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# LGCAP 2024

## Introduction

The Local Government Climate Action Program (the Program or LGCAP) aims to catalyze the efficient flow of financial resources, data and knowledge between Modern Treaty Nations, local governments, and the Provincial Government to allow for cost effective, impactful, locally implemented climate action. For more information about the Program you can refer to the [website](#).

### **What is climate action?**

For the purposes of this program, a climate initiative or action is one that reduces greenhouse gas (GHG) emissions (mitigation) and/or strengthens resilience to the impacts of climate change (adaptation). This includes (but is not limited to): climate-related hazards; integrating climate change measures into policies, strategies, planning and investments; improving education; raising awareness of climate change causes and solutions; increasing human and institutional capacity with respect to climate change mitigation and adaptation, impact reduction and early warning systems.

### **Information collected will:**

- Highlight local government and Modern Treaty Nation climate leadership;
- Profile action by including local government and Modern Treaty Nation emissions, resilience and climate action performance data in the annual [Climate Change Accountability Report](#), LGCAP Summary Report and on the Program's public facing [website](#);
- Help inform policy development and monitor progress on achieving provincial and local climate objectives; and
- Support provincial efforts to better collaborate with and enable communities to advance climate action.

### **The survey was informed by:**

- Feedback from local governments, Modern Treaty Nations, external and ministerial partners;
- National and international GHG reporting protocols; and
- The CDP (formerly [Carbon Disclosure Project](#), a global non-financial disclosure system).

## Instructions

*\*Please do not provide any personal information (e.g., email, phone number) in the survey.*

### **Survey: Word Version**

This version can be used to gather information from staff across departments. Then simply cut and paste into the online version where you will be submitting the survey. You can download the Word version here: [Local Government LGCAP 2024 Survey Template](#).

### **Survey: Online Version**

SimpleSurvey allows multiple users to access your survey, though two people **cannot** enter information at the same time.

- For other users to contribute to your survey, simply share the unique link with your team members.

- Users must select "Save and continue later" when they are done updating the survey but not ready to submit.

Required fields are indicated with a red asterisk (\*). You will not be able to submit the survey and attestation form without completing these fields.

- Some fields have formatting considerations (i.e. numbers only). You will not be able to submit the survey and attestation form until all required fields are completed properly. The red text error message will indicate what is needed.
  - Please note: No commas are to be used in numerical fields.
- If any questions are left blank, including optional ones, SimpleSurvey will notify you when you move to the next page with "You have unanswered questions, do you wish to continue?" If you are choosing to leave optional questions blank, simply click yes to move to the next page.

There is a 9,999 character limit for the open-ended questions, unless otherwise noted.

You can see what your community has previously reported for LGCAP in the [LGCAP Raw Survey Data](#).

### Attestation Form

The attestation form is filled in after survey questions are completed. It is the second page of the SimpleSurvey submission.

- The attestation form is where the Chief Financial Officer, or equivalent position, attests to the following:
  - That Local Government Climate Action Program funding has been, or will be, allocated to climate action.
  - That Local Government Climate Action Program funds received in 2022 and 2023 were spent by March 31, 2025, or an LGCAP Spending Forecast Form was submitted by February 28, 2025 and was approved by the LGCAP Team.
  - That Local Government Climate Action Program funds received in 2024 will be spent by March 31, 2028.
  - That a completed and signed version of this form and survey contents will be publicly posted by September 30, 2025.

## Requirements

### 1. Reporting

1. Report on **at least one** project linked to objectives from the [CleanBC Roadmap to 2030](#) and/or [Climate Preparedness and Adaptation Strategy](#). If your community reports one initiative related to one sector (e.g. buildings) you have satisfied this requirement. Funding for the project(s) does **not** need to come from this program.
  2. For communities with populations of 10,000+ (based on 2020 BC Census data figures), measuring and reporting local government's traditional services emissions is required.
  3. Attest that funds will be allocated to climate initiatives before submitting your survey.
- Note: Open-ended questions asking for one or more initiatives related to climate action may be highlighted in Provincial materials to acknowledge innovative local climate solutions.

#### Climate action success stories are accepted year-round

Please submit one or more climate action success stories for publication any time of year. A template can be found on the [Local government climate action highlights webpage](#).

### 2. Deadline to submit the survey & attestation form

- The deadline for submitting your survey and attestation form is 4 PM PDT on July 31, 2025.

