

TOWN OF SMITHERS

Minutes of the Regular Meeting of Council held in Council Chambers, 1027 Aldous Street, Smithers, B.C., on Tuesday, June 22, 2010, at 7:30 p.m.

Council Present:

Cress Farrow, Mayor
Norm Adomeit, Councillor
Mark Bandstra, Councillor
Lorne Benson, Councillor
Charlie Northrup, Councillor
Frank Wray, Councillor.

Council Excused:

Jo Ann Groves, Councillor.

Staff Present:

Deborah Sargent, Chief Administrative Officer
Susan Bassett, Director of Corporate Services
Leslie Ford, Director of Finance
Mark Allen, Director of Development Services
Andrew Hillaby, Director of Recreation, Parks and Culture
Wilf Taekema, Director of Works and Operations
Janice McKay, Recording Secretary.

Staff Excused:

Keith Stecko, Fire Chief
Patricia Berg, Airport Manager.

Media Present: S. Stranges, The Peak; K. Koppitz, CFTK-TV; and K. Bolen, The Interior News.

CALL TO ORDER

1. Mayor Farrow called the meeting to order (7:35 p.m.).

APPROVAL OF AGENDA (including Supplemental Items)

1A
10.0454
AGENDA
APPROVAL

Adomeit/Benson

THAT Council approves the agenda, and the following supplemental items for discussion later in the meeting:

- 14-1 Report FIN 10-19 dated June 21, 2010, from Councillor Benson presenting a recommendation from the Tourism Advisory Committee regarding the use of uncommitted prior years' 2% Hotel Tax Funds for 2011 Partner Advertising Program costs (1610-01).
- 14-2 Report ADM 10-058 dated June 21, 2010, from D. Sargent, Chief Administrative Officer, recommending the appointment of the positions of Mayor and Chief Administrative Officer as founding members to the Bulkley Valley Economic Development Association (0360-20).
- 14-3 Letter dated June 21, 2010, from K. Stunder, Aurora Resorts Inc., regarding street names for Watson's Landing (3320-20).
- 14-4 "New Beginnings" Event:
 - a) Letter dated June 8, 2010, from C. Olmstead, Smithers Community Services Association, requesting to host the "New Beginnings" event on June 30, 2010, at the Smithers Skateboard Park and seeking permission to paint a mural (0300-02).
 - b) Letter dated June 9, 2010, from L. White, Smithers Bridging Committee, providing information on the "New Beginnings" project (0300-02).

CARRIED UNANIMOUSLY.

2. PUBLIC HEARING

None.

APPROVAL OF MINUTES

3-1 Adomeit/Northrup
10.0455 THAT the minutes of the Regular Meeting of Council held June 8, 2010, be
REG JUN 8 adopted.

CARRIED UNANIMOUSLY.

BUSINESS ARISING FROM THE MINUTES

4-1 Adomeit/Wray
10.0456 THAT Report ADM 10-053 dated June 11, 2010, from D. Sargent, Chief
ITEMS Administrative Officer, regarding items being made public from the Special (In-
MADE Camera) Meeting of Council held May 25, 2010, be received;
PUBLIC AND THAT no items be placed on the public agenda at this time (0640-01).

CARRIED UNANIMOUSLY.

PETITIONS AND DELEGATIONS

5-1 Bulkeley Valley Historical and Museum Society
MUSEUM F. Tomlin, Museum Director, introduced J. Emerton, Museum Society Board
UPDATE member, and Dr. J. Pearce, Board President.
&

5-2 Mr. Tomlin's presentation included: a) progress made in further establishing
NEW Smithers as a cultural destination; b) the Museum's role in attracting the culture
MUSEUM industry to Smithers; c) the four-language handout provided to visitors
encouraging radio, television, and film productions in their home countries;
d) the Museum's leadership role as a regional centre for education and
historical research, including hosting of workshops, assisting surrounding
museums with exhibits, seeking joint marketing opportunities, and allowing
other communities to use the Old Church annually to access Smithers' donors
to raise funds for their museums; e) the 3-year success of the culture crawl in
attracting tourists to participating businesses; f) the new, 3-venue Winter
Culture Crawl presenting the history of skiing; g) the opportunity to develop and
sell copyrighted product to generate revenue; h) the potential for filming
commercials (i.e. winter fashion) due to snow remaining on the slopes until
April; and i) the repatriation of war medals found at a landfill to Burns Lake and
artifacts from a California library to the Carrier Nation.

