

Labourer I

Reports to: Director of Operations

Department: Operations

Classification: Union

Main Purpose & Function:

The Labourer I will safely provide a wide variety of general labour, maintenance, and janitorial functions to support municipal activities. Tasks assigned to the Labourer I are primarily physical in nature and may require the use of tools and equipment.

Major Accountabilities:

1. Operate an assortment of equipment including jack hammers, power saws, chain saws, lawn mowers, wheeled tractors, light trucks, compactors, leaf vacuums/blowers, or other similar equipment.
2. Perform a variety of manual tasks, including:
 - Cleaning roadways, sidewalks, culverts, and ditches;
 - Snow removal;
 - Sanding;
 - Painting;
 - Crack sealing and pothole filling;
 - Landscaping;
 - Snow shoveling;
 - Moving supplies;
 - Cleaning;
 - Garbage removal.
3. Assist with Arena operations and maintenance including ice-making, resurfacing, and routine inspections.
4. Operate related Arena equipment including ice re-surfacer and ice edger.
5. Perform pre-trip equipment inspections, perform minor maintenance such as cleaning and lubrication, and report and/or recommend maintenance and repairs needed as required.
6. Assist other staff and tradespersons in repairs, tasks, and facilities maintenance projects.
7. Practice effective risk management, health and safety practices and procedures, observing and reporting work site hazards.
8. Assist other departments and staff as needed.

Labourer I

9. Participate as a team member ensuring high performance and service delivery.
10. May be required to perform other related duties as required and participate in the Emergency Operations Centre as and when required.

Qualifications:

- High School Diploma or equivalent.
- Valid Class 5 BC Driver's License.
- Air brake endorsement.
- Level 1 First Aid.
- Refrigeration Safety Awareness.

Other Requirements:

- Mechanical aptitude.
- Landscaping and/or gardening experience is an asset.
- Familiarity with the operation of light machinery and/or power tools.
- A safety-first, positive attitude.
- Strong communication skills, both oral and written.
- Ability to work autonomously.
- Ability to develop and maintain effective workplace relationships.
- Strong customer service skills.
- Evening shift work and weekend shift work.
- Ability to perform the duties assigned, including heavy lifting and manual labour for extended periods at various heights in all types of weather and environmental conditions.

Approved by:



Town of Smithers

Agreed to:

Employee Signoff

December 2, 2025

Date

Date