### 3. Posting the survey & attestation form publicly

- The design / format of the form **can** be changed, however, all information from required questions must be included.
- Optional questions and answers can be omitted.
- The deadline to post the survey and attestation form publicly is September 30, 2025.

### Download a copy for your records!

Once submitted, you can **download a copy of the completed survey** and attestation form (PDF, Excel, and Word options). If you close this window before the download link appears, please reach out for a copy of your submission.

### Support

If the survey is accidentally submitted, a submitted survey needs to be revised, or if you have any questions, please reach out to us at [LGCAP@gov.bc.ca](mailto:LGCAP@gov.bc.ca). We will be happy to provide assistance.

Thank you!  
The LGCAP Team

## The Survey

### Climate Action Planning

Climate Action Plans are strategic roadmaps that identify how an organization will reduce their greenhouse gas (GHG) emissions (mitigation), increase their resilience to the impacts of climate change (adaptation), or a combination of both.

To answer the following questions, consider staff that contribute to activities that reduce greenhouse gas (GHG) emissions and/or strengthen resilience and the ability to adapt to climate-induced impacts. This includes (but is not limited to): climate-related hazards; integrating climate change measures into policies, strategies and planning; improving education, raising awareness of climate change causes and solutions, increasing human and institutional capacity with respect to climate change mitigation and adaptation, impact reduction and early warning systems.

Question 1: How many staff in full time equivalents (FTEs) are dedicated to working specifically on climate action?

Please estimate FTE(s) for climate-related work (e.g. 100% time = 1.0; 50% time = 0.5; 25% time = 0.25).

1

Question 2: Does your local government or Nation have a community-wide climate action plan or other guiding document(s)?

Yes

Please select the type of plan(s) from the list.

In the textbox, indicate the date the plan was adopted/approved in format YYYY-MM. If you don't remember the month, you can enter "01" for January.

Integrated climate plan (addressing mitigation and energy)

2021-08

Standalone adaptation plan

2023-01

Please include a link to the document or webpage if available.

[https://www.smithers.ca/sites/default/files/2023-04/2021\\_Smithers\\_CEEP\\_Report.pdf](https://www.smithers.ca/sites/default/files/2023-04/2021_Smithers_CEEP_Report.pdf)

Question 3: Does your local government or Nation have a corporate climate action plan or other guiding document(s)?

No

If not, please select one or more options from the list.

No, but we are currently undertaking one and it will be completed in the next two years.

Question 4: Please select up to 3 challenges impeding the advancement of climate action in your community.

Lack of financial resources.

Lack of data or information.

Competing priorities.

## Traditional Services Greenhouse Gas Emissions

Measuring and reporting traditional services emissions (defined in previous years as corporate emissions) is a Program requirement for all communities with a 2020 population of 10,000 residents and above ([see population statistics here](#)).

This requirement can be fulfilled using an established reporting framework of your choosing (CDP, GHG Protocol for Cities, etc.), including the LGCAP scope and boundaries described in the [LGCAP Traditional Services Emissions Scope and Boundaries document](#). Contracted emissions must be accounted for regardless of which protocol your local government employs. Local governments with populations below 10,000 and Modern Treaty Nations are not required to report traditional services greenhouse gas emissions but are encouraged and supported to do so on a voluntary basis.

Traditional services GHG emissions are those produced by the delivery of local government or Modern Treaty Nation "traditional services" including:

- Fire protection,
- Solid waste management,
- Recreational / cultural services,
- Road and traffic operations,
- Water and wastewater management, and
- Local government administration.

Please see the following resources for guidance:

- [LGCAP Traditional Services Boundaries and Scope Guidance](#),
- [Scope Summary Document](#),
- [Traditional Services Inventory Reporting Tool](#),
- [Contracted Services Emissions Guidance](#),
- [Contracted Emissions Calculator](#),
- [BC Best Practices Methodology for Quantifying GHG Emissions](#), and
- [Emission Factors Catalogue](#).

Question 5: For the 2024 calendar year, has your local government or Nation measured and reported associated traditional services GHG emissions?

If your local government or Nation is only reporting traditional services inventory through this LGCAP survey, please select "Yes".

