

TOWN OF SMITHERS

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS, 1027 ALDOUS STREET, SMITHERS, B.C. ON TUESDAY, DECEMBER 14, 2010, AT 7:30 PM.

Council Present:

Cress Farrow, Mayor
Norm Adomeit, Councillor
Mark Bandstra, Councillor
Lorne Benson, Councillor
Jo Ann Groves, Councillor
Charlie Northrup, Councillor
Frank Wray, Councillor.

Staff Present:

Deborah Sargent, Chief Administrative Officer
Leslie Ford, Director of Finance
Mark Allen, Director of Development Services
Andrew Hillaby, Director of Recreation, Parks and Culture
Keith Stecko, Fire Chief
Wilf Taekema, Director of Work and Operations
Jan McKay, Recording Secretary.

Staff Excused:

Susan Bassett, Director of Corporate Services.

Media Present: M. Dekkema, The Peak; K. Koppitz, CFTK-TV; and R. Schierer, The Interior News.

1. CALL TO ORDER

Mayor Farrow called the meeting to order (7:34 p.m.).

1.1. APPROVAL OF AGENDA (including Supplemental Items)

APPROVAL OF AGENDA

10.0819

Adomeit/Benson

THAT Council approves the agenda, and the following supplemental items for discussion later in the meeting:

14-1 Report FIN 10-53 dated December 13, 2010, from Councillor Wray recommending appointment of Sonja Strauss to the Smithers Public Library Board commencing December 15, 2010, and ending April 30, 2013 (1610-01).

14-2 Report DEV 10-121 dated December 10, 2010, from M. Allen, Director of Development Services, recommending approval of the Second Avenue Gravel Road Paving Local Area Service Project, subject to securing a *Towns for Tomorrow* grant (5320-30).

14-3 Report PR 10-15 dated December 13, 2010, from A. Hillaby, Director of Recreation, Parks and Culture, requesting direction regarding pursuing federal Enabling Accessibility Program funding for accessible components of a second arena (6140-01).

CARRIED UNANIMOUSLY.

2. PUBLIC HEARING

3. APPROVAL OF MINUTES

3.1 REG NOV 23
10.0820 Benson/Northrup
 THAT the minutes of the Regular Meeting of Council held
 November 23, 2010, be adopted.

CARRIED UNANIMOUSLY.

3.2 COW NOV 23
10.0821 Benson/Wray
 THAT the minutes of the Committee of the Whole meeting held
 November 23, 2010 (Hudson Bay Mountain Adventures), be adopted.

CARRIED UNANIMOUSLY.

10.0822 HBMA FUTURE COW
 Bandstra/Northrup
 THAT the minutes of the Committee of the Whole meeting held
 November 23, 2010 (Hudson Bay Mountain Adventures), be referred
 to a future Committee of the Whole meeting.

CARRIED UNANIMOUSLY.

4. BUSINESS ARISING FROM THE MINUTES

4.1 ITEMS MADE PUBLIC
10.0823 Groves/Adomeit
 THAT Report ADM 10-098 dated November 30, 2010, from
 D. Sargent, Chief Administrative Officer, regarding items being made
 public from the Special (In-Camera) meeting of Council held
 November 9, 2010, be received;

 AND THAT no items be placed on the public agenda at this time
 (0640-01).

CARRIED UNANIMOUSLY.

5. PETITIONS AND DELEGATIONS

5.1 LIBRARY

The presentation by Wally Bergen, Chair, Smithers Public Library Board, included the following highlights and statistics for the Smithers Library: a) there has been an increase in circulation and computer use over last year; b) the per capita usage is higher than most libraries in the Province; c) local government support per capita is below average; d) the Library has the second highest rate of volunteer assistance in the Province; and e) the Board aggressively pursues grant opportunities. Mike Bovill, Treasurer of the Library Board presented the Board's funding request for 2011, for an increase of \$19,720 over the 2010 allocation of \$208,517, which came from the Town and Regional District. Council advised that the request will be considered at budget time. L. Ford confirmed that the Regional District's portion is a maximum of 27 percent.

