

# TOWN OF SMITHERS

MINUTES OF THE REGULAR COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS 1027 ALDOUS ST. ON TUESDAY, OCTOBER 12, 2010, AT 7:30 PM.

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Council Present:

Cress Farrow, Mayor  
Norm Adomeit, Councillor  
Mark Bandstra, Councillor  
Lorne Benson, Councillor  
Jo Ann Groves, Councillor  
Charlie Northrup, Councillor  
Frank Wray, Councillor.

Staff Present:

Deborah Sargent, Chief Administrative Officer  
Susan Bassett, Director of Corporate Services  
Leslie Ford, Director of Finance  
Mark Allen, Director of Development Services  
Andrew Hillaby, Directory of Recreation, Parks and Culture  
Keith Stecko, Fire Chief  
Wilf Taekema, Director of Work and Operations  
Janice McKay, Recording Secretary.

Media Present: M. Dekkema, The Peak; and R. Schierer, The Interior News.

**1. CALL TO ORDER**

The meeting was called to order (7:30 p.m.).

**1.1. APPROVAL OF AGENDA (including Supplemental Items)**

There were no supplemental items.

**2. PUBLIC HEARING**

None.

**3. APPROVAL OF MINUTES**

3.1 Bandstra/Adomeit  
10.0648 THAT the minutes of the Regular Meeting of Council held September  
MIN SEP 14 14, 2010, be adopted.

**CARRIED UNANIMOUSLY.**

3.2 Bandstra/Adomeit  
10.0649 THAT the minutes of the Committee of the Whole Meeting held  
C.O.W. SEP 21 September 21, 2010 (Central Park Tour) be adopted.

**CARRIED UNANIMOUSLY.**

3.3 Adomeit/Benson  
10.0650 THAT the minutes of the Committee of the Whole Meeting held  
C.O.W. SEP 21 September 21, 2010 (Town-owned Buildings/Central Park/Old Church  
Lease), be adopted.

**CARRIED UNANIMOUSLY.**

- 3.4 Bandstra/Benson  
10.0651 THAT the minutes of the Committee of the Whole Meeting held  
COW SEP 22 September 22, 2010 (UBCM/TAC), be adopted.

**CARRIED UNANIMOUSLY.**

**4. BUSINESS ARISING FROM THE MINUTES**

- 4.1 Report ADM 10-082 dated September 30, 2010, from D. Sargent,  
ITEMS MADE Chief Administrative Officer, recommending no items be made public  
PUBLIC from the Special (In-Camera) Meeting of Council held August 24, 2010  
(0640-01).

**5. PETITIONS AND DELEGATIONS**

None.

**6. COUNCIL REPORTS**

**6.1. COUNCILLOR ADOMEIT**

None.

**6.2. COUNCILLOR BANDSTRA**

- 6.2.1 Councillor Bandstra reported that he attended the Union of British  
BANDSTRA Columbia Municipalities conference. He advised that the Deputy  
REPORTS Minister for Small Business, Technology and Economic Development  
showed interested in the Bulkley Valley Economic Development  
Association initiative and that other local governments are struggling  
with RCMP costs.

- 10.0652 Bandstra/Benson  
THAT thank you letters be sent to the Ministers who met with Council  
during the Union of British Columbia conference.

**CARRIED UNANIMOUSLY.**

**6.3. COUNCILLOR BENSON**

- 6.3.1 Benson/Wray  
10.0653 THAT the BV Pool and Recreation Centre Facility Manager Report for  
BVPRC August 2010 and July 2010 Financial Statements, be received (0230-  
20).

**CARRIED UNANIMOUSLY.**

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6.3.2 Benson/Wray  
10.0654 THAT the BV Pool and Recreation Centre August Financials,  
BVPRC Manager's Report dated September 29, 2010, and minutes of the  
Bulkley Valley Aquatic Centre Management Society meeting held  
August 25, 2010, be received (0230-20).

**CARRIED UNANIMOUSLY.**

6.3.3 Benson/Adomeit  
10.0655 THAT the minutes of the Tourism Advisory Committee meeting held  
TAC SEP 20 September 20, 2010, and excerpt from G. Atrill's report dated  
September 15, 2010, to the Tourism Advisory Committee, be received  
(0360-20/6900-01).