Yes

If your local government or Nation measured 2024 traditional services GHG emissions, please report the GHG emissions from services delivered directly (in tonnes of carbon dioxide equivalent) from your scope 1 and 2 sources.

Format: Up to two decimal places and no commas (e.g. 1250.47)

603.00

If your local government or Nation measured 2024 traditional services GHG emissions, please report the GHG emissions from contracted services (in tonnes of carbon dioxide equivalent) from scope 1 and scope 2 sources.

Format: Up to two decimal places and no commas (e.g. 1250.47)

66.88

If your local government or Nation measured 2024 traditional services GHG emissions, please report the total GHG emissions from both directly delivered and contracted services (in tonnes of carbon dioxide equivalent) from scope 1 and scope 2 sources.

This would be the sum of the two questions above. Format: Up to two decimal places and no commas (e.g. 1250.47)

669.88

Optional: If your local government or Nation estimated fuel consumption and emissions from contracted services (because you were unable to obtain fuel consumption data directly from all contractors), please report the average percentage you applied to all contracts that was associated with fuel consumption (calculated from a sample of contracts and entered in the Contracted Services Calculator in the field 'Fuel % cost of overall contracted service cost').

This information will allow us to modify our Contracted Emissions Calculator to provide default percentages for small, medium and large communities. Format: Numbers, no percentage sign (e.g. 45)

10

If your local government or Nation measured 2024 traditional services GHG emissions, please report what protocol you used to measure emissions.

LGCAP methodology (our guidance documents such as the BC Best Practices Methodology for Quantifying GHG Emissions and the LGCAP Traditional Services Boundaries and Scope Guidance)

Optional: Please indicate how many tonnes of CO<sub>2</sub>e are associated with facilities.

Format: Up to two decimal places and no commas (e.g. 1250.47)

346.85

Optional: Please indicate how many tonnes of CO<sub>2</sub>e are associated with mobile sources.

Format: Up to two decimal places and no commas (e.g. 1250.47)

256.15

Please provide the link to the public report if available.

Optional

*to be posted.*

## Community-Wide Greenhouse Gas Emissions

B.C. [Climate Action Charter](#) signatories have committed to measuring and reporting their community-wide GHG emissions generated from all GHG sources (anthropogenic) within their community boundary.

The [Community Energy and Emissions Inventory](#) (CEEI) initiative provides a provincial framework for tracking and reporting energy and GHG emissions at a community-wide scale. It is published with a two-year lag, however, raw unprocessed data can be requested by local governments that wish to measure and report their community-wide emissions for the buildings, on-road transportation and municipal solid waste sectors ahead of publication.

The Climate Action Secretariat (CAS) is aware that some local governments are developing their own community-wide GHG emissions inventories (separate from the provincial CEEI). A better understanding of community-wide emissions measurement at the local level will help CAS as we upgrade the CEEI.

Question 6: For the 2024 calendar year, have community-wide GHG emissions been measured for your local government or Nation?

In-progress

If your local government or Nation is measuring community-wide emissions, please report the protocol(s) being used to measure emissions.

Regional specific methodology (CEEI).

When was the last year your community or Nation reported its community-wide emissions and what is the interval for reporting (ex. 2022, every 5 years)?

2018, no schedule set

Please report your community-wide transportation sector emissions in tonnes of CO<sub>2</sub>e for the most recent year available.

39968

Please report your community-wide buildings sector emissions in tonnes of CO<sub>2</sub>e for the most recent year available.

29271

Please report your community-wide solid waste sector emissions in tonnes of CO<sub>2</sub>e for the most recent year available.

10623

**Question 7: Currently, the Province's legislated GHG emission reduction targets are 40% by 2030, 60% by 2040 and 80% by 2050, relative to 2007. Please state your local government or Nation's target(s).**

Please enter "0" if no targets or baseline are established for the years given in the table.

**2030**

Reduction Percentage (format: e.g., 40)

40

Baseline Year (format: e.g., 2007)

2007

**2040**

Reduction Percentage (format: e.g., 40)

70

Baseline Year (format: e.g., 2007)

2007

**2050**

Reduction Percentage (format: e.g., 40)

100

Baseline Year (format: e.g., 2007)

2007

**Question 8: Does your local government or Nation have net-zero or carbon-neutral emissions target(s)?**

For the purposes of our reporting, we're only asking about net-zero and carbon neutrality, but acknowledge that there are a variety of corporate targets. Net-zero refers to a jurisdiction or organization achieving a balance between greenhouse gas emissions produced and removed from the atmosphere (e.g. planting trees or using carbon capture technologies). Carbon neutral refers to an organization reducing emissions as much as practicable and then offsetting the remainder by purchasing offsets or other similar mechanisms. Please select all that apply.

