

TOWN OF SMITHERS
RECREATION FEES AND CHARGES
SCHEDULE G
 (All fees INCLUDE applicable taxes)

1	ARENA ICE FEES	2022/23 ICE SEASON	2023/24 ICE SEASON	2024/25 ICE SEASON
	Regular <i>per hour</i>	\$212.30	\$216.60	\$220.90
	Discounted <i>per hour</i>	\$106.15	\$108.30	\$110.40
	Last Minute <i>per hour</i>	\$106.15	\$108.30	\$110.40
2	PUBLIC SKATING FEES	2022/23 ICE SEASON	2023/24 ICE SEASON	2024/25 ICE SEASON
	Tots (Ages 0-4) <i>per person</i>	Free	Free	Free
	Child/Youth (Ages 5 - 18) <i>per person</i>	\$5.50	\$5.50	\$5.50
	Adult (Ages 18+) <i>per person</i>	\$6.50	\$6.50	\$6.50
	Family (minimum: one adult and 2 children) <i>per family</i>	\$12.00	\$12.00	\$12.00
	Skate/Helmet Rental <i>per rental, per person</i>	\$2.00	\$2.00	\$2.00
3	ARENA - DRY FLOOR FEES	2022	2023	2024
	Regular <i>per hour</i>	\$94.00	\$95.90	\$97.80
	Regular - Day Rate (8 hours or more) <i>per day</i>	\$749.00	\$764.00	\$779.30
	Discounted <i>per hour</i>	\$47.00	\$47.90	\$48.90
	Discounted Day Rate (8 hours or more) <i>per day</i>	\$374.00	\$381.50	\$389.10
	Parking Lot Only - Exclusive Use <i>per hour</i>	\$47.00	\$47.90	\$48.90
	Damage Deposit (event minimum) (Tax Exempt) <i>per event</i>	\$100.00	\$100.00	\$100.00
	Damage Deposit (event maximum) (Tax Exempt) <i>per event</i>	\$500.00	\$500.00	\$100.00
Definitions and additional charges that apply to the Arenas:				
Regular Arena Ice Fee Community organizations, non-profit groups, individuals, or commercial entities that do not qualify under the Discounted category (ex. Adult sport groups, hockey camps, private bookings, etc.)				
Discounted Arena Ice Fee Non-profit organization providing a public program for youth (includes local sport organizations, schools, & youth groups)				
Last Minute Arena Ice Fee - Discounted rate intended to promote the rental of available ice within 7 days of scheduled booking - Booked on a first-come first-served basis - Cannot be used to replace a regular or previously scheduled booking - Bookings are final and non-refundable				
Additional Staffing Additional staffing charges of \$50 per hour may apply outside regular staffing hours and/or based on booking requirements				
Arena Dry Floor Regular and Discounted Rental Rates of the Arena(s) (when there is no ice) can include use of the Parking lots.				
Discounted Arena Dry Floor Non-profit organization providing a public program for youth (includes local sport organizations, schools, & youth groups)				
Event Setup and Take down Users of the arenas will be charged for setup and taken based on the applicable daily rate.				
Late Invoice Payment Penalty: If an organization, person or group is invoiced for an arena fee/charge and they do not pay within 60 days of the invoice date, they will be charged an additional 10%.				