5.2 ARENA CONCEPT

C. Tyson, Rengnal Fabrication Inc. of Calgary presented a concept for a single sheet hockey arena, which included a pre-engineered structure with a life span of at least 50 years. The proposed building would have a no-leak roof and several energy-efficient components, such as T5 lighting, demand heating in bathrooms, and be fully recyclable. It would include shared bathrooms, minimum seating, a small concession, office, janitorial room, large overhead doors in the centre, and an ice resurfacers room inside the building. The structure would be wheelchair accessible, with the inclusion of 36-inch doors, ramps and roll-in showers. A pre-fabricated structure would mean a significant savings in soft costs, such as architectural drawings. The Company has its own specialty crews, but utilizes local contractors as well. The cooling system is a cost-efficient, halo-carbon system that has the ability to raise the temperature after the last ice time of the day and lower it in the morning. The fluctuating cost of steel is an important factor to consider. Mr. Tyson advised that he met with the Second Sheet of Ice Committee and incorporated their feedback into the proposal, such as moving the dressing rooms into the warm zone.

14.3 ENABLING ACCESSIBILITY PROGRAM

10.0824 Adomeit/Groves

THAT Report PR 10-15 dated December 13, 2010, from A. Hillaby, Director of Recreation, Parks and Culture, requesting direction regarding pursuing federal Enabling Accessibility Program funding for accessible components of a second arena, be brought forward to this point in the meeting (6140-01).

CARRIED UNANIMOUSLY.

- 14.3 cont'd ENABLING ACCESSIBILITY PROGRAM
10.0825 Adomeit/Wray
 THAT Council approves submission of a grant application for federal Enabling Accessibility Program funds for the accessible components of a second arena.

CARRIED UNANIMOUSLY.

6. COUNCIL REPORTS

6.1. COUNCILLOR ADOMEIT

6.2. COUNCILLOR BANDSTRA

- 6.2.1 BANDSTRA REPORTS
 Councillor Bandstra thanked the organizers of the Town's Christmas party. He advised that he and Mayor Farrow attended the Annual General meeting of the Smithers Exploration Group and that he will be attending the Imperials Metals luncheon being held December 15, 2010.

- 6.2.2 WOJDAK
10.0826 Bandstra/Adomeit
 THAT a letter be sent to R. Hawes, Minister of State for Mining, with a copy to P. Bell, Minister of Forests, Mines, and Lands, urging that the Senior Regional Geologist position in Smithers be retained, in light of the April 2011 retirement of P. Wojdak.

CARRIED UNANIMOUSLY.

- 6.2.3 ROUNDUP BOOTH
10.0827 Bandstra/Wray
 THAT staff approach the Smithers Exploration Group to see if they would like to share their Roundup booth, and cost, with the Town of Smithers.

CARRIED UNANIMOUSLY.

6.3. COUNCILLOR BENSON

- 6.3.1 BVACMS
10.0828 Benson/Wray
 THAT the BV Aquatic Centre Management Society October income statements and minutes of the Board Meeting held October 20, 2010, be received (0230-20).

CARRIED UNANIMOUSLY.

6.3.2 VISITOR STATS

10.0829 Benson/Wray

THAT the Visitor Information Statistics from the Smithers District Chamber of Commerce for the period ending November 30, 2010, be received (0230-20).

CARRIED UNANIMOUSLY.

6.3.3 HYW 16 TWINNING

10.0830 Benson/Adomeit

THAT a letter be sent to the Minister of Transportation and Infrastructure urging that double-laning of Highway 16 remain a high priority.

CARRIED UNANIMOUSLY.

6.3.4 BENSON REPORTS

Councillor Benson reported that he attended the December 2, 2010, forum where guests from the United States shared their experiences dealing with Enbridge.

6.4. COUNCILLOR GROVES

6.4.1 GROVES REPORTS

Councillor Groves reported that she had a positive meeting with AltaGas and has passed along information to A. Stroet, Economic Development Officer.