Yes: Community-wide net-zero target

Yes: Corporate carbon neutrality

Yes: Corporate net-zero target

**Question 9: Please select up to three supporting indicators that would be most valuable to your local government or Nation to advance climate action.**

Previously, the Province reported these indicators through the Community Energy and Emissions Inventory initiative. The Province could prioritize publishing these indicators again in the future.

Housing type: Private dwellings by structural type

Floor area: Average floor area by building category and era

Residential density: Population and dwelling units per square land area (km<sup>2</sup>)



Optional: Please provide any further comments you wish to share on community-wide emissions measurement and reporting here.

*Community Emissions Data from CEEI: 2022*

## Provincial Policy Alignment - Mitigation

The CleanBC Roadmap to 2030 is B.C.'s plan to meet provincial emissions reduction targets to be 40% below 2007 levels for 2030 and set us on course to reach net-zero emissions by 2050.

One requirement of this Program is that you must **report on a minimum of one project** linked to objectives from the [CleanBC Roadmap to 2030](#) and/or [Climate Preparedness and Adaptation Strategy](#) (CPAS). Funding does **not** need to come from this program. For questions 10-13, if your community reports one initiative related to one sector (e.g. buildings) you have satisfied this requirement. That said, please select all that apply.

For questions 10-13, please note the following regarding "**Ongoing**" initiatives. "Ongoing" includes initiatives that are either:

- Implemented in previous years and still active (e.g., an organics diversion project started in 2022 that continues to divert waste).
- Currently available or in effect in 2024 (e.g., supplementing Provincial energy efficiency incentive programs).

Question 10: Please indicate all climate initiatives your local government or Nation had in-progress, ongoing or completed in the 2024 calendar year related to the buildings sector.  
This should not be limited to what your LGCAP funding supported.

Corporate  
Community

### Corporate buildings policies, programs and actions.

Efficiency upgrades/retrofits.  
Requirement to measure embodied carbon.

### Community-wide buildings policies, programs and actions.

Other.  
*BC Energy Step Code Step 3 mandatory, Many buildings are at Step 4 or 5 (new construction)*

Please highlight a community project(s) that was in-progress, ongoing or completed in the 2024 calendar year related to buildings.

Please enter NA if your community reported no buildings initiatives ongoing, completed or in-progress for 2024.

*Energy Audits and emissions reduction pathway feasibility study for a portfolio (18) of the Town's community and mixed-use buildings: Recently Completed.*

*Town Hall HVAC electrification project: Project Design in 2024, project to be completed in fall 2025.*



**Question 11: Please indicate all climate initiatives your local government or Nation had in-progress, ongoing or completed in the 2024 calendar year related to the transportation sector.**

This should not be limited to what your LGCAP funding supported.

Corporate  
Community

#### **Corporate transportation policies, programs and actions.**

Established commercial transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for energy efficient commercial transportation and zero-emission vehicles.

Active transportation infrastructure investments.

Active transportation education and encouragement programs.

Installation of secure bike parking (i.e. bike valet).

Electric vehicle charging studies/planning.

Electric vehicle charging infrastructure investments.

#### **Community-wide transportation policies, programs and actions.**

Improving or expanding public transportation.

Revising existing bylaws or implementing new ones to support active transportation.

Active transportation planning.

Active transportation infrastructure investments.

Active transportation education and encouragement programs.

Installation of secure public bike parking (i.e. bike valet).

Neighbourhood or community-wide speed limit reductions.

Electric vehicle charging studies/planning.

Electric vehicle charging infrastructure investments.

**Please highlight a community project(s) that was in-progress, ongoing or completed in the 2024 calendar year related to transportation.**

Please enter NA if your community reported no transportation initiatives ongoing, completed or in-progress for 2024.

