



## ADDENDUM #1

### RFP Number: Corp2026-01 Council Remuneration Review

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This addendum is being issued prior to the closing of tenders to provide further information, make changes to, or to clarify the Request for Proposal and is to be read, interpreted and co-ordinated with all other parts of the Request for Proposal. In the case of conflict with the balance of the documents, this Addendum shall govern. **Bidders shall acknowledge receipt of this Addendum in their Proposal.**

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#### 3. SCOPE OF WORK – Additional Information

Town Responsibilities

##### Access to Documents

- Historic Council Remuneration Reports for the consultant's review

#### 6. Deliverable – Additional Information

All meetings with or presentation to the Town of Smithers may be completed virtually. No in person attendance is required.

Issued by:  
David Schroeter  
Director of Corporate Services  
February 6, 2026