6.5. COUNCILLOR NORTHRUP

6.5.1 APC NOV 22

10.0831 Northrup/Benson

THAT the minutes of the Advisory Planning Commission meeting held November 22, 2010, be received (0360-20).

CARRIED UNANIMOUSLY.

10.0832 PEDESTRIAN PLAN

Northrup/Groves

THAT the matter of a Smithers Pedestrian Plan be referred to the February 2011 Strategic Priorities review.

CARRIED UNANIMOUSLY.

6.5.2 NORTHRUP REPORTS

Councillor Northrup reported that he: a) attended the Town's Christmas party; b) attended the pipeline forum on December 2, 2010, and c) conducted a Town Hall tour, with Mayor Farrow, for Walnut Park Elementary School students.

6.6. COUNCILLOR WRAY

14.1 LIBRARY BOARD APPOINTMENT

10.0833 Wray/Northrup

THAT Council approve the appointment of Sonja Strauss to the Smithers Public Library Board commencing December 15, 2010, and ending April 30, 2013.

CARRIED UNANIMOUSLY.

6.6.1 WRAY REPORTS

Councillor Wray reported that he attended the pipeline forum on December 2, 2010.

6.7. REPORT OF MAYOR FARROW

6.7.1 RDBN

10.0834 Adomeit/Wray

THAT the minutes of the following Regional District of Bulkley-Nechako meetings, be received: a) Meeting No. 12 held October 21, 2010; b) Committee of the Whole held November 4, 2010; c) Strategic Development Committee held November 4, 2010; d) Rural Directors Committee held November 4, 2010; and e) Rural Directors Committee held September 9, 2010.

CARRIED UNANIMOUSLY.

6.7.2 NDI

10.0835 Northrup/Adomeit

THAT the Northwest Regional Advisory Committee Meeting Summary for the meeting held November 26, 2010, from Northern Development Initiative Trust, be received (6750-20).

CARRIED UNANIMOUSLY.

6.7.3 DEPUTY MAYOR

10.0836 Bandstra/Northrup

THAT Council appoint Councillor Groves as Deputy Mayor for 2011.

CARRIED UNANIMOUSLY.

7. STAFF REPORTS

7.1. STAFF (A) REPORTS

7.1.1 LOAN AUTHORIZATION

10.0837 Adomeit/Bandstra

THAT Report FIN 10-51 dated December 6, 2010, from L. Ford, Director of Finance, requesting approval: a) to borrow from the MFA, as authorized through "Bylaw No. 1601 - Smithers South Trunk Storm Sewer Loan Authorization Bylaw"; and b) to request the Regional District consent to the Town borrowing over a 15-year term and include the borrowing in their Security Issuing Bylaw, be received;

AND THAT Council approve borrowing from the Municipal Finance Authority of British Columbia, as part of the 2011 Spring Borrowing Session, \$800,000 (Eight Hundred Thousand Dollars) as authorized through "Bylaw No. 1601 - Smithers South Trunk Storm Sewer Loan Authorization Bylaw";

AND THAT the Regional District of Bulkley-Nechako be requested to consent to our borrowing over a 15-year term and include the borrowing in their Security Issuing Bylaw (1610-01).

CARRIED UNANIMOUSLY.

7.2. STAFF (B) REPORTS

7.2.1 MONTHLY REPORTS

10.0838 Adomeit/Groves

THAT the following monthly department reports for November 2010 be received: a) Development Services; b) Fire; c) Prevention and Community Safety; d) Works and Operations, and e) Parks and Recreation (September to November).

CARRIED UNANIMOUSLY.

TENDERS

10.0839 Bandstra/Groves

THAT the Riverside Campground improvement project contract and the Airport Cistern project contract be put out to tender by February 14, 2011, with staggered deadline dates and with the Airport Cistern project to be put out to tender by January 31, 2011.

CARRIED UNANIMOUSLY.

DON FORD

10.0840 Northrup/Adomeit

THAT Council consider a retirement recognition gift for Don Ford, RCMP Auxiliary Member, during budget deliberations.