*Charge North Phase 2 Planning, Phase 2 awaiting next steps from Charge North. Efforts to plan and install EV Charging Stations with BC Hydro.*

*Hydrogen fuel units being installed late July as a pilot at the Public Works office with support from Innovate BC. 30% fuel reduction estimated. We are installing these units in two Heavy Diesel vehicles including a garbage truck.*

**Question 12: Please indicate all other climate initiatives (excluding buildings, transportation, and adaptation and resilience) your local government or Nation had in-progress, ongoing or completed in the 2024 calendar year related to community-wide and corporate action.**

This section includes initiatives such as land-use planning, renewable energy projects, waste diversion, etc. This should not be limited to what your LGCAP funding supported.

Corporate  
Community

#### **Corporate climate policies, programs and actions**

Circular economy or zero waste strategy.

### Community-wide climate policies, programs and actions.

Complete, compact communities  
Organics diversion  
Circular economy or zero waste strategy  
Climate engagement

### Complete, Compact Communities - Please select all that apply.

See Complete Communities Guide and Program for supports advancing identified community goals through the creation of more complete, compact and energy efficient communities.

Rezoning  
Infill development

### Please highlight a community project(s) that was in-progress, ongoing or completed in the 2024 calendar year related to community-wide or corporate action.

Please enter NA if your community reported no community-wide or corporate initiatives ongoing, completed or in-progress for 2024.

*Organic Waste Diversion Feasibility Study completed in 2024/2025. Grants are being identified to get started with the project.*

*compact communities:*

*Rezoning: As part of the Bill 44 legislated requirements (Small Scale Multi Unit Housing), the Town created a new zone, combining the former Single-detached dwelling and Low-Density Residential zones. The new zone allows for creative combination of a range of housing types on a single parcel, supporting residential intensification and housing diversity. Taking a step beyond the Bill 44 requirements, the Town also removed the density limit for the R-3 Medium Density Residential zone, supporting infrastructure and land use efficiency and residential intensification along active transportation corridors and commercial areas. The also supports rezoning of lands for non-market housing projects close to amenities and commercial areas; the most recent rezoning involved 3 parcels in downtown core as part of a 40-unit supportive housing (with an additional 20 emergency shelters).*

*Infill development: The Downtown Revitalization Tax Exemption (DRTE) program has been vital in promoting infill mixed-use development in downtown area. Thus far the program has created 28 residential units as part of infill mixed-use developments in downtown core, 10 of which were created in 2024-25. The DRTE Program contributes to the Town's GHG reduction goals by enabling residents to live closer to work and amenities, while also reducing their reliance on automobiles.*

## Provincial Policy Alignment - Resilience and Adaptation

The goal of climate adaptation is to reduce risk and vulnerability associated with climate change impacts. To manage climate impacts, local governments and Nations are integrating climate adaptation principles into decisions and everyday activities.

One requirement of this Program is that you must report on **at least one or more** project(s) linked to one or more objectives from the [CleanBC Roadmap to 2030](#) and/or the [Climate Preparedness and Adaptation Strategy](#) (CPAS) in Questions 10-13. If your community reports one initiative related to one sector you have satisfied this requirement, but please select all that apply for Questions 10-13.

**Question 13 a): Please indicate all initiatives your local government or Nation had completed, ongoing or in-progress in the 2024 calendar year to adapt to and build resilience to climate impacts.**

This should not be limited to what your LGCAP funding supported.

Corporate

Community

#### **Corporate resilience and adaptation policies, programs and actions.**

Undertaking or completing a risk assessment at the asset or project level.

Addressing current and future climate risks through plans, adaptation measure implementation, programs, service delivery, asset management and/or other functions.

Collaboration with other communities on resilience planning/initiatives.

Monitoring climate risks or impacts (floods, wildfire, etc.).

Creating data systems to support climate action.

Utilizing natural assets/nature-based solutions.

Developing emergency/hazard response plans.

#### **Community-wide resilience and adaptation policies, programs and actions.**

Undertaking or completing a risk assessment at the community level.

Undertaking or completing a Hazard Risk Vulnerability Analysis (HRVA) at the community level.

Addressing current and future climate risks through plans, adaptation measure implementation, programs, service delivery, asset management and/or other functions.

Collaboration with other communities on resilience planning/initiatives.

Hydro climatological data collection.

Monitoring climate risks or impacts (floods, wildfire, etc.).

Public engagement on climate risks and actions.

Developing, acquiring, or already have hazard or climate risk mapping (e.g., floodplains), data or similar information.

