

TOWN OF SMITHERS

MINUTES OF THE REGULAR COUNCIL MEETING HELD AT THE TOWN OFFICE, 1027 ALDOUS STREET, SMITHERS, B.C. ON TUESDAY, OCTOBER 26, 2010, AT 7:30 P.M.

Council Present:

Cress Farrow, Mayor
Norm Adomeit, Councillor
Mark Bandstra, Councillor
Lorne Benson, Councillor
Jo Ann Groves, Councillor
Charlie Northrup, Councillor.

Staff Present:

Deborah Sargent, Chief Administrative Officer
Susan Bassett, Director of Corporate Services
Leslie Ford, Director of Finance
Mark Allen, Director of Development Services
Andrew Hillaby, Directory of Recreation, Parks and Culture
Wilf Taekema, Director of Work and Operations
Penny Goodacre, Recording Secretary.

Council Excused:

Frank Wray, Councillor.

Staff Excused:

Keith Stecko, Fire Chief.

Media Present: M. Dekkema, The Peak: K. Koppitz, CFTK-TV, and R. Schierer, The Interior News.

1. CALL TO ORDER

Mayor Farrow called the meeting to order (7:35 p.m.).

1.1. APPROVAL OF AGENDA (including Supplemental Items)

10.0707 Benson/Adomeit
AGENDA THAT Council approves the agenda and there were no supplemental
APPROVAL items.

CARRIED UNANIMOUSLY.

2. PUBLIC HEARING

3. APPROVAL OF MINUTES

3.1 Adomeit/Groves
10.0708 THAT the minutes of the Regular Meeting of Council held October 12,
REG OCT 12 2010, be adopted as amended as follows: a) amend 9.1 to state
"\$6,200" not "\$10,000"; b) amend 7.1.12 to add the word "or nine
percent of **combined** gross revenue of the kiosk, whichever is greater";
and c) amend 7.2.3. to include statement after motion "Councillor
Northrup stated that Building Permits should only be issued if the
business is in the correct zone."

CARRIED UNANIMOUSLY.

3.2 Benson/Bandstra
10.0709 THAT the minutes of the Committee of the Whole Meeting held
COW OCT 5 October 5, 2010 (Development Procedures/Standards), be adopted.
CARRIED UNANIMOUSLY.

3.3 Adomeit/Groves
10.0710 THAT the minutes of the Committee of the Whole Meeting held October
COW OCT 13 13, 2010 (Fees Bylaws), be adopted by amending as follows: a) amend
2.1 by removing "and Bulkley Senior Housing" and remove Councillor
Groves as opposed; and b) amend 2.2 replace "field washrooms" with
"arena washrooms".
CARRIED UNANIMOUSLY.

3.4 Northrup/Bandstra
10.0711 THAT the minutes of the Committee of the Whole Meeting held
COW OCT 19 October 19, 2010 (Parking/Subdivision Servicing Bylaw), be adopted.
CARRIED UNANIMOUSLY.

10.0712 Groves/Adomeit
THAT Council schedule a Committee of the Whole meeting on
Wednesday, December 1, 2010, at noon to discuss Parking and the
Subdivision Servicing Bylaw.
CARRIED UNANIMOUSLY.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Adomeit/Benson
10.0713 THAT Report ADM 10-087 dated October 21, 2010, from D. Sargent,
ITEMS MADE Chief Administrative Officer, regarding items made public from the
PUBLIC Special (In-Camera) Meeting of Council held October 12, 2010, at the
Regular Meeting of Council held October 12, 2010, be received (0640-
01);

AND THAT the following items be placed on the public agenda from the
Special (In-Camera) Meeting of Council held October 12, 2010:

Town Land Sales Policy
10-157

Northrup/Bandstra

*THAT Policy ADM-018 be adopted as presented to provide
guidelines for the sale of Town properties and process for
conducting the sale of Town properties (ADM-018).*

CARRIED UNANIMOUSLY.

10-158

Northrup/Groves

THAT Council Rise and Report at the Regular Meeting of Council held Tuesday, October 12, 2010 at 7:30 p.m. on Town Land Sales Policy ADM-018 (ADM-018).

CARRIED UNANIMOUSLY.

CARRIED UNANIMOUSLY.

5. PETITIONS AND DELEGATIONS

5.1
COMFOR

D. Daly and M.L. LeFrancois, Wetzin'kwa Community Forest:

D. Daly, Town of Smithers Representative and Chair of the Board of Directors, and M.L. LeFrancois, Secretary Community Director at Large for the Wetzin'kwa Community Forest provided Council with an update.

