

AND THAT Council approves the *Bulkley Valley Economic Development Initiative Strategic Plan* dated May 10, 2010;

AND THAT Council authorize the expenditure of up to \$170,000 annually beginning in 2011, as the Town of Smithers' contribution to the Bulkley Valley Economic Development Association;

AND THAT Council disband the Tourism Advisory Committee effective December 31, 2010.

CARRIED UNANIMOUSLY.

10.0407 Bandstra/Benson
BVEDI THAT the Tourism Advisory Committee be requested to suggest name(s) of
HOTELIER hoteliers to Council, for Council to then submit to the Bulkley Valley Economic Development Initiative Working Group, for selection of the jointly-appointed Board member.

CARRIED UNANIMOUSLY.

7A-3 Adomeit/Wray
10.0408 THAT Report W/OPS 10-13 dated May 17, 2010, from W. Taekema, Director of
TOWN Works and Operations, recommending award of paving work on Town roads to
ROAD L.B. Paving Ltd., according to the selected bid process, as explained in
PAVING Purchasing Policy FIN-006, be received;

AND THAT Council makes an exception to the Formal Tender process in favour of the Selected Bid process, per Purchasing Policy FIN-006;

AND THAT Council approves the award of paving work on Town roads to local contractor L.B. Paving Ltd. at an estimated total cost of \$335,000, excluding taxes (5400-12).

CARRIED UNANIMOUSLY.

7A-4 Benson/Northrup

10.0409
10TH AVE.
ROSENTHAL
PAVING

Adomeit/Benson

THAT Report DEV 10-042 dated May 17, 2010, from M. Allen, Director of Development Services, recommending award of the 10th Avenue/Rosenthal Road Paving Local Area Service Project to L.B. Paving Ltd., be received;

AND THAT Council makes an exception to the Formal Tender process, in favour of the Selected Bid process, per Purchasing Policy FIN-006;

AND THAT Council approve awarding the 10th Avenue/Rosenthal Road Paving Local Area Service Project to L.B. Paving Ltd. at the quote amount of \$63,882.00, excluding GST (5330-20/LAS10-01).

CARRIED UNANIMOUSLY.

7A-5
10.0410
SOUTH
TRUNK
STORM
SEWER

Adomeit/Benson

THAT Report DEV 10-043 dated May 17, 2010, from M. Allen, Director of Development Services, recommending award of the South Trunk Storm Sewer 2010 contract to Western Industrial Contractors Ltd., be received;

AND THAT Council approves awarding the South Trunk Storm Sewer 2010 contract to Western Industrial Contractors Ltd. from Prince George in the amount of \$2,004,910.57, excluding GST and HST (5330-20/10-04).

CARRIED UNANIMOUSLY.

7A-6
10.0411
AIRSIDE
ACCESS
CONTROL
CONTRACT

Adomeit/Bandstra

THAT Report AIR 10-08 dated May 14, 2010, from P. Berg, Airport Manager, recommending a two-year contract renewal with Dan Cramer Access Control for provision of airside access control at the Smithers Regional Airport, be received;

AND THAT Council authorize the Acting Mayor and Chief Administrative Officer to renew the Airside Access Control Contract at the Smithers Regional Airport between the Town of Smithers and Dan Cramer Access Control for a two-year term expiring May 31, 2012 (1640-20).

CARRIED UNANIMOUSLY.

7A-7
10.0412
D10-02
3839 2ND
AVE.

Northrup/Bandstra

THAT Report DEV 10-044 dated May 14, 2010, from A. Walker, Planner, recommending approval, with conditions, of Development Permit Application D10-02 for property located at 3839 Second Avenue (Graham), be received;

AND THAT Council approve Development Permit application D10-02 for the property located at 3839 Second Avenue, provided that: a) the lane adjacent to the property is paved; b) the property connects to the existing municipal storm sewer on Second Avenue; c) there is adequate garbage screening; and d) there is minimum lighting of 0.5 foot candles for the parking area with the light rays directed as to not shine onto the adjacent parcels (3020-20/D10-02).