Utilizing natural assets/nature-based solutions.

**Please highlight one or more climate adaptation project(s) that were completed, ongoing or in-progress in the 2024 calendar year to reduce risk and increase resilience.**

Please enter NA if your community reported no initiatives to reduce risk and increase resilience that were ongoing, completed or in-progress for 2024. Please note that highlights for resilience actions may be shared with the Ministry of Emergency Management and Climate Readiness (EMCR) for them to use on ClimateReadyBC as part of their work on sharing info on climate resilience in BC. EMCR may follow up for more details if needed.

*The Town of Smithers in 2024 also completed a flood risk assessment and the creation of a flood dashboard. With climate change increasing high spring temperatures, the risk of freshet flooding increases. This mapping provided the Town of Smithers, Village of Telkwa and the Regional District of Bulkley Nechako more information to increase public safety.*

*Integrated Climate Action and Natural Assets Management Plan Project Development in 2024, Project expected to be completed by late 2025/ early 2026. The project aims to support resilience building through a better understanding of the role and condition of local ecosystems and natural infrastructure. This project involves evaluating existing natural systems, integrating climate projections till the end of the century, and aligning outcomes with the Town's long-term Asset Management Plan. The plan will help identify risks from climate-related impacts while highlighting opportunities for ecosystem-based adaptation. Deliverables include inventory, condition assessments, services valuation, vulnerability analysis, and a strategic framework to support the preservation and restoration of high-value ecological assets within the Town of Smithers boundary.*

Question 13 b): Staff time for developing plans and assessments How many full-time equivalent (FTE) staff are dedicated to developing the plans and assessments listed below? This includes plans and assessments done collaboratively with other local or Indigenous government partners. Please estimate e.g., 100% time = 1.0; 50% time = 0.5; 25% time = 0.25.

Emergency management plans that address preparedness, response and/or recovery; also includes hazard specific response plans such as an extreme heat response plan  
0.25

Business continuity plans  
0.05

Hazard and climate risk assessments (e.g., Hazard, Risk and Vulnerability Assessment (HRVA), floodplain mapping, sea level rise risk assessment)  
0.25

Hazard and climate risk reduction / adaptation plans (e.g., flood risk management plan, community wildfire protection plan, water supply management plans)  
0.1

Question 13 c): Funding for developing plans and assessments What is the annual budget allocated for the plans and assessments listed below? This includes plans and assessments done collaboratively with other local or Indigenous government partners. Please estimate and round to the nearest thousand and enter numbers with no dollar sign or comma.

Emergency management plans that address preparedness, response and/or recovery; also includes hazard specific response plans such as an extreme heat response plan)  
5000

Question 14 a): Has a climate risk and vulnerability or similar assessment been undertaken for your local government or Nation?  
Please select all that apply. If completed, please provide the year of completion in the textbox (YYYY).

Yes at the community level  
2023

Question 14 b): Are you integrating climate risk into asset management, budgeting and climate action plans?

Yes, in asset management  
Yes, in climate action plans

Question 15: Please select the most significant climate hazards and impacts faced by your jurisdiction and please specify the associated adaptation measures completed or in-progress in the 2024 calendar year, if any. If entering a hazard under "Other", please also write the hazard in the textbox. Textbox limit: 998 characters

Extreme heat and heat stress  
*HRVA, 2023*

Extreme cold, snow and ice  
*HRVA, 2023 and Emergency Management team currently working on an Emergency Cold Plan (2025)*

Wildfire  
*HRVA, 2023*

Wildfire smoke  
*HRVA, 2023*

Overland flooding  
*flood risk assessment and a flood dashboard created in 2024*

Question 16: What information do you need to know to be able to plan effectively for the future of your community, with respect to the hazards and impacts identified in Question 15?

Please select one or more of what you consider the most valuable types of information for planning.

Local knowledge

Localized climate modelling and projected scenarios

Assessment of potential community impacts

Assessment of community vulnerabilities

Risk assessment of hazards

Adaptation planning information

Technical expertise to implement solutions

Community/partner engagement and support

Information on partnership opportunities

Question 17: Please indicate all initiatives your local government or Nation had in-progress, ongoing or completed in the 2024 calendar year related to collaborating with their neighbouring communities, businesses or community organizations, critical infrastructure providers and/or other partners.

Please select all that apply.