Dr. Pearce provided copies of the recently completed feasibility study for a new museum building and explained where the Board's the consultant's visions differed. For example, the study omitted the multi-purpose room, which the Board wishes to continue to pursue. Total space may differ from the 4500 square feet shown in the study. The estimated cost for the building is \$2 million, with an additional \$2 million for exhibits, furnishings, landscaping, etc.

The Board was pleased with the architect's design of the foyer, access, and division of the building into two sections. Dr. Pearce advised that: a) the project

is in its second year of a 5-year plan; b) the Society hopes to begin fundraising soon and requests that Council dedicate space in Central Park for the new Museum; c) the Society does not intend to seek funds from Council for the new building, but would still apply for an annual grant-in-aid; d) the Board would like to see the project completed by 2013, in time for Smithers' Centennial year; and e) the second section of the building would be paid for by the Museum Society for future leasing, as a Tourism Information Centre and a 100-seat theatre, with storage for an additional 100 seats.

Mayor Farrow advised that Council will be holding discussions with user groups regarding Central Park this October and hopes to have an answer regarding the request for a new museum site in the near future.

COUNCIL REPORTS:

COUNCILLOR ADOMEIT

6-1 None.

COUNCILLOR BANDSTRA

6-2-1 Bandstra/Adomeit
10.0457 THAT the minutes of the Economic Development Committee meeting held
EDC JUN 7 June 7, 2010, be received (0360-20).

CARRIED UNANIMOUSLY.

10.0458 Bandstra/Adomeit
BRADFIELD THAT Council update the September 2004 letter opposing the Bradfield Canal
CANAL Road to include opposing the Bradfield Alaska/British Columbia Intertie tie-into
ROAD the Northwest Transmission Line;

AND THAT Council provide a letter of support regarding the concept of an adhoc Northwest British Columbia Task Force to investigate the Northwest British Columbia copper production opportunity, the social/environmental case for locating a copper refinery in Northwest British Columbia, and the case for additional North/South linear industrial infrastructure along the North/South Highway 37 corridor for refining and manufacturing.

CARRIED UNANIMOUSLY.

6-2-2 Councillor Bandstra reported that he attended the Chamber Luncheon held
BANDSTRA June 15, 2010, celebrating McElhanney Consulting Services Ltd.'s centennial.
MTGS.

COUNCILLOR BENSON

6-3-1 Benson/Northrup
10.0459 THAT the Bulkley Valley Pool and Recreation Centre Manager's Report from
POOL the May 2010 Board meeting and April 2010 financials, be received (0230-20).

CARRIED UNANIMOUSLY.

14-1 Benson/Wray
10.0460 THAT Report FIN 10-19 dated June 21, 2010, from Councillor Benson
TAC presenting a recommendation from the Tourism Advisory Committee regarding
2011 the use of uncommitted prior years' 2% Hotel Tax Funds for 2011 Partner
TOURISM Program advertising costs, be received.
ADS

CARRIED UNANIMOUSLY.

10.0461 Benson/Wray
THAT Council approve the use of uncommitted prior years' 2% Hotel Tax Funds in the amount of \$31,341 to pay for 2011 Tourism Advisory Committee Partner Programs costs including the 2011 Milepost, 2011 Northern BC Travel Guide, and 2011 SnoRiders West advertising, as recommended by the Tourism Advisory Committee (1610-01).

CARRIED UNANIMOUSLY.