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4 BALL DIAMOND FEES <i>Elks Park & Heritage Park</i>		2022	2023	2024
Regular	<i>per hour</i>	\$19.70	\$20.10	\$20.50
Regular (Day Rate)	<i>per day</i>	\$157.60	\$160.80	\$164.00
Regular Tournament (Day Rate)	<i>per day per Park</i>	\$236.40	\$241.10	\$246.00
Discounted	<i>per hour</i>	\$4.90	\$5.00	\$5.10
Discounted (Day Rate)	<i>per day</i>	\$39.60	\$40.40	\$41.20
Discounted Tournament (Day Rate)	<i>per day per Park</i>	\$59.30	\$60.50	\$61.70
Washroom Facility Damage Deposit (Tax exempt)	<i>per event</i>	\$100.00	\$100.00	\$100.00
Washroom Facility Key Deposit (Tax exempt)	<i>per event</i>	\$50.00	\$50.00	\$50.00
5 GRASS FIELD FEES - "A" Class <i>(per field) Chandler Park</i>		2022	2023	2024
Regular	<i>per hour</i>	\$44.00	\$44.90	\$45.80
Regular (Day Rate)	<i>per day</i>	\$352.50	\$359.60	\$366.70
Regular Tournament (Day Rate)	<i>per day per Park</i>	\$405.80	\$413.90	\$422.20
Discounted	<i>per hour</i>	\$11.00	\$11.20	\$11.40
Discounted (Day Rate)	<i>per day</i>	\$88.10	\$89.90	\$91.70
Discounted Tournament (Day Rate)	<i>per day per Park</i>	\$132.10	\$134.70	\$137.40
6 GRASS FIELD FEES - "B" CLASS <i>(per field) Ranger Park & Heritage Park</i>		2022	2023	2024
Regular	<i>per hour</i>	\$19.70	\$20.10	\$20.50
Regular (Day Rate)	<i>per day</i>	\$157.70	\$160.90	\$164.10
Regular Tournament (Day Rate)	<i>per day per Park</i>	\$236.50	\$241.20	\$246.10
Discounted	<i>per hour</i>	\$4.90	\$5.00	\$5.10
Discounted (Day Rate)	<i>per day</i>	\$39.60	\$40.40	\$41.20
Discounted Tournament (Day Rate)	<i>per day per Park</i>	\$132.10	\$134.70	\$137.40
7 NON- EXCLUSIVE USE OF PARK SPACE FEE		2022	2023	2024
Regular Rate	<i>per hour</i>	\$19.90	\$20.30	\$20.70
Definitions that apply to the Fields:				
Regular Fee Community organizations, non-profit groups, individuals, or commercial entities that do not qualify under the Discounted category (ex. Adult sport groups, hockey camps, private bookings, etc.)				
Discounted Fee Non-profit organization providing a public program for youth (includes local sport organizations, schools, & youth groups)				
Tournament Includes all fields/ball diamonds within a particular park				
Day Rate Maximum charge per day when booking 8 hours or more				
Non-Exclusive Use of Park Space This applies to any business/person or organization who would like non-exclusive use of a non-field green space.				
8 RANGER PARK BUILDING MEETING ROOM FEES		2022	2023	2024
Regular	<i>per hour per room</i>	\$15.70	\$16.00	\$16.30
Regular (Day Rate - 8 hours or more)	<i>per day per room</i>	\$136.60	\$139.30	\$142.10
9 BOVILL SQUARE FEES		2022	2023	2024
Commercial Use Rate (4 hours or less)	<i>per half day</i>	\$6.10	\$6.20	\$6.40
Commercial Use Day Rate (5 hours or more)	<i>per day</i>	\$12.20	\$12.40	\$12.70
Refundable Key Deposit for Electrical Box (Tax Exempt)	<i>per event or use</i>	\$25.00	\$25.00	\$25.00
Definitions that apply to Bovill Square:				
Commercial Use applies to Mobile Vendors who obtain approval from Council to set up in, or around (ie on the sidewalk bordering) Bovill Square. Any other Commercial entity that wishes to set up in, or around, Bovill Square, may have other negotiated fees, as approved by Council.				