**CARRIED UNANIMOUSLY.**

10.0656 Benson/Adomeit  
THAT the 2010 Tourism Advisory Committee surplus funds be  
monitored until the end of December 2010;

AND THAT the surplus funds be used to pay for projects that will  
assist with the transition of tourism marketing from the Town of  
Smithers to the Bulkley Valley Economic Development Association.

**CARRIED UNANIMOUSLY.**

10.0657 Benson/Northrup  
THAT Bulkley Valley Printers be contracted to produce the Smithers  
and Area Visitor Guide (expected to have a two-year shelf life) with a  
project completion date of December 31, 2010, and with a maximum  
budget of \$25,000.

**CARRIED UNANIMOUSLY.**

6.3.4 Councillor Benson advised that he attended the Union of British  
BENSON Columbia Municipalities conference and the Yellowhead Highway  
REPORTS Association meeting. Speakers at the YHA meeting covered topics  
regarding the Hotel Tax program, the BC Destination Roundtable  
Initiative, infrastructure projects, Northgate Alliance, and ICBC  
partnerships with the Ministry of Transportation and Infrastructure and  
local governments.

**6.4. COUNCILLOR GROVES**

None.

**6.5. COUNCILLOR NORTHRUP**

6.5.1 Northrup/Benson  
10.0658 THAT the minutes of the Advisory Planning Commission meeting held  
APC SEP 29 September 29, 2010, be received, as amended by changing '2010' to  
'2011' on Page 6.5.1-a and 'president' to 'precedent' on Page 6.5.1-c.  
**CARRIED UNANIMOUSLY.**

6.5.2 A report regarding extension of Temporary Use Permit TU08-02 for the  
property located at 3352 Highway 16 (Plan B Brewing Company) for a  
3-year term, will be included on the agenda for the October 26th  
Regular Meeting of Council.

**6.6. COUNCILLOR WRAY**

**6.7. REPORT OF MAYOR FARROW**

6.7.1 Adomeit/Groves  
10.0659 THAT the following, from the Regional District of Bulkley-Nechako, be  
RDBN received:

Meeting No. 7 - July 15, 2010  
Rural Directors Committee - July 15, 2010  
Strategic Development Committee - July 15, 2010  
Forestry Committee - July 15, 2010  
Meeting with the Minister of Forests and Range and MLA Nechako  
Lakes  
Meeting No. 8 - August 19, 2010  
Memo dated August 27, 2010, regarding Biofire Solid Fuel  
Manufacturing Ltd. - Request for Letter of Support  
Memo dated August 29, 2010, regarding Federal Gas Tax Funds -  
Bulkley Valley Regional Pool  
Meeting No. 9 - Special Board Meeting - September 8, 2010  
Meeting No. 10 - September 9, 2010  
Strategic Development Committee - September 8, 2010  
Rural Directors Committee - September 9, 2010  
Environmental Services Committee - September 9, 2010.

**CARRIED UNANIMOUSLY.**

6.7.2 Adomeit/Groves  
10.0660 THAT the North West Regional Hospital District Director's Report from  
NWRHD the meeting held September 24, 2010, be received (0400-55).

**CARRIED UNANIMOUSLY.**

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6.7.3 Adomeit/Benson  
10.0661 THAT a letter be sent to R. Hawes, Minister of State for Mining,  
HAWES explaining the importance of mining to the communities within our  
region.

**CARRIED UNANIMOUSLY.**

6.7.4 Benson/Northrup  
10.0662 THAT a letter be sent requesting C. Hansen, Minister of Finance, and  
GEOSCI Premier G. Campbell urging the continuation of the geoscience  
program, with a copy to R. Hawes, Minister of State for Mining.

**CARRIED UNANIMOUSLY.**

## **7. STAFF REPORTS**

### **7.1. STAFF (A) REPORTS**

7.1.1 Councillor Groves declared a conflict of interest and left the Chambers  
D10-05 GM (8:02 p.m.).

10.0663 Northrup/Benson  
THAT Report DEV 10-100 dated October 1, 2010, from A. Walker,  
Planner, recommending approval of Development Permit Application  
D10-05 for property located at 4038 Highway 16, be received (3020-  
20/D10-05).