6-3-2 Councillor Benson advised that he took part in the Main Street Fair dunk tank
BENSON on June 19, 2010, and encouraged Council to attend the DAF Grad fundraiser
EVENTS on June 27, 2010, at the Della Herman Theatre, with hypnotist S. Steel.

COUNCILLOR GROVES

6-4 None.

COUNCILLOR NORTHRUP

6-5-1 Northrup/Benson
10.0462 THAT the report from Councillor Northrup regarding the Federation of Canadian
NORTHRUP Municipalities conference held May 28 to 31, 2010, in Toronto, be received
FCM NOTES (0230-40).

CARRIED UNANIMOUSLY.

6-5-2 Councillor Northrup reported that he attended the Northern Health roundtable
NORTHRUP and McElhanney's centennial celebration.
MEETINGS

10.0463 Northrup/Benson
McELHANNEY THAT a letter be sent congratulating McElhanney Consulting Services Ltd. on
CENTENNIAL reaching the one hundred year milestone and acknowledging their contribution
to Smithers.

CARRIED UNANIMOUSLY.

COUNCILLOR WRAY

6-6 Councillor Wray reported that W. Bergen, Chair of the Smithers Public Library

BERGEN Board, is out of the hospital and recuperating.

MAYOR FARROW

6-7-1 Adomeit/Bandstra
10.0464 THAT the North West Regional Hospital District Directors' Report from the
NWRHD Board meeting held May 28, 2010, be received (0400-80).

CARRIED UNANIMOUSLY.

6-7-2 Northrup/Adomeit
10.0465 THAT the *Quick News from OBAC* (Omineca Beetle Action Coalition), dated
OBAC June 15, 2010, be received (0230-40).

CARRIED UNANIMOUSLY.

6-7-3 Wray/Adomeit
10.0466 THAT the history of the Bulkley Valley District Hospital Auxiliary, be received.
BV AUX.

CARRIED UNANIMOUSLY.

6-7-4 Mayor Farrow advised that he attended the sod-turning ceremony for the
MAYOR Sparrows project, the Northwest Regional Advisory Committee meeting held
MTGS. June 11, 2010, via conference call, and the Town barbecue on June 11, 2010.

STAFF (A) REPORTS

7A-1 Benson/Adomeit
10.0467 THAT Report FIN 10-15 dated June 8, 2010, from L. Ford, Director of Finance,
SURPLUS recommending approval of disposal of specific surplus equipment and furniture,
EQUIPMENT be received;

AND THAT Council approves the disposal of Town surplus equipment and furniture as listed in Report FIN 10-15 (1610-01).

CARRIED UNANIMOUSLY.

7A-2 Adomeit/Benson
10.0468 THAT Report ADM 10-052 dated June 10, 2010, from S. Bassett, Director of
RADIO Corporate Services, recommending signing of the lease agreement with
ANTENNA Skeena-Nechako Communications Inc. for their radio antenna;
LEASE

AND THAT Council authorize the Mayor and Chief Administrative Officer to sign the lease agreement with Skeena-Nechako Communications Inc., a subsidiary company of Community Futures Development Corporation of Nadina, for their radio antenna for five (5) years expiring October 25, 2015, be received (Vault).

CARRIED UNANIMOUSLY.

7A-3 Adomeit/Bandstra
10.0469 THAT Report DEV 10-053 dated June 14, 2010, from M. Allen, Director of
BLDG Development Services, recommending appointment of building inspectors, be
INSPECTOR received;
APPTS

AND THAT Council designate Bruce Miller, Building Inspector for the City of Terrace, as the Town of Smithers' Building Inspector on a temporary basis from June 30, 2010 to August 6, 2010;

AND THAT Council designate Roye Lovgren as the Town of Smithers' Building Inspector commencing August 9, 2010 (3800-01).

CARRIED UNANIMOUSLY.