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10 RIVERSIDE CAMPGROUND FEES		2022	2023	2024
Campsite - Unserviced	<i>per night</i>	\$31.60	\$32.00	\$33.00
Campsite - Serviced	<i>per night</i>	\$39.00	\$40.00	\$41.00
Tent Site	<i>per night</i>	\$25.30	\$26.00	\$26.00
Showers	<i>per 3 minutes</i>	\$1.00	\$1.00	\$1.00
Firewood	<i>per bundle</i>	\$8.00	\$8.00	\$8.00
Riverside Cookhouse	<i>per booking per event</i>	\$36.90	\$38.00	\$39.00
11 RV STORAGE - QUONSET HUT FEES (fall and winter)		2022	2023	2024
Units up to 20 feet	<i>per unit</i>	\$360.30	\$368.00	\$375.00
Units up to 25 feet	<i>per unit</i>	\$446.80	\$456.00	\$465.00
Units up to 30 feet	<i>per unit</i>	\$534.40	\$545.00	\$556.00
Units up to 35 feet (maximum allowed)	<i>per unit</i>	\$620.80	\$633.00	\$646.00
12 SMITHERS FAIRGROUND BUILDING FEES		2022	2023	2024
Quonset Local Community	<i>per hour</i>	26.70	\$27.00	\$28.00
Quonset Local Community (Day Rate- 8 hrs or more)	<i>per day</i>	219.10	\$224.00	\$228.00
Quonset Commercial Use	<i>per hour</i>	43.80	\$45.00	\$46.00
Quonset Commercial Use (Day Rate - 8 hours or more)	<i>per day</i>	348.10	\$356.00	\$362.00
Town Washroom Facility (per washroom)	<i>per day</i>	103.50	\$106.00	\$108.00
Definitions that apply to Smithers Fairground Buildings				
Commercial Use applies to people or organizations that rent Town Facilities at the Fairgrounds for profit.				
13 RECREATION PROGRAM FEES				
Program Pricing Philosophy				
Program rates will be set to cover all direct costs plus at least 10% to cover administration costs. Program rates are set by the Recreation Coordinator and are to be approved by the Chief Administrative Officer or Designate.				
Direct costs include the following:				
Labour costs				
Material and supply costs for the program				
Facility costs – where applicable, i.e., a facility is rented to house the program				
Subsidies - Programs				
Developmental Programs - activities/programs that do not initially cover direct costs may be offered at a loss in order to encourage and promote interest. It is expected that eventually these programs will break even.				
Experimental or Academic Programs - programs with limited users, but important to community and facility mandates, may be Discounted to ensure public access to specialized topics.				
Partnerships and Community Development Program - As external partners have decision making roles in these programs, Regular fees and charges may not apply.				
Program Refunds				
- No prorated fees for registering after program start date - <i>exception for registrations off the waitlist</i>				
- Full refund if program is cancelled by the Town of Smithers				
- Full refund if requested 24 hours prior to program start				
- Pro-rated refund if requested 24 hours prior to the third class				
- Refund requests for specialty programs (camps, special events, workshops, etc.) must be submitted 7 days prior to program start				
- No refunds provided after these deadlines without a medical note				
- Refunds must be requested in person or over the phone during office hours				
- Refunds will be returned by method of payment, with the exception of cash and debit. Fees that had been paid with cash and/or debit will be refunded by cheque through a regular Accounts Payable batch.				

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14	FINES AND PENALTIES
Smoking at Town owned facilities or on Town owned properties: There is absolutely NO SMOKING allowed on or in Town owned facilities or properties. Arena users, Ranger Park Centre users, and Field Users are responsible for communicating and responding to the behaviour of their participants, parents, and/or guests disrespecting this rule. If Arena or Field users do not respect this rule, organizations will be invoiced for \$100 per offence.	
Penalty for Late Payment: If an organization, person or group is invoiced for a fee or charge and they do not pay within 60 days of the invoice date they will be charged a 10% penalty.	
15	INSURANCE REQUIREMENTS
Each Arena user, Ranger Park Centre user, Smithers Fairground user, Field user group and/or individual is required to provide proof of insurance and name the Town as an additional insured to the Town's Recreation, Parks, and Culture Department prior to an event and/or program. If proof of insurance is not submitted before the event and/or program, the Town of Smithers has the right to refuse access to the facility.	
The Town of Smithers requires a minimum of \$2,000,000 liability insurance coverable of Town owned facility. The Town of Smithers retains the right to request for insurance coverage up to \$5,000,000 depending on the type of event and/or program.	