**CARRIED UNANIMOUSLY.**

10.0664 Bandstra/Wray  
THAT the letter received October 7, 2010, from D. Groves, Coast  
Mountain GM, regarding D10-05, be received.

**CARRIED UNANIMOUSLY.**

10.0665 Wray/Adomeit  
THAT Council approves the following provision for D10-05: Concrete  
curb and gutter, sidewalk, and driveway ramps are constructed along  
Glacier Street to Town Standards.

**CARRIED UNANIMOUSLY.**

10.0666 Northrup/Bandstra  
THAT Council approves a landscaping provision for D10-05 that would  
consist of a cluster of raised flower beds, or shrubbery, or other  
landscaping treatment(s), to be agreed upon by the Town and the  
applicant, in lieu of a row of trees along the front parcel line.

**CARRIED UNANIMOUSLY.**

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7.1.1 cont'd  
10.0667 Bandstra/Adomeit  
THAT Council waives the Alpine Theme guidelines and approves the design, as submitted by the applicant (D10-05), for the new entrance to the showroom.

**OPPOSED: COUNCILLOR NORTHRUP. CARRIED.**

10.0668 Northrup/Benson  
THAT Council approves the following provisions for D10-05, as listed in Report DEV 10-100: a) two handicap/disabled parking spaces are provided with signage; and b) the two off-street loading spaces and 33 off-street parking spaces are indicated on the site plan.

**CARRIED UNANIMOUSLY.**

10.0669 Bandstra/Wray  
THAT Council waive the requirement for external illumination of signage for D10-05 and approve the lighting design, for the revised showroom and repair shop/garage, as submitted by the applicant (D10-05).

**OPPOSED: COUNCILLORS BENSON AND NORTHRUP. CARRIED.**

10.0670 Adomeit/Northrup  
THAT Council approves Development Permit Application D10-05 for the property located at 4038 Highway 16 (Coast Mountain GM), with the provisions outlined in Motions 10.0665 to 10.0669 inclusive, shown above.

**CARRIED UNANIMOUSLY.**

Councillor Groves returned to the Chambers (8:37 p.m.).

7.1.2  
10.0671  
D10-04 Northrup/Benson  
THAT Report DEV 10-099 dated October 1, 2010, from A. Walker, Planner, recommending Council approve Development Permit Application D10-04 for the property located at 1222 Main Street (former CIBC Branch Office), be received;

AND THAT Council approve Development Permit Application D10-04 for the property located at 1222 Main Street provided that: a) one parking space is provided through a cash-in-lieu payment of \$5,500; b) the graffiti located on the rear building elevation is removed and the walls painted to match the overall design theme; c) the parking area contains curbs, a gravel surface, and is properly drained as per Town standards; and d) the garbage receptacle is screened (3020-20).

**CARRIED UNANIMOUSLY.**

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- 7.1.3  
10.0672  
CMA  
GUARDIAN
- Bandstra/Wray  
THAT Report ADM 10-083 dated September 30, 2010, from S.Bassett, Director of Corporate Services, recommending the Mayor and Chief Administrative Officer sign a letter of amendment to the current lease with 580741 BC Ltd. (Central Mountain Air) to allow a temporary provision to sublet space to Guardian Aerospace, be received (Vault).  
**CARRIED UNANIMOUSLY.**
- 10.0673
- Adomeit/Bandstra  
THAT Council authorize the Mayor and Chief Administrative Officer to sign a letter of amendment to the current lease with 580741 BC Ltd. to allow a temporary provision to sublet space to Guardian Aerospace.  
**CARRIED UNANIMOUSLY.**
- 10.0674
- Wray/Bandstra  
THAT the North West Community College local campus manager be advised that a flight training school/air charter business is locating in Smithers.  
**CARRIED UNANIMOUSLY.**
- 7.1.4  
10.0675  
GRANT IN AID
- Bandstra/Northrup  
THAT Report FIN 10-30 dated September 20, 2010, from L. Ford, Director of Finance, recommending Council review the current financial assistance/grant-in-aid policy and give direction as to the desired changes, be received (1610-01).  
**CARRIED UNANIMOUSLY.**
- 10.0676
- Bandstra/Groves  
THAT Council direct staff to make the following changes to Grant-in-Aid Policy FIN 004, as suggested in Report FIN 10-30: a) remove the Library from Type 1 grant section; and b) remove Community Police Services and Emergency Social Services from Type 2 grant section;  
  
