

# Smithers Measuring Up The North Working Group

## Notes of Meeting

page 1 of 2

**January 21, 2009**

12:00 – 1:00pm

West Fraser Room in Town Hall

**Present:** Jo Ann Groves  
Mark Allen  
Monica Mueller  
Jana Morris  
Bill Hope

Tim Fehr  
Marg Lubbers  
Dorothy Garner  
Bill Garner  
Coranne Dohler

### **Funding:**

Mark advised that the Funding Agreement was extended from November 30<sup>th</sup> to February 27<sup>th</sup>. Since the curb-cuts were completed in the summer, there is about \$4,000 remaining. The group needs to complete a self-evaluation Community Assessment and establish priorities. Part of the assessment could be a survey, similar to what other communities have completed. A Smithers' version of the MUTN brochure could be produced. Producing the brochures and other costs associated with the survey/assessment would be paid from the \$4,000. Travel costs for Liaison members are also payable from the funding (see 'PG Conference' below).

**ACTION:** Jo Ann to call Laurie Ringaert about pre-booking for the Prince George conference in April and if the fees and travel costs could come from the remaining funds ie. set aside enough prior to Feb. 27th.

### **Members:**

Jo Ann reported that she will have an alternate Council Liaison when she is away in spring 2009.

**ACTION:** Jo Ann/Mark confirm Lorne Benson.

Mark confirmed that Diana Reimer wants to remain a co-Community Liaison but was unable to attend last meeting and this one. Marg Lubbers to continue as co-Community Liaison and Jana Morris also volunteered to be a co-Community Liaison. It was agreed that the Liaison's would chair the meetings.

Jana Morris agreed to try Secretary at the next meeting – see how it goes.

**ACTION:** Mark to send Jana the updated member contact list and any templates/info. to assist her.

### **Monthly MUTN Conference Calls:**

Mark had participated in the December conference call and found it very informative to hear what other communities are doing and sharing information. The calls are at least 2 hours long starting at 9:00 or 10:00am and Mark does not normally have that amount of time – he could not attend the January call. Therefore, the Community Liaisons (at least 1 of the 3) will participate.

**ACTION:** Mark to ensure that Diana, Marg and Jana are listed on the conference call email list.

**Public Education:**

The proposed public Open House was discussed to create more awareness of accessibility and inclusion. The new date to hold it is late April or in May, to be confirmed. It could be advertised in the proposed brochure, at a Chamber luncheon, in the quarterly Town Gazette (April is the next edition), newspaper, radio, and at the April Chamber of Commerce Trade Show via the Town's booth.

The brochure ingredients were brainstormed – Mark jotted them down.

**ACTION:** Mark to produce a draft Smithers' MUTN brochure to be emailed out before the next meeting.

**Prince George Conference:**

Unfortunately no members attended the October conference. There is an upcoming conference in April.

**ACTION:** Mark to email out the conference info.

**ACTION:** Mark to ensure that Diana, Marg and Jana are listed on the conference call email list.

**Meetings:**

It was agreed that the group should have regular monthly meetings – the 2<sup>nd</sup> Wednesday at Noon hour.

**Next Meeting tentatively Wednesday, February 11th, 2009 at Noon at Town Hall.**

Recorded By:

Mark Allen.  
Director of Development Services