D. Daly provided highlights of the Financial Statements for the Wetzin'kwa Community Forest Corporation and the 0765119 BC Ltd., dated June 30, 2010. The net income for 2010 is lower than 2009 due to lower log sales prices and slightly less volume sold. The expenses were also lower in 2010 due mainly to the contractors providing lower bids to deliver the wood. The Corporation was able to increase the dollar amount of community grants over last year. The Statement of Cash Flows was reviewed. The Corporation established an Operating Reserve to fund silviculture programs. The Corporation is on schedule to repay their loan to the Town of Smithers next year. Although log sales prices remain at historically low levels, the Corporation is still forecasting a modest profit for the current fiscal year ending June 30, 2011.

Highlights from the yearend summary include: a) almost \$1 million went to four local contractors; b) completed the Forest Stewardship Plan; c) transitioned from a probationary Community Forest Agreement to a long term agreement; d) a Memorandum of Understanding between Wetzin'kwa and the Smithers Mountain Bike Association was developed and signed off; e) an analysis was undertaken that examined the potential impact that would likely result from the increasing mountain pine beetle infestation in Wetzin'kwa's Community Forest Agreement area and public opinion was sought regarding increased harvest levels to salvage damaged timber. In the next 12 months, significant management effort will be spent assessing fire risk and developing mitigation strategies in the community forest adjacent to subdivisions.

M.L. LeFrancois advised Council that the Wetzin'kwa Community Forest has created a subcommittee to advise the Board of Directors on which research initiatives to support with regards to community benefits. The main objective is to support management decisions to address the challenges facing the forest regarding changes in ecology, economy and climate change.

5.2
BV CENTRE
NATURAL
RESOURCES

S. Haeussler, Bulkley Valley Centre for Natural Resources Research and Management, and C. Paulson, OneSky: Canadian Institute of Sustainable Living;

S. Haeussler, Bulkley Valley Centre for Natural Resources Research and Management (BVCNRRM), and C. Paulson, OneSky: Canadian Institute of Sustainable Living, stated that the two organizations have partnered to work on the “Sustainable Bulkley Valley Communities Research Initiative”. The Initiative’s goals are to enhance the local non-timber forest products’ economy in the Bulkley Valley and enhance our connection with the land while reducing the need to import products from outside the region.

Other organizations partnered in this Initiative include: Wetzin'kwa Community Forest, Bulkley Valley Farmers Market Association, Bulkley Valley Community Resources Board, and the University of Northern British Columbia.

S. Haeussler requested a letter of support for the “Integrating Complexity Science in Human Development to Achieve Sustainable Rural Communities in the Bulkley Valley, British Columbia” project.

6. COUNCIL REPORTS

6.1. COUNCILLOR ADOMEIT

None.

6.2. COUNCILLOR BANDSTRA

6.2.1
BANDSTRA
UPDATE

Councillor Bandstra attended the October 25, 2010, Tourism Stakeholders meeting held at the Old Church.

6.3. COUNCILLOR BENSON

6.3.1
10.0714
VIC STATS

Benson/Groves
THAT the Visitor Information Statistics from the Smithers District Chamber of Commerce for the period ending September 2010, be received (0230-20).

CARRIED UNANIMOUSLY.

6.3.2
BENSON
UPDATE

Councillor Benson attended the following: a) Tourism Stakeholders meeting; and b) Homeless Awareness session.

6.4. COUNCILLOR GROVES

6.4.1 Councillor Groves attended the following: a) Tourism Stakeholders
GROVES meeting; b) Chamber of Commerce Business Awards; and
UPDATE c) Citizenship ceremony.

6.5. COUNCILLOR NORTHRUP

6.5.1 Councillor Northrup attended the following: a) Fall Fair Management
NORTHRUP Committee; b) Homeless Awareness session; c) Library meeting with the
UPDATE North Coast Library Foundation; d) RCMP Police Gala; and e) Tourism
Stakeholders meeting.

6.6. COUNCILLOR WRAY

6.7. REPORT OF MAYOR FARROW

6.7.1 Adomeit/Northrup
10.0715 THAT the following Regional District of Bulkley-Nechako items, be
RDBN received: a) Committee of the Whole Meeting held September 8, 2010;
and b) Memorandum dated September 29, 2010, from C. Swenson to
the Board of Directors regarding NDI application from the College of
New Caledonia, Nechako.

CARRIED UNANIMOUSLY.

6.7.2 Adomeit/Benson
10.0716 THAT the letter dated October 7, 2010, from C.D. Anglin, Geoscience
GEOSCIENCE BC, regarding the "Data for Discovery" Initiative, be received (5280-18).

CARRIED UNANIMOUSLY.

6.7.3 Groves/Adomeit
10.0717 THAT the Omineca Beetle Action Coalition Members' Quick Notes
OBAC dated October 21, 2010, be received (0230-40).