AND THAT Council direct staff to: a) not adjust or remove funding limits for Type 2, 3, 4 and 5, and; b) not put a specific dollar amount within one or more of the grant type categories without there being a clause that allows for annual increases to the funding limits.  
**CARRIED UNANIMOUSLY.**

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7.1.5 Adomeit/Benson  
10.0677 THAT Report FIN 10-40 dated September 28, 2010, from L. Ford,  
SURPLUS Director of Finance, recommending approval of revised Town of  
RESERVE Smithers' Operating Surplus and Reserve Policy FIN-009, be received;

AND THAT the matter be deferred to the Regular Meeting of Council  
being held October 26, 2010 (1610-01).

**CARRIED UNANIMOUSLY.**

7.1.6 Adomeit/Wray  
10.0678 THAT Report FIN 10-42 dated October 4, 2010, from L. Ford, Director  
CMHC of Finance, recommending signing of agreement with CMHC to borrow  
\$800,000 for storm sewer project long term debt over 15 years, be  
received (1610-01).

**CARRIED UNANIMOUSLY.**

10.0679 Bandstra/Groves  
THAT Council authorize staff to apply to CMHC to borrow \$800,000,  
from the CMHC Municipal Infrastructure Lending Program, for the  
storm sewer project long term debt over 15 years;

AND THAT Council will make a final decision regarding signing of an  
agreement, after comparing CMHC and MFA rates (1610-01).

**CARRIED UNANIMOUSLY.**

7.1.7 Northrup/Benson  
10.0680 THAT Report FIN 10-38 dated September 23, 2010, from L. Ford,  
INSUR Director of Finance, recommending Capri Insurance Services Ltd. (in  
partnership with Frank Cowan Company) be appointed as the Town's  
insurance brokers, be received;

AND THAT Council appoints Capri Insurance Services Ltd., in  
partnership with Frank Cowan Company, to be the Insurance Brokers  
for the Town of Smithers for the Property Insurance and Group  
Accident Insurance coverages starting November 1, 2010 (1610-01).

**CARRIED UNANIMOUSLY**

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7.1.8  
10.0681  
APPTS  
Groves/Bandstra  
THAT Report DEV 10-0104 dated September 29, 2010, from M. Allen, Director of Development Services, recommending appointment of the Town's Business License Inspector and Animal Control Officer, be received (4320-01).

**CARRIED UNANIMOUSLY.**

10.0682  
Groves/Benson  
THAT Council appoints the Director of Development Services, or his designate, as the Town of Smithers' License Inspector;

AND THAT Council appoints the Prevention and Community Safety Officer, or his designate, as the Town of Smithers' Animal Control Officer (4320-01).

**CARRIED UNANIMOUSLY.**

7.1.9  
10.0683  
ECON DEV  
AGREE  
Groves/Northrup  
THAT Council authorize the Mayor and Chief Administrative Officer to sign a three-year Economic Development Services Agreement, as recommended in Report ADM 10-081 dated September 30, 2010, from D. Sargent, Chief Administrative Officer (0360-20).

**CARRIED UNANIMOUSLY.**

7.1.10  
10.0684  
WILDFIRE  
PLAN  
Adomeit/Wray  
THAT Council support the application for funding for the development of a Community Wildfire Protection Plan, as recommended in Report FIR 10-17 dated September 28, 2010, from K. Stecko, Fire Chief (6201-01).

**CARRIED UNANIMOUSLY.**

7.1.11  
10.0685  
HUDSON  
Groves/Benson  
THAT Report ADM 10-084 dated October 4, 2010, from D. Sargent, Chief Administrative Officer, recommending signing of a lease with B. Hudson for a five-year term for the lease area, at the Airport, formerly held by Boart Longyear, be received;

AND THAT Council authorize the Mayor and Chief Administrative Officer to sign the lease with Brenda Hudson for five (5) years expiring October 31, 2015 (Vault).