Emergency Management and Disaster Climate Risk Management related activities such as preparing, reviewing or revising hazard risk assessments, emergency/hazard response and/or hazard risks plans.

Preparing, reviewing or revising a risk assessment or an emergency management plan.

Question 18: Has your local government or Nation completed a natural asset inventory (an assessment of natural resources like forests, wetlands, and waterways for their ecosystem services and value)?

Currently in progress

## Equity

Certain populations are disproportionately affected/more vulnerable by climate hazards and impacts (e.g. people experiencing homelessness, low-income households, seniors/elders, people living alone).

Taking an equity-informed approach to climate action is about enhancing climate resilience for everyone in B.C., regardless of where and how they live and requires a just approach that integrates equity considerations into climate planning and adaptation responses.

Question 19: How does your local government or Nation ensure equitable access to and distribution of climate action opportunities and benefits?

Please select all that apply.

By engaging with equity seeking groups/frontline communities most impacted by climate policy and change.

By designing and implementing climate actions that remove barriers to participation in planning and programs faced by equity seeking groups/frontline communities most impacted by climate change.

## LGCAP Funding

The Program must be able to demonstrate the impact this funding has on greenhouse gas emissions reductions and resilience and adaptation in B.C. To substantiate the Program, we must develop a baseline understanding of where local governments and Nations are at with respect to climate action and track progress over time.

Please do your best to specify how much of your LGCAP funds was invested for each initiative undertaken without double counting.

Question 20 a): How has your local government or Nation spent or committed its LGCAP funding received in March 2024? This is the 3-years' upfront lump sum totaling: \$228,786

Instructions: Please select all that apply and indicate the total dollar value associated with each initiative. Please ensure the amount(s) entered below equals your local government or Nation's total LGCAP funding amount received in 2024 (noted above). For the purposes of this question, "committed" funding refers to money that has been officially allocated or earmarked for specific projects with certainty, even if it has not yet been spent. Please select "funds on hold" for any funding that was not spent or committed during the 2024 calendar year. Format: no dollar sign, no comma and up to two decimal places.

Corporate  
Funds on hold  
100986.16

### Corporate Initiatives

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25). If selecting "Other", please write both the item and the amount of funding in the textbox.

Staffing  
127799.84

### Funds on hold - How will funds be allocated?

Please indicate the project(s) and the amount of funding allocated to each of them, if known.

Staffing.

To expand upon your selection(s), please highlight the initiative(s) your local government or Nation's LGCAP funding received in March 2024 has gone towards

*LGCAP funding used for the wages of the Climate Action Specialist (1xFTE position). This role is responsible for implementing the strategies identified in the Community Energy Emissions Plan, sourcing grant funding, managing projects, and emissions reporting. This position has leveraged approximately \$400K grant funding for climate action projects.*

Question 20 b): How has your local government or Nation spent or committed its remaining LGCAP funding received in 2022 and 2023? Based on our records, for your community, these funds total: \$125,080.69. (This is your community's total LGCAP funding received in 2022 and 2023 minus what was reported as spent in the last two LGCAP surveys.)

Your community needs to report on this whether or not you've submitted an LGCAP Spending Forecast Form. You can see what your community has previously reported for LGCAP funding in the LGCAP Raw Survey Data.

Instructions: Please select all that apply and indicate the total dollar value associated with each initiative. Please ensure the amount(s) entered below equals your local government or Nation's total LGCAP funding amount that was previously reported as in reserve (noted above). It doesn't matter which year the previously reserved funds received in 2022 and 2023 were spent or committed in. Format: no dollar sign, no comma and up to two decimal places.

Corporate

### Corporate Initiatives

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25). If selecting "Other", please write both the item and the amount of funding in the textbox.

Staffing  
125080.69

To expand upon your selection(s), please highlight the initiative(s) your local government or Nation's LGCAP funding received in 2022 and 2023 has gone towards

*The town has utilized LGCAP funding to hire Climate Action Specialist (1xFTE position). This position handles project development, management and implementation for all of the town's sustainability initiatives. Some of the initiatives are: Building portfolio (18 town owned buildings) GHG reduction pathway study, organics diversion feasibility study, Charge North Phase 1 and 2, Project lead for installing EV chargers throughout municipal boundaries, Integrated Climate Change and Natural Assets Management project and climate engagements to name a few. Total funds remaining on our LGCAP funds on Dec 31 2024 was \$197,093 out of which \$96108.84 was recognized as revenue for the year 2025.*

Question 21 a): How much additional external funding for climate action were you able to invest by leveraging your 2024 LGCAP funds? This could include matching grants as well as private investment.