CARRIED UNANIMOUSLY.

14.2 SECOND AVENUE PAVING

10.0841 Groves/Benson

THAT Report DEV 10-121 dated December 10, 2010, from M. Allen, Director of Development Services, recommending approval of the Second Avenue Gravel Road Paving Local Area Service Project, subject to securing a *Towns for Tomorrow* grant, be received;

AND THAT Council approves the Second Avenue Gravel Road Paving Local Area Service Project in the 2011 budget for both the 4100 and 4200 blocks at a total estimated cost of \$750,000 with \$326,850 paid by the property owners and \$423,250 paid by the Town, subject to the Town securing a \$375,000 provincial grant from the Towns for Tomorrow program;

AND THAT the Town's portion be funded from the Towns for Tomorrow grant and the remaining \$48,250 from the Fuel Tax Revenue Capital Reserve (5320-30).

CARRIED UNANIMOUSLY.

SECOND AVENUE PAVING LAS

10.0842 Bandstra/Northrup

THAT the Second Avenue Gravel Road Paving Local Area Service Project matter be referred to budget for discussion regarding alternate funding options, should the *Towns for Tomorrow* grant application not be successful.

CARRIED UNANIMOUSLY.

7.2.2 FIRE TRAINING CENTRE

10.0843 Adomeit/Northrup

THAT Report FIR 10-21 dated December 9, 2010, from K. Stecko, Fire Chief, presenting the Smithers Regional Fire Training Centre Business Plan, be received (8340-01).

CARRIED UNANIMOUSLY.

7.2.3 WATSON'S LANDING

10.0844 Adomeit/Groves

THAT the memorandum dated December 7, 2010, from M. Allen, Director of Development Services, presenting the following Watson's Landing Bare Land Strata Subdivision items, be received: a) Development Variance Permit 09-04; b) letter to K. Stunder dated December 6, 2010; and c) letters to property owners of the three homes currently under construction dated December 6, 2010 (3320-20/S07-12).

CARRIED UNANIMOUSLY.

Minutes of the Regular Meeting of Council
held on Tuesday, December 14, 2010 at 7:30 p.m.

8.8 BYLAW 1641
10.0852 Groves/Wray
 THAT "Bylaw No. 1641 - Water Service Connection Rates
 Amendment", be adopted.
OPPOSED: COUNCILLOR NORTHRUP. CARRIED.

8.9 BYLAW 1642
10.0853 Groves/Adomeit
 THAT "Bylaw No. 1642 - Sewer Service Connection Rates
 Amendment" be adopted.
CARRIED UNANIMOUSLY.

8.10 BYLAW 1643
10.0854 Northrup/Groves
 THAT Report DEV 10-111 dated December 6, 2010, from A. Walker,
 Planner, introducing "Bylaw No. 1643 - Development Procedures",
 for readings, be received.
CARRIED UNANIMOUSLY.

10.0855 BYLAW 1643
 Northrup/Groves
 THAT "Bylaw No. 1643 - Development Procedures" be referred to staff
 for revision regarding: a) permit refusal timeline; and b) permit
 exemption for construction values less than \$75,000.
OPPOSED: COUNCILLOR WRAY. CARRIED.

8.11 BYLAW 1644
10.0856 Adomeit/Bandstra
 THAT "Bylaw No. 1644 - Dog Licence and Control", be adopted.
CARRIED UNANIMOUSLY.

8.12 BYLAW 1646
10.0857 Northrup/Benson
 THAT Report DEV 10-119 dated November 23, 2010, from
 A. Walker, Planner, introducing "Bylaw No. 1646 - Town of Smithers
 Zoning Bylaw No. 1403 Amendment No. 10-06" (property adjacent to
 2715 Tatlow Road) for readings, be received;

 AND THAT "Bylaw No. 1646 - Town of Smithers Zoning Bylaw
 No. 1403 Amendment No. 10-06", be read a first and second time,
 and proceed to public hearing.
CARRIED UNANIMOUSLY.