**CARRIED UNANIMOUSLY.**

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7.1.12 Northrup/Groves  
10.0686 THAT Report ADM 10-085 dated October 7, 2010, from S. Bassett,  
THRIFTY Director of Corporate Services, recommending Council provide  
NATIONAL direction regarding Thrifty Car Rental and Skeena Rent A Car leases  
or have the new Airport Manager consider the matter with a view to  
possibly re-tender the two car rental concessions, be received (Vault).  
**CARRIED UNANIMOUSLY.**

10.0687 Northrup/Adomeit  
THAT staff prepare a letter of amendment to the existing lease  
between the Town of Smithers and Thrifty Car Rental and the Town of  
Smithers and Skeena Rent A Car (DBA, National Car Rental) for an  
interim term, no longer than six months, at a monthly base rate of  
\$1,291.62 plus taxes or nine percent of **the combined** gross revenue  
of the kiosk, whichever is greater;  
  
AND THAT both companies be advised that the Town may re-tender  
the car rental concessions.  
**OPPOSED: COUNCILLOR WRAY. CARRIED.**

10.0688 Benson/Groves  
THAT a ninety (90) day cancellation clause be included in the letter of  
amendment to the existing lease between the Town of Smithers and  
Thrifty Car Rental and the Town of Smithers and Skeena Rent A Car  
(DBA, National Car Rental).  
**OPPOSED: COUNCILLOR WRAY. CARRIED.**

**7.2. STAFF (B) REPORTS**

7.2.1 Groves/Wray  
10.0689 THAT the following monthly department reports, be received: a) Airport  
DEPT Services for August; b) Fire Department for August; and c) Recreation,  
REPORTS Parks and Culture for July and August.  
**CARRIED UNANIMOUSLY.**

7.2.2 Adomeit/Wray  
10.0690 Report DEV 10-102 dated September 29, 2010, from M. Allen, Director  
CENTRAL of Development Services, regarding Central Park Building Perimeter  
PARK DRAIN Drain Installation Contract #10-15, awarded to BV  
Weedbusters/Bobcat Services Ltd., be received (5320-20).  
**CARRIED UNANIMOUSLY.**

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7.2.3 Adomeit/Groves  
10.0691 THAT Report DEV 10-101 dated October 1, 2010, from M. Allen,  
3439 FULTON Director of Development Services, presenting an update on the High  
Road Services/Innovation Foods building located at 3439 Fulton  
Avenue, be received (3750-20).

**CARRIED UNANIMOUSLY.**

**Councillor Northrup stated that building permits should only be issued if the business is in the correct zone.**

7.2.4 Adomeit/Wray  
10.0692 THAT Report PR 10-10 dated September 15, 2010, from A. Hillaby,  
CAMP- Director of Recreation, Parks and Culture, presenting a Riverside  
GROUND Municipal Campground update for July and August, 2010, be received  
(6140-01).

**CARRIED UNANIMOUSLY.**

## **8. BYLAWS**

8.1 Groves/Benson  
10.0693 THAT "Bylaw 1631 - Repeal Short Term Borrowing (Airport Runway  
BYLAW 1631 Extension) Bylaw No. 1539", be adopted.

**CARRIED UNANIMOUSLY.**

8.2 Bandstra/Benson  
10.0694 THAT "Bylaw No. 1633 - 2011, 2012, and 2013 Permissive Tax  
BYLAW 1633 Exemptions", introduced in Report FIN 10-29 dated September 22,  
2010, from L. Ford, Director of Finance, be read a first and second  
time.

**CARRIED UNANIMOUSLY.**

10.0695 Bandstra/Benson  
THAT "Bylaw No. 1633 - 2011, 2012, and 2013 Permissive Tax  
Exemptions" be read a third time.

**CARRIED UNANIMOUSLY.**

**9. CORRESPONDENCE (A) ITEMS**

9.1  
10.0696  
CENTRAL  
PARK  
Bandstra/Northrup  
THAT the letter dated September 13, 2010, from A. Cormier, Central Park Building Society, requesting ~~\$10,000~~ **\$6,200** of Federal Gas Tax Funds for high efficiency lighting and thermostat control valves for individual rooms on the second and third floors, be received;

AND THAT the request for ~~\$10,000~~ **\$6,200** of Federal Gas Tax Funds be granted and the Society advised that Council will not be approving any additional funding requests until the review of Town-owned buildings has been completed (7930-02).