CARRIED UNANIMOUSLY.

10.0413

Northrup/Adomeit

THAT staff prepare a report, for Council's consideration, regarding estimated costs to pave the section of gravel lane between the portion that the Graham's are required to pave and the existing paved lane.

CARRIED UNANIMOUSLY.

7A-8

Adomeit/Benson

10.0414
CENTRAL
PARK
BUILDING
SOCIETY
LEASE

THAT Report ADM 10-048 dated May 18, 2010, from S. Bassett, Director of Corporate Services, recommending Council authorize amendments to the lease agreement with the Central Park Building Society, and signing of the amended lease, be received (Vault).

CARRIED UNANIMOUSLY.

10.0415

Northrup/Wray

THAT the Central Park Building Society be invited to make a presentation at the Committee of the Whole meeting being held June 15, 2010, regarding amendments to the Central Park Building lease agreement, as proposed by the Society.

CARRIED UNANIMOUSLY.

STAFF (B) REPORTS

7B-1
10.0416
APRIL DEPT.
REPORTS

Adomeit/Benson

THAT the following monthly department reports for April 2010, be received:
a) Airport Services; b) Development Services Department; c) Fire Department;
d) Prevention and Community Safety; and e) Works and Operations.

CARRIED UNANIMOUSLY.

7B-2
10.0417
BOART
LONGYEAR
LEASE

Adomeit/Wray

THAT Report ADM 10-046 dated May 11, 2010, from S. Bassett, Director of Corporate Services, regarding termination of the hangar lease agreement with Boart Longyear, be received (Vault).

CARRIED UNANIMOUSLY.

BYLAWS

8. None.

CORRESPONDENCE - (A) ITEMS

9-1
10.0418
BVDH
AUXILIARY
BBQ

Adomeit/Northrup

THAT the letter received May 13, 2010, from C. Apperloo, Bulkley Valley District Hospital Auxiliary Society, inviting a member of Council to attend the Society's 90th anniversary barbecue being held June 12, 2010, at the Bulkley Valley District Hospital, be received;

AND THAT Acting Mayor Groves be authorized to represent Council at the barbecue (0630-01).

CARRIED UNANIMOUSLY.

10.0419

Wray/

THAT Acting Mayor Groves proclaim June 11, 2010, as "Smithers Hospital Auxiliary Day".

MOTION LOST DUE TO LACK OF SECONDER.

9-2
10.0420

Benson/Adomeit

THAT the letter dated May 6, 2010, from the Omineca Beetle Action Coalition

OBAC Board of Directors regarding the status of the Regional Economic Diversification and Community Resilience Strategies, and notes from the Meeting of Local Government Staff held April 20, 2010, be received (0230-40).

CARRIED UNANIMOUSLY.

CORRESPONDENCE - (B) ITEMS- RECEIVE AND REPLY

10. None.

CORRESPONDENCE - (B) ITEMS - RECEIVE FOR INFORMATION

11-1 to 11-3 Adomeit/Wray
10.0421 THAT the following correspondence be received:
'B' ITEMS

11-1 Letter dated April 28, 2010, from E. Kite, Customer Relations, British Columbia Ferry Services Inc., replying to Mayor Farrow's letter opposing the proposed Tsawwassen to Port Hardy route (0400-30).

11-2 Letter dated May 5, 2010, from A. de Hoog, Full Cycle Project, Smithers Community Services Association, seeking feedback to determine if there is a need for a new social enterprise to operate a recycling and compost pickup service for local businesses (0230-20).

11-3 Letter dated May 5, 2010, from the District of Maple Ridge seeking support for their resolution regarding the Water Act Modernization process, following completion of the technical analysis stage (0230-30).

CARRIED UNANIMOUSLY.

CORRESPONDENCE - (C) ITEMS

12. None.

CORRESPONDENCE - (D) ITEMS

13-1 to 13-3 Adomeit/Wray
10.0422 THAT the following correspondence, as routed, be received for information:
'D' ITEMS

13-1 *Yellowhead IT!*, 2010 edition.