CARRIED UNANIMOUSLY.

6.7.4 Mayor Farrow attended the following: a) Tourism Stakeholders meeting;
MAYOR b) RCMP Police Gala with proceeds going towards Operation Keyhole;
UPDATE c) Omineca Beetle Action Coalition's meeting with Donna Barnett,
Parliamentary Secretary.

Mayor Farrow advised that the Northwest Regional Hospital District will be recruiting a new Director.

7. STAFF REPORTS

7.1. STAFF (A) REPORTS

7.1.1 Northrup/Groves
10.0718 THAT Report DEV 10-105 dated October 15, 2010, from A. Walker,
TU08-02 Planner, recommending approval of Temporary Use Permit Application
PLAN B TU08-02 for the property located at 3352 Highway 16 (Plan B Brewing)
BREWING for a three year term, be received;

AND THAT Council approve the extension of Temporary Use Permit TU08-02 for the property located at 3352 Highway 16 for a two year term (3020-20/TU08-02).

OPPOSED: COUNCILLORS BANDSTRA AND BENSON. CARRIED.

7.1.2 Bandstra/Groves
10.0719 THAT Report FIN 10-40 dated October 18, 2010, from L. Ford, Director
POLICY of Finance, recommending approval of Draft #3 of Town of Smithers
FIN-009 Operating Surplus and Capital Reserve Policy FIN-009, be received;

AND THAT Council approve Town of Smithers Operating Surplus and Capital Reserve Policy FIN-009 (1610-01).

10.0720 Northrup/Adomeit
THAT the previous motion be amended, so that "and/or capital upgrades to the current arena" is removed from page 3.e) Second Sheet of Ice Capital Reserve.

OPPOSED: COUNCILLOR GROVES. CARRIED.

**THE MAIN MOTION, AS AMENDED
OPPOSED: COUNCILLOR GROVES. CARRIED.**

7.1.3 Groves/Benson
10.0721 THAT Report DEV 10-110 dated October 19, 2010, from A. Walker,
BUGWOOD Planner, recommending approval of Business License for Bugwood
BREW Brew, be received;

AND THAT Council approve Business Licence application for Bugwood Brew, provided that: 1) the Town is added as Additional Insured to the insurance policy; 2) the location of the mobile restaurant does not obstruct or interfere with park maintenance activities, such as snow clearing operations; 3) the mobile restaurant is completely self-contained; and 4) the mobile restaurant must not stay overnight in Central Park (4320-20).

OPPOSED: COUNCILLOR NORTHRUP.

CARRIED.

7.2. STAFF (B) REPORTS

7.2.1 Benson/Northrup
10.0722 THAT the following monthly department reports for September 2010, be
SEPT received: a) Development Services; b) Fire Department; c) Prevention
MONTHLY and Community Safety; and d) Works and Operations.
REPORTS

CARRIED UNANIMOUSLY.

8. BYLAWS

8.1 "Bylaw No. 1633 - 2011, 2012, and 2013 Permissive Tax Exemptions"

10.0723
BYLAW 1633

Bandstra/Adomeit

THAT Bylaw No. 1633 cited as "Bylaw No. 1633 - 2011, 2012, and 2013 Permissive Tax Exemptions", be adopted.

CARRIED UNANIMOUSLY.

9. CORRESPONDENCE (A) ITEMS

9.1 Groves/Northrup
10.0724 THAT the letter dated October 7, 2010, from the B.C. Wildlife
BC WILDLIFE Federation seeking event sponsors for the BC Wildlife Federation
Convention being held April 13 to 16, 2011, in Surrey, be received
(0530-05).

CARRIED UNANIMOUSLY.

10. CORRESPONDENCE (B) ITEMS - RECEIVE AND REPLY

11. CORRESPONDENCE (B) ITEMS - RECEIVE FOR INFORMATION

11.1
10.0725
"B" ITEMS

Adomeit/Groves

THAT the following correspondence be received:

- 11.1 Letter dated October 6, 2010, from C. Seychuk, Northern Society for Domestic Peace, presenting RCMP Victim Assistance statistics for July, August and September 2010 (7400-02).
- 11.2 Letter dated October 8, 2010, from the British Columbia Safety Authority advising that the Bulkley Valley Brain Injury Association and D. Ford were not selected for this year's Lieutenant Governor's Awards for Public Safety in the Organization and Individual categories (0360-20).
- 11.3 Letter dated October 15, 2010, from Capilano University thanking D. Sargent for participating in MATI 2010 "Community Planning in Local Government Organizations" (0230-40).
- 11.4 Letter dated October 8, 2010, from K. Stunder, Aurora Resorts Inc., regarding street names at Watson's Landing and the official opening held October 5, 2010 (3320-20).
- 11.5 Email dated October 20, 2010, from J. Wier, McCabe Road, wishing to know how Council voted at the Union of British Columbia Municipalities conference on the motions regarding the Enbridge pipeline and supertanker traffic on the Coast (0530-05).
- 11.6 News Release dated October 15, 2010, from the Ministry of Community and Rural Development, advising that Towns for Tomorrow funding is available (0400-20).