**CARRIED UNANIMOUSLY.**

9.2  
10.0697  
JAMES  
FORUM  
Northrup/Groves  
THAT the letter dated September 10, 2010, from C. James, Leader, New Democratic Official Opposition, inviting Mayor Farrow to attend "Our Province, Our Future" regional forum being held October 22, in Prince George, be received (0400-20).

**CARRIED UNANIMOUSLY.**

9.3  
10.0698  
HOPE AIR  
Bandstra/Northrup  
THAT the letter dated April 14, 2010, from D. Keller-Hobson, Hope Air (national charity sponsoring medical flights) seeking a donation of \$180, based on the one-year average, to cover Airport Improvement Fees incurred by Hope Air for clients using the Smithers Regional Airport, be received;

AND THAT the request for a donation of \$180 be denied (8400-03).

**CARRIED UNANIMOUSLY.**

9.4  
10.0699  
BCCA AWARD  
Northrup/Bandstra  
THAT the letter dated September 20, 2010, from Premier G. Campbell, seeking nominations for the British Columbia Community Achievement Award, be referred to the October 26, 2010, In-Camera Meeting of Council (0220-01).

**CARRIED UNANIMOUSLY.**

9.5  
10.0700  
APC APPL  
Northrup/Groves  
THAT the Member Application to the Advisory Planning Commission from C. Thomas, be received (0360-20).

**CARRIED UNANIMOUSLY.**

- 9.6 Bandstra/Benson  
10.0701 THAT the email dated October 4, 2010, from the Union of British  
2010 SCC Columbia Municipalities presenting a Member Release dated October  
ROUND 2 4, 2010, regarding 2010 School Community Connections Round 2  
funding, be received (0230-30).

**CARRIED UNANIMOUSLY.**

**10. CORRESPONDENCE (B) ITEMS - RECEIVE AND REPLY**

**11. CORRESPONDENCE (B) ITEMS - RECEIVE FOR INFORMATION**

- 11.1 to 11.14 Adomeit/Benson  
10.0702 THAT the following correspondence, be received:  
B RFI
- 11-1 Letter dated September 14, 2010, from E. McGiffin, Sandhill Community Strategies, presenting the first Community Grant Writer Interim Report (6750-20).
  - 11-2 Letter dated September 9, 2010, from A. Everett, Northern British Columbia Tourism Association, thanking Council for meeting with the Association's delegation on August 24, 2010 (6900-01, 0360-20).
  - 11-3 Letter dated September 10, 2010, from D. Donaldson, Member of the Legislative Assembly, Stikine, offering to attend meetings, requested by Council with provincial Ministers, during the Union of British Columbia Municipalities conference (0230-30, 0400-20).
  - 11-4 Notice from the Correctional Service of Canada, advising that November 14 to 21, 2010, is Restorative Justice Week (0630-01).
  - 11-5 Letter received September 10, 2010, from the Youth Parliament of B.C. Alumni Society, inviting Council to encourage local youth to apply to sit as members of the Parliament from December 27 to 31, 2010 (0530-05).
  - 11-6 Letter dated September 7, 2010, from C. Beresford, Columbia Institute, opposing the Comprehensive Economic and Trade Agreement (CETA) between Canada and the European Union (0530-05).
  - 11-7 Email dated September 20, 2010, from the Union of British Columbia Municipalities, forwarding a letter dated September 13, 2010, from J. Slater, Parliamentary Secretary for Water Supply and Allocation, regarding Water Act modernization (0230-30).
  - 11-8 Letter dated September 14, 2010, from P. Bell, Minister of Forests and Range, regarding communities that have adopted Wood First Resolutions (0400-20).

- 11-9 Letter dated September 23, 2010, from B. Stewart, Minister of Community and Rural Development, following up from the August 6, 2010, meeting (0400-20).
- 11-10 Letter from J. Bourquin, Protect Our Ports Committee, to the B.C. Legislature Sub-Committee on Finance and Budget, regarding next steps in addressing the northwest copper production opportunity (0360-20).
- 11-11 Letter dated September 30, 2010, from R. McKnight, Smithers Curling Club, thanking Council for its support of the Club and advising of upgrades (0230-30).
- 11-12 Letter received October 5, 2010, from B. Goodacre, Smithers Action Group, inviting Council to attend the Smithers Homeless Connect being held October 14, 2010, at the Dze L K'ant Friendship Centre (0530-05).
- 11-13 Letter dated October 1, 2010, from M. Polak, Minister of Children and Family Development, advising that October is Foster Family Month in British Columbia (information package in 'D' Items) (0400-20).
- 11-14 Memorandum dated October 5, 2010, from the Municipal Finance Authority, regarding Fall Debenture Issue historically low interest rate for Members (1860-02).