7A-4
10.0470
WATER
LEAK
DETECTION
SURVEY

Benson/Northrup
THAT Report DEV 10-054 dated June 14, 2010, from M. Allen, Director of Development Services, regarding award of the Water Leak Detection Survey contract, be received;

AND THAT Council makes an exception to the Formal Tender process in favour of the Selected Bid process, per Purchasing Policy FIN-006;

AND THAT Council approves awarding the Water Leak Detection Survey contract to Hetek Solutions Inc. from North Vancouver, at an amount not to exceed \$15,000 including taxes (5330-20/LAS 10-01).

CARRIED UNANIMOUSLY.

7A-5
10.0471
TOWN
RESERVE
POLICY

Benson/Northrup
THAT Report FIN 10-17 dated June 9, 2010, from L. Ford, Director of Finance, seeking direction regarding implementation of a Town Reserve Policy, be received (1610-01).

CARRIED UNANIMOUSLY.

Council directed L. Ford to prepare a draft Reserve Policy for Council's consideration in the Fall.

7A-6
10.0472
FEES AND
CHARGES
POLICY

Northrup/Adomeit
THAT Report FIN 10-18 dated June 9, 2010, from L. Ford, Director of Finance, seeking direction regarding implementation of a Fees and Charges Policy, be received;

AND THAT Council not adopt a Fees and Charges Policy at this time (1610-01).

CARRIED UNANIMOUSLY.

7A-7
10.0473
ARENA ICE
RESURFACER
ADVERTISING

Northrup/Benson
THAT Report W/OPS 10-16 dated June 11, 2010, from W. Taekema, Director of Works and Operations, recommending signing of arena ice resurfacers advertising agreements, be received;

AND THAT Council authorize the Mayor and Chief Administrative Officer to sign

the arena ice resurfacers advertising agreement with Calderwood Realty for a five-year (5) term expiring May 31, 2015, for an amount of three hundred dollars (\$300.00) per year plus taxes and a three percent (3%) increase per year;

AND THAT Council authorizes the Mayor and Chief Administrative Officer to sign the arena ice resurfacers advertising agreement with Coast Mountain GM for a five (5) year term expiring May 31, 2015, for an amount of four hundred fifty dollars (\$450.00) per year plus taxes and a three percent (3%) increase per year (2240-20).

CARRIED UNANIMOUSLY.

7A-8
10.0474
CENTRAL
PARK
BUILDING
LEASE

Adomeit/Wray
THAT Report ADM 10-055 dated June 16, 2010, from S. Bassett, Director of Corporate Services, recommending the Mayor and Chief Administrative Officer sign the lease agreement with the Central Park Building Society, be received;

AND THAT Council authorize the Mayor and Chief Administrative Officer to sign the lease agreement with the Central Park Building Society, as amended by changing the amount of insurance coverage from five million dollars to two million dollars in Section 4.6 (Vault).

CARRIED UNANIMOUSLY.

7A-9
10.0475
PURCHASE
OF ICE
RESURFACER

Adomeit/Wray
THAT Report W/OPS 10-17 dated June 11, 2010, from W. Taekema, Director of Works and Operations, regarding purchase of a new ice resurfacers, be received.

CARRIED UNANIMOUSLY.

10.0476

Adomeit/Wray
THAT two members of the Works and Operations department investigate, in person and at the suppliers' expense, the 2010 Zamboni and 2010 Olympia ice resurfacers, and make a recommendation to the Director of Works and Operations, with the purchase cost not to exceed \$166,729.75.

OPPOSED:

COUNCILLOR

**BANDSTRA.
CARRIED**

10.0477

Wray/Adomeit
THAT Council authorize the purchase of an electric ice resurfacers, rather than a propane one.

CARRIED UNANIMOUSLY.

7A-10
10.0478
RIVERSIDE
CAMP-
GROUND
LIFT

Northrup/Bandstra
THAT Report DEV 10-049 dated June 10, 2010, from M. Allen, Director of Development Services, recommending: a) award of the Riverside Campground Sewage Lift Station 2010 contract to Western Industrial Contractors Ltd., from Prince George in the amount of \$422,625.88 (not including GST/HST); and

REPORTS e) Works and Operations.

CARRIED UNANIMOUSLY.