CARRIED UNANIMOUSLY.

12. CORRESPONDENCE (C) ITEMS

13. CORRESPONDENCE (D) ITEMS

13.1
10.0726
"D" ITEMS

Groves/Adomeit

THAT the following correspondence be received:

- 13.1 *Recognition Honours Our Past Creates Our Future, BC Treaty Commission Annual Report 2010.*
- 13.2 *The Woodland Almanac, Fall 2010.*
- 13.3 *Edmontonians, Fall 2010.*
- 13.4 *UBCM Fuel and Lubricant Program* brochure, Prairie Fuel Advisors Ltd.
- 13.5 Information kit from the Electronics Stewardship Association of British Columbia.

CARRIED UNANIMOUSLY.

14. SUPPLEMENTAL ITEMS APPROVED FOR DISCUSSION

15. OTHER/NEW BUSINESS

15.1 & 5.2 Groves/Adomeit
10.0727 THAT Council provide a letter of support for the "Sustainable Bulkley
BV CENTRE Valley Communities Research Initiative" to the Bulkley Valley Centre for
Natural Resources Research.

CARRIED UNANIMOUSLY.

15.2 Adomeit/Bandstra
10.0728 THAT Council appoint Deputy Mayor Groves as the Acting Mayor from
ACTING October 27 to November 23, 2010.
MAYOR

CARRIED UNANIMOUSLY.

15.3 Council requested that a meeting be set to review the Strategic
STRATEGIC Priorities Chart.
PRIORITIES

15.4 Councillor Groves requested that all available Council members attend
NOV 11 the Remembrance Day ceremony and assist with placing the wreath.

~~15.5 Council requested that a Committee of the Whole meeting be scheduled
OCP for the new year to review the Official Community Plan and how current
businesses along Highway 16 fit into the Official Community Plan vision.~~

15.6 A. Hillaby, Director of Recreation, Parks, and Culture, informed Council
ELKS PARK that a Request For Quotes has been issued and the successful bidder is
currently moving the fence at Elks Park by 280 feet to allow the local
softball leagues to host Provincial tournaments. In the spring, the ball
field beside the pool will be converted into a rugby/soccer pitch.

15.7 Council requested that Staff report back as to when to host the Smithers
100th 100th Anniversary, in 2013 (first surveyed) or 2021 (incorporation).
ANNIVERSARY

15.8 Council requested that Staff review Bylaw No. 1481 Business Licence
BYLAW 1481 with regards to how long "Mobile Restaurants" may be parked at the
same location.

15.9 M. Allen, Director of Development Services, informed Council that a
2ND AVE feasibility study is underway to see if the residents are in favour of a
Local Area Service Project to pave the gravel portions of the 4100 and
4200 blocks of Second Avenue.

15.10 RCMP INVOICE L. Ford, Director of Finance, informed Council that the RCMP invoicing issue has been resolved and that the billing has been amended to reflect the current year's accommodation budget.

16. PUBLIC QUESTION PERIOD

None.

17. NOTICE OF SPECIAL (IN-CAMERA) MEETING(S) OF COUNCIL PURSUANT TO SECTION 92 OF THE COMMUNITY CHARTER.

10.0729 NOTICE OF N-CAMERA Adomeit/Bandstra THAT, pursuant to Section 92 of the *Community Charter*, Council gives notice and exercises its authority and excludes the media and the public; except for municipal staff, from the Special (In-Camera) Meeting of Council being held on November 9, 2010, at 6:00 p.m. to deal with matters falling under Section 90, subsections 1 and/or 2 of the *Community Charter*.

CARRIED UNANIMOUSLY.

18. ADJOURNMENT

10.0730 ADJOURN Adomeit/Bandstra THAT the Regular Meeting of Council be adjourned (9:36 p.m.).

CARRIED UNANIMOUSLY.

Cress Farrow
Mayor

Deborah Sargent
Corporate Administrator (CAO)

Minutes of the Regular Council meeting held on Tuesday, October 26, 2010 at 7:30 p.m.

Certified a True Copy and Correct Copy
of the minutes of the Regular Council
meeting held Tuesday, October 26, 2010 at
7:30 p.m. in the Town Office, 1027 Aldous
Street, Smithers, B.C.

Deborah Sargent
Corporate Administrator