13-2 *Forest Life - British Columbia Woodlots*, by W. Tewinkel.

13-3 *BC Forest Professional*, May/June 2010.

CARRIED UNANIMOUSLY.

SUPPLEMENTAL ITEMS APPROVED FOR DISCUSSION

14-1 Adomeit/Benson
10.0423 THAT the letter dated May 19, 2010, from A. Follett, Festival of Nations Event
FESTIVAL Coordinator, requesting the Town of Smithers' sponsorship to promote the 2010
OF NATIONS Festival of Nations Celebration being hosted by the Smithers Bridging
Committee, be received (0400-60, 0530-05).

CARRIED UNANIMOUSLY.

14-2 Northrup/Benson
10.0424 THAT the invitation from Northern Health to attend the Board meeting being
NORTHERN

HEALTH
ROUNDTABLE held June 14, 2010, at the Hudson Bay Lodge, including a roundtable discussion for area community leaders, be received (0400-80).

CARRIED UNANIMOUSLY.

Acting Mayor Groves advised that she would be participating in the 4:00 p.m. roundtable portion of the meeting.

Acting Mayor Groves altered the order of the agenda and proceeded to Public Question Period.

PUBLIC QUESTION PERIOD

16-1
BRIENESSE P. Briennesse questioned the increased wages in the BV Regional Pool budget. He suggested Staff advise the Grahams of fire separation requirements for their proposed building now, in case of future second-storey residential use. He commented that the Bulkley Valley Economic Development Initiative Strategy Plan is a good document, but voiced concern about: a) the possibility of creating a disservice to tourism; and b) the wage for the Economic Development Officer being above the provincial standard.

16-2
GRAHAM K. Graham, applicant for Development Permit D10-02, for property located at 3839 Second Avenue, received confirmation that the Development Permit will be issued and that once that is done, she may then proceed to the building permit stage.

OTHER BUSINESS/NEW BUSINESS

15-1
HERITAGE
PARK A. Hillaby advised that he will be putting out a tender for playground equipment at Heritage Park.

15-2
POOL Councillor Benson advised that the increase in wages for BV Regional Pool employees is a seasonal skew.

15-3
AIRPORT
SOCIAL Councillor Northrup advised that he enjoyed the Airport Barbecue and the opportunity to socialize with Staff.

15-4
ANNUAL
REPORT S. Bassett advised that the Draft Annual Report is available for the public to view. Council will consider the Annual Report for approval on June 8, 2010.

15-5
BVEDI Councillor Bandstra advised that he would be unavailable the week of June 7, during the day. He invited P. Briennesse to meet with him to discuss concerns regarding the Bulkley Valley Economic Development Initiative.

15-6
ST.
JOSEPH'S Councillor Adomeit reported that St. Joseph School's 50th Anniversary was well attended by past students.

NOTICE OF SPECIAL (IN-CAMERA) MEETING OF COUNCIL PURSUANT TO SECTION 92 OF THE COMMUNITY CHARTER

17. Adomeit/Benson
10.0425 THAT, pursuant to Section 92 of the *Community Charter*, Council gives notice
NOTICE OF and exercises its authority and excludes the media and the public, except for
IN-CAMERA municipal staff, from the Special (In-Camera) Meeting of Council being held on
June 8, 2010, at 6:00 p.m. to deal with matters falling under Section 90,
subsections 1 and/or 2 of the *Community Charter*.
CARRIED UNANIMOUSLY.

ADJOURNMENT

18. Adomeit/Bandstra
10.0426 THAT the Regular Meeting of Council be adjourned (9:20 p.m.).
ADJOURN
CARRIED UNANIMOUSLY.

Certified Correct:

Jo Ann Groves
Acting Mayor

Deborah Sargent
Corporate Administrator (CAO)

Certified a True and Correct Copy of the minutes of the Regular Meeting of Council held on May 25, 2010, at 7:30 p.m. in the Council Chambers at 1027 Aldous Street, Smithers, B.C.

Deborah Sargent
Corporate Administrator (CAO)

DS/jm