7B-2 Adomeit/Bandstra
10.0487 THAT Report ADM 10-054 dated June 14, 2010, from S. Bassett, Director of
NORTHERN Corporate Services, providing an update on the Northern Roots Community
ROOTS Garden Association, be received (Vault).

CARRIED UNANIMOUSLY.

BYLAWS

8-1 "Bylaw No. 1628 - Town of Smithers Business License Bylaw No. 1481
10.0488 Amendment No. 10-01"

BYLAW 1628

Wray/Bandstra

THAT Bylaw No. 1628, cited as "Bylaw No. 1628 - Town of Smithers Business License Bylaw No. 1481 Amendment No. 10-01", be adopted.

CARRIED UNANIMOUSLY.

8-2 "Bylaw No. 1627 - Five-Year (2010 - 2014) Financial Plan, Amendment No. 1"

10.0489

BYLAW 1627

Benson/Bandstra

THAT Bylaw No. 1627, cited as "Bylaw No. 1627 - Five-Year (2010 - 2014) Financial Plan, Amendment No. 1", as introduced in Report FIN 10-16 dated June 8, 2010, from L. Ford, Director of Finance, be read a first and second time.

CARRIED UNANIMOUSLY.

10.0490 Bandstra/Adomeit

THAT Bylaw No. 1627, cited as "Bylaw No. 1627 - Five-Year (2010 - 2014) Financial Plan, Amendment No. 1", be read a third time.

CARRIED UNANIMOUSLY.

CORRESPONDENCE - (A) ITEMS

9-1 Northrup/Benson

10.0491

NORTHERN
BC WINTER
GAMES

THAT the letter dated May 28, 2010, from W. Loukes, President, Northern British Columbia Winter Games Society, presenting a bid application package to host the 2013 and 2015 Northern BC Winter Games, be received (8100-20).

CARRIED UNANIMOUSLY.

Council directed staff to mention this matter in the July "Council Column" to determine if there is community interest in hosting the Games.

9-2

10.0492

UBCM
EXECUTIVE

Bandstra/Northrup

THAT the call for nominations for Union of British Columbia Municipalities Executive, be received (0230-30).

CARRIED UNANIMOUSLY.

9-3

10.0493

SALMON
BANNERS

Bandstra/Benson

THAT the letter dated June 17, 2010, from S. Deagle, Driftwood Foundation, requesting support in principle and in-kind contribution (installation of banners) for the 2011 salmon-themed street banners project, be received (0530-05).

CARRIED UNANIMOUSLY.

CORRESPONDENCE - (B) ITEMS- RECEIVE AND REPLY

10. None.

CORRESPONDENCE - (B) ITEMS - RECEIVE FOR INFORMATION

11-1 to 11-4
10.0494
'B' ITEMS

Adomeit/Wray

THAT the following correspondence be received:

- 11-1 Letter dated June 2, 2010, from B. Penner, Minister of Environment, replying to Mayor Farrow's letter regarding the status of the *Skeena System Quality Waters Strategy* (0360-20, 0400-20).
- 11-2 Letter dated June 7, 2010, from B. Golding, General Manager, Wetzin'kwa Community Forest Corporation, presenting the Town of Smithers with a gift of \$15,000, and email from D. Daly dated May 19, 2010 (0360-20).
- 11-3 Letter dated June 7, 2010, from B. Golding, General Manager, Wetzin'kwa Community Forest Corporation, presenting a repayment cheque for the loan held by the Corporation with the Town of Smithers (0360-20).
- 11-4 Letter dated June 8, 2010, from J. North, Chief Executive Officer, Northern Development Initiative Trust, regarding 2010 Economic Development Capacity Building Funding (6750-20).

CARRIED UNANIMOUSLY.

CORRESPONDENCE - (C) ITEMS

12. None.

CORRESPONDENCE - (D) ITEMS

13-1 to 13-5
10.0495
'D' ITEMS

Adomeit/Wray

THAT the following correspondence, as routed, be received for information:

- 13-1 *Northword*, June/July 2010.
- 13-2 *NWB* (Northwest Business), May 2010.
- 13-3 *Idle-free Zone*, Natural Resources Canada, Spring 2010.
- 13-4 *FCM Conference Program* and other handouts from Councillor Northrup.
- 13-5 Information package from the FCM Conference session "Starting in the Right Place - A New Approach to Employment and Social Services in Toronto", from Councillor Adomeit.

CARRIED UNANIMOUSLY.

SUPPLEMENTAL ITEMS APPROVED FOR DISCUSSION

14-1 See Councillor Benson's reports.

14-2 See Staff Reports.

14-3 See Staff Reports.

14-4 See Staff Reports.

OTHER BUSINESS/NEW BUSINESS

15-1 A. Hillaby reminded Council of Canada Day activities.
CANADA
DAY

15-2 Councillor Benson reported that the Tourism Advisory Committee
HOTELIERS recommended, at its meeting held June 21, 2010, the appointment of one of the
BVEDA following hoteliers to the Bulkley Valley Economic Development Association
Board: a) Colin Bateman, Aspen Motor Inn; b) Al McCreary, Hudson Bay Lodge;
or c) JD Rowland, Sunshine Inn. Councillor Bandstra advised that the hotelier
position is a Director-at-Large position to be decided upon by the other BVEDA
Directors.

15-3 Councillor Benson voiced his appreciation to local businesses for their
DAF GRAD generous support to Smithers Secondary School's DAF Grad event.

15-4 Councillor Northrup thanked F. Tomlin for conducting the Culture Crawl tour as
NCLGA part of the Partners Program for the North Central Local Government
Association conference.

15-5 D. Sargent confirmed that the Banner Policy report will be included on the
BANNER POLICY July 27, 2010, Regular Meeting of Council agenda.

15-6 M. Allen confirmed that the owner of the property on Fourth Avenue has applied
SETBACK for a setback variance.

15-7 D. Sargent advised that Pacific Booker Minerals is interested in holding an
PACIFIC BOOKER Open House in Smithers. It was suggested that they do so on August 24, 2010.

15-8 Councillor Northrup reported on the status of Rosenthal Road paving.
ROSENTHAL

15-8 Councillor Northrup advised that he met with two parties regarding Operation
OPERATION KEYHOLE Keyhole, with positive results.

15-9 Councillor Bandstra acknowledged Operations staff for the beautification of
KUDOS parks and streets.

15-10 M. Allen reported on the status of the South Trunk Storm Sewer project.
STSS

15-11 L. Ford advised that the Town of Smithers has been selected to participate in
SMART TOOL the Smart Tool pilot project, to utilize the Province's green house gas software.

PUBLIC QUESTION PERIOD

16. None.

NOTICE OF SPECIAL (IN-CAMERA) MEETING OF COUNCIL PURSUANT TO SECTION 92 OF THE COMMUNITY CHARTER

17. Wray/Benson
10.0496 THAT, pursuant to Section 92 of the *Community Charter*, Council gives notice
NOTICE OF and exercises its authority and excludes the media and the public, except for
IN-CAMERA municipal staff, from the Special (In-Camera) Meeting of Council being held on
July 27, 2010, at 6:00 p.m. to deal with matters falling under Section 90,
subsections 1 and/or 2 of the *Community Charter*.

CARRIED UNANIMOUSLY.

ADJOURNMENT

18. Northrup/Adomeit
10.0497 THAT the Regular Meeting of Council be adjourned (10:30 p.m.).
ADJOURN

CARRIED UNANIMOUSLY.

Certified Correct:

Cress Farrow
Mayor

Deborah Sargent
Corporate Administrator (CAO)

Certified a True and Correct Copy of the minutes of the Regular Meeting of Council held on Tuesday, June 22, 2010, at 7:30 p.m. in the Council Chambers at 1027 Aldous Street, Smithers, B.C.

Deborah Sargent
Corporate Administrator (CAO)