8.13 BYLAW 1647
10.0858 Northrup/Bandstra
THAT Report FIR 10-20 dated November 16, 2010, from K. Stecko, Fire Chief, introducing "Bylaw No. 1647 - Fire Inspection Frequency and Fees" for readings, be received.

CARRIED UNANIMOUSLY.

10.0859 BYLAW 1647
Wray/Northrup
THAT Council repeal "Fire Inspection Frequency Bylaw No. 1464" and replace with "Bylaw No. 1647 - Fire Inspection Frequency and Fees";

AND THAT "Bylaw No. 1647 - Fire Inspection Frequency and Fees", be read a first and second time.

CARRIED UNANIMOUSLY.

10.0860 BYLAW 1647
Wray/Northrup
THAT "Bylaw No. 1647 - Fire Inspection Frequency and Fees", be read a third time.

CARRIED UNANIMOUSLY.

9. CORRESPONDENCE (A) ITEMS

9.1 HAYHURST MEMORIAL
10.0861 Adomeit/Northrup
THAT the letter (and petition) dated November 23, 2010, from C. Hayhurst requesting permission to have a small plaque affixed to the ledge in front of the Civic Centre concession in memory of Dave Hayhurst, be received, and the request honoured (0530-05).

**OPPOSED: COUNCILLORS BANDSTRA, DEFEATED.
BENSON, GROVES,
NORTHRUP, AND WRAY.**

10.0862 CIVIC CENTRE MEMORIALS
Benson/Wray
THAT the Director of Recreation, Parks, and Culture, provide a proposal to Council regarding recognition of the public, suggestions for display, and a nomination process for Civic Centre memorials.

CARRIED UNANIMOUSLY.

9.2 SUSTAINABLE COMMUNITIES PROGRAM

10.0863 Northrup/Wray

THAT the letter dated November 8, 2010, from the Regional District of Bulkley-Nechako proposing regional participation in the BC Hydro Sustainable Communities Program and seeking ideas for potential project, be received (0400-55/0400-30).

CARRIED UNANIMOUSLY.

9.3 LGLA

10.0864 Groves/Bandstra

THAT the registration information for the Local Government Leadership Academy 2011 Leadership Forum being held February 16 to 18, 2011, in Vancouver, be received (0230-30).

CARRIED UNANIMOUSLY.

9.4 NCDC

10.0865 Groves/Adomeit

THAT the letter dated November 20, 2010, from the Northwest Corridor Development Corporation regarding registration for the conference being held January 19 to 21, 2011, in Grande Prairie, be received;

AND THAT Council authorizes Councillor Groves or an alternate Councillor, to attend the Conference (0510-20).

CARRIED UNANIMOUSLY.

Councillor Bandstra declared a conflict of interest, as a relative of the Co-chair of the Christian School Society, and left the Chambers (10:05 p.m.).

9.5 BVCS

10.0866 Groves/Benson

THAT the letter dated December 7, 2010, from B. Lester, Chair, Christian School Society of Smithers and Telkwa, regarding a Local Area Service for boulevard development at 3735 14th Avenue, be received (5320-20).

CARRIED UNANIMOUSLY.

10.0867 BVCS LAS

Wray/Benson

THAT the request by the Christian School Society of Smithers and Telkwa for a Local Area Service for boulevard development at 3735 14th Avenue, be referred to budget (5320-20).

CARRIED UNANIMOUSLY.

Councillor Bandstra returned to Chamber (10:11 p.m.).

- 9.6 BVEDA HRT
10.0868 Benson/Groves
 THAT the letter dated December 7, 2010, from P. Wellington, Chair, Bulkley Valley Economic Development Association, requesting consideration to set the Town's funding of the BVEDA at 100 percent of the Hotel Room Tax, plus a fixed amount (\$70,000 for 2011), be received and referred to budget (0360-20).
OPPOSED: COUNCILLOR NORTHRUP. CARRIED.

- 10.0869 BVEDA FUNDING
 Northrup/Benson
 THAT Council authorizes Councillor Bandstra to discuss the Hotel Room Tax matter with P. Wellington, Chair, Bulkley Valley Economic Development Association.
CARRIED UNANIMOUSLY.