Format: no dollar sign, no comma, and up to two decimal places

400000

Question 21 b): Please list the funding programs leveraged and associated funders (i.e. Investing in Canada Infrastructure Program, Canada/Province).

Please enter "NA" if no funds were leveraged.

*Federation of Canadian Municipalities, Green Municipal Fund  
BC EMCR, Disaster Resilience and Innovation Funding  
BC Infrastructure Planning Grant Program  
Clean BC  
Charge North  
BC Hydro Public Charger Program*

Question 22: What is your internal decision criteria for spending LGCAP dollars?

*All LGCAP funds are allocated to staffing.*

Question 23: Does your local government or Nation use a formal framework to apply a climate lens on infrastructure planning and decision-making?

This could include the Provincial preliminary GHG assessment guidance, the Federal climate lens guidance, or another climate lens framework.

No



Question 24: What is the value in the Program's continuity for your community and how does it support other priority initiatives for your local government or Nation (e.g. affordability, health, economic growth/resilience, etc.)?

Optional

*The LGCAP program enables the Town of Smithers to employ a full-time staff member dedicated to sustainability and climate action. This role has significantly influenced internal operations, elected officials, and community members by demonstrating that a sustainable future is both possible and achievable.*

*Without LGCAP funding, climate and sustainability efforts would be relegated to a secondary responsibility of an existing staff member, reducing both capacity and prioritization for critical initiatives like GHG reduction and climate adaptation.*

*Notably, this Climate Action Specialist is the only full-time role of its kind across Northern BC local governments. The position has become a model for regional climate leadership, showing the transformative impact of dedicated staffing. The role has also secured approximately \$400,000 in additional grants and rebates for planning and capital projects, while supporting essential functions such as grant writing, reporting, and project development and management.*

*Through this position, the Town remains aligned with evolving federal and provincial climate targets and legislation. It has also fostered an organizational culture of climate literacy and accountability. Continued LGCAP support is essential to maintaining staff capacity and advancing the goals outlined in the Community Energy and Emissions Plan (CEEP).*

### **Please note on posting the survey publicly:**

- All information from the required questions must be included.
- Optional questions and responses can be omitted.
  - The Province will use the information from optional questions for internal purposes only.
- When posting the survey publicly, the design / format of the form can be changed.

## **Local Government Climate Action Program Attestation Form**

Instructions for the Attestor (CFO or equivalent staff person):

Complete and sign this form by filling in the fields below.

I, the Chief Financial Officer, or equivalent position, attest to the following:

1. That Local Government Climate Action Program funding has been, or will be, allocated to climate action.
2. That Local Government Climate Action Program funds received in 2022 and 2023 were spent by March 31, 2025 **or** an LGCAP Spending Forecast Form was submitted by February 28, 2025 and approved.
3. That Local Government Climate Action Program funds received in 2024 will be spent by March 31, 2028.
4. That a completed and signed version of this form and survey contents will be publicly posted by September 30, 2025.

Attested by (first name, last name)

*Kevin Welsh*

Professional title

*Director of Finance*

Local government or Modern Treaty Nation

*Town of Smithers*

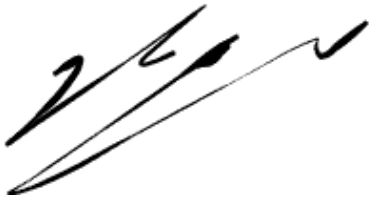
Date

2025-07-18

Attestor signature

Please note: File upload e-signatures are not enabled as uploaded files do not appear on the final report. If you require a redo for the digitally-drawn signature, please click the trash can. If that doesn't work, please submit your survey then contact us at [LGCAP@gov.bc.ca](mailto:LGCAP@gov.bc.ca).

*Signature captured*

A handwritten signature in black ink, appearing to be 'J. Smithers', written on a light blue background.

2025-07-18 10:41:00 Pacific Daylight Time

**Reminder: Download a copy for your records!**

Once submitted, please download a copy of the completed survey and attestation form (PDF, Excel, and Word options).