



SPECIAL EVENT PERMIT

**THIS SECTION TO BE COMPLETED BY THE TOWN OF SMITHERS ADMINISTRATION.
APPROVALS ARE REQUIRED AS INDICATED BY THE CHECK MARKS ✓ BELOW:**

Fire Chief (or designate) Approval Required: Yes No

General Manager, Integrated Growth & Infrastructure (or designate) Approval Required: Yes No

RCMP Approval Required: Yes No

Recreation Coordinator (or designate) Approval Required: Yes No

Fire Chief (or designate)

Authorized by: _____ Date: _____

Comments:

Amount of Security Required to Cover Fire Protection Costs:

General Manager, Integrated Growth & Infrastructure (or designate)

Authorized by: _____ Date: _____

Comments:

Amount of Security Required to Cover Engineering Costs:

RCMP

Authorized by: _____ Date: _____

Comments:

Amount of Security Required to Cover Policing Costs:

Recreation Coordinator (or designate)

Authorized by: _____ Date: _____

Comments:

(\$100) Refundable Key Deposit Required: Yes No

Deposit received date:

Sanction of Special Event

Mayor, Chief Administrative Officer (or designate)

Authorized by: _____ Date: _____

Comments:

Personal information collected on this form is collected under the Freedom of Information and Protection of Privacy Act, and will be used only for the purpose of responding to your request. If you have any questions, please contact the Town of Smithers at 250-847-1600 | recreation@smithers.ca.