10. CORRESPONDENCE (B) ITEMS - RECEIVE AND REPLY

11. CORRESPONDENCE (B) ITEMS - RECEIVE FOR INFORMATION

- 11.1 to 11.5 'B' ITEMS
10.0870 Adomeit/Groves
 THAT the following correspondence be received:
11.1 Letter dated November 17, 2010, from K. Falcon, Minister of Health Services, following up on the meeting held during the Union of British Columbia Municipalities conference (0400-20, 0230-30).
11.2 Copies of letters from the City of Port Coquitlam to the provincial and federal governments regarding White Paper on *Limitations Act* Reform, Building Regulatory Modernization Project, and RCMP Police Costs and Accountability (0400-50).
11.3 Thank you note from the Smithers Merchants to the Works and Operations crew for installing Christmas lights in time for the Christmas in the Valley event (0530-05).
11.4 Union of British Columbia Municipalities Member Release dated December 1, 2010 regarding Local Government Awareness Week, May 15 to 21, 2011 (0230-30).
11.5 Email and Member Release dated December 2, 2010, from the Union of British Columbia Municipalities regarding the extension of stimulus funding deadlines (0230-30).

CARRIED UNANIMOUSLY.

12. CORRESPONDENCE (C) ITEMS

13. CORRESPONDENCE (D) ITEMS

13.1 to 'D' ITEMS

13.12 Adomeit/Wray

10.0871 THAT the following correspondence, as routed, be received for information:

13.1 *Heritage BC Quarterly*, Fall 2010.

13.2 Registration information for the 2011 Mineral Exploration Roundup being held January 24 to 27, 2011, in Vancouver.

13.3 *CN Public Inquiry Line - Community Contact Report 2008-2009*.

13.4 *The Power of Business - 2010 Power Smart Excellence Awards*, BC Hydro.

13.5 *Northword*, December/January 2011.

13.6 *BC Operations - Nechako Reservoir Update 2010*, Rio Tinto Alcan.

13.7 *Five Years of Success with Northern Development*, Northern Development Initiative Trust.

13.8 *Canadian Commerce & Industry*, Fall 2010.

13.9 *Liberty*, November/December 2010.

13.10 *Making Connections*, Pembina Pipeline Corporation, Fall 2010.

13.11 *Municipal World*, December 2010.

13.12 *Transition*, Winter 2010.

CARRIED UNANIMOUSLY.

14. SUPPLEMENTAL ITEMS APPROVED FOR DISCUSSION

14.1 See Councillor Wray Reports.

14.2 See Staff 'A' Reports.

14.3 See Delegation 5.2.

15. OTHER/NEW BUSINESS

16. PUBLIC QUESTION PERIOD

17. **NOTICE OF SPECIAL (IN-CAMERA) MEETING(S) OF COUNCIL PURSUANT TO SECTION 92 OF THE COMMUNITY CHARTER.**

NOTICE OF IN-CAMERA

10.0872

Wray/Benson

THAT, pursuant to Section 92 of the *Community Charter*, Council gives notice and exercises its authority and excludes the media and the public, except for municipal staff, from the Special (In-Camera) Meetings of Council being held on December 21, 2010, at 6:00 p.m. and January 11, 2011, at 6:00 p.m. to deal with matters falling under Section 90, subsections 1 and/or 2 of the *Community Charter*.

CARRIED UNANIMOUSLY.

18. **ADJOURNMENT**

ADJOURNMENT

10.0873

Groves/Adomeit

THAT the Regular meeting of Council be adjourned (10:55 p.m.).

CARRIED UNANIMOUSLY.

Cress Farrow
Mayor

Deborah Sargent
Corporate Administrator (CAO)

Certified a True and Correct Copy of the minutes of the Regular Meeting of Council held Tuesday, December 14, 2010, at 7:30 p.m. in the Council Chambers, 1027 Aldous Street, Smithers, B.C.

Deborah Sargent
Corporate Administrator (CAO)