**CARRIED UNANIMOUSLY.**

**12. CORRESPONDENCE (C) ITEMS**

**13. CORRESPONDENCE (D) ITEMS**

13.1 to 13.13  
10.0703

Adomeit/Wray

THAT the following correspondence, as routed, be received for information:

- 13-1 *Ground Breaking News*, BC One Call, 2010 Issue.
- 13-2 *Stage 2 Summary Report*, Fall 2009, BC Hydro (Peace River Site C Hydro Project: A Potential Source of Clean, Renewable and Reliable Power for Generations).
- 13-3 "*Rodeo a Smithers*" article from L'Express du Pacifique, Septembre 13, 2010.
- 13-4 *2009/10 Annual Report*, Land Title and Survey Authority of BC.
- 13-5 *Yellowhead IT!* Map, 2010 Driver's Guide for the Trans Canada Yellowhead Highway.
- 13-6 *BC Forest Professional*, September/October 2010.
- 13.7 *BCSA Today*, Newsletter of the British Columbia Safety Authority, 2010.
- 13-8 *Liberty*, September/October 2010.
- 13-9 *Northwest Business*, October 2010.
- 13-10 *Business Peace Cariboo Skeena*, October 2010.

13-11 An Information Guide on *Pursuing Biomass Energy Opportunities and Technologies*, August 2010.

13-12 *Northword*, October/November 2010.

13-13 Foster Family Month Information Kit, from the Ministry of Children and Family Development.

**CARRIED UNANIMOUSLY.**

**14. SUPPLEMENTAL ITEMS APPROVED FOR DISCUSSION**

**15. OTHER/NEW BUSINESS**

15-1  
THRIFTY                      Councillor Benson suggested staff consider the dual branding in the Thrifty Car Rental (Dollar) lease.

15.2  
SALES  
POLICY                      Rise and Report: Councillor Northrup advised that Council adopted a new sales policy for selling Town-owned property, either by Council or through a realtor, at the In-Camera Meeting held October 12, 2010, and that realtors will be advised.

15.3  
TOWNS FOR  
TOMORROW                      There was discussion regarding applying for a Towns for Tomorrow grant for the redevelopment of Central Park property. D. Sargent suggested that a report could go to Council in November.

15.4  
PERMISSIVE  
TAX/TOURISM  
STAKE-  
HOLDERS                      L. Ford advised that: a) the Permissive Tax Exemption advertisement has changed from October 20 and 27 to October 13 and 20; and b) Council is invited to the Tourism Stakeholder Session being held October 25, 2010.

**16. PUBLIC QUESTION PERIOD**

16.1  
GM  
D10-015                      D. Groves thanked Council for their decisions regarding his development permit application.

**17. NOTICE OF SPECIAL (IN-CAMERA) MEETING(S) OF COUNCIL PURSUANT TO SECTION 92 OF THE COMMUNITY CHARTER.**

17.  
10.0704  
NOTICE OF  
IN-CAMERA                      Adomeit/Groves  
THAT, pursuant to Section 92 of the *Community Charter*, Council gives notice and exercises its authority and excludes the media and the public, except for municipal staff, from the Special (In-Camera) Meeting of Council being held on October 12, 2010, at 6:00 p.m. to deal with matters falling under Section 90, subsections 1 and/or 2 of the *Community Charter*.

**CARRIED UNANIMOUSLY.**

**18. ADJOURNMENT**

18. Bandstra/Adomeit  
10.0705 THAT the Regular Meeting of Council be adjourned (10:34 p.m.).  
ADJOURN. **CARRIED UNANIMOUSLY.**

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Cress Farrow  
Mayor

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Deborah Sargent  
Corporate Administrator (CAO)

**Certified a True Copy and Correct Copy** of the minutes of the Regular Meeting of Council held Tuesday, October 12, 2010 at 7:30 p.m. in the Council Chambers at 1027 Aldous Street, Smithers, B.C.

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Deborah Sargent  